

**To the Chair and Members of
CABINET**

REVENUE BUDGET 2016/17

Relevant Cabinet Member(s)	Wards Affected	Key Decision
Mayor Ros Jones	All	Yes

EXECUTIVE SUMMARY

- 2016/17 is the final year of the 2014/15 to 2016/17 £109m savings target; the main cause of this funding gap is the Government austerity measures which represent cuts to Doncaster Council of £58m. In March 2015 the Council set a challenging budget and approved a balanced budget including £31.3m of budget savings for 2016/17. This has been reviewed and budget gap updated to £30.9m; an explanation of the budget gap is provided at Appendix A.
- Whilst the financial circumstances are not of our making, it is our responsibility to ensure we propose a robust, clear and balanced budget. The budget proposed is based on reduced but sustainable income and without taking money from reserves. Delivery of the budget continues to depend on achieving the challenging reductions in spending and continuing to deliver high quality key services.
- The proposals include the previously announced increase in Council Tax of 1.95%, as set out in the current three year budget plan. In addition, the Council Tax proposals also include a further increase through the new 2% Social Care “levy” announced by the Chancellor George Osborne in the Autumn Statement. The money raised will have to be spent exclusively on Adult Social Care and the government stated that it is “part of the major reform we’re undertaking to integrate health and social care by the end of this decade”. The overall increase will mean an additional £45.23 for Band D council tax per annum, £0.87 per week (£30.16 for Band A per annum, £0.58 per week). Introducing the Chancellor’s 2% social care “levy” equates to £1.77m in additional income in Doncaster. However, it should be noted that this will not cover the cost of the additional expenditure pressures created by the Government’s introduction of the National Living Wage, which is estimated to be circa £3.0m per year. This has a significant impact on social care contracts and some of the additional spending pressures created by an increase in older people accessing social care services. Without increasing Council tax through the government’s proposal for a 2% social care “levy”, we will not be able to fund the additional costs and provide the services required.
- To ensure we are setting an achievable budget we have comprehensively reviewed the 2016/17 savings targets and where necessary have identified alternative proposals in order to ensure the budget is sustainable. The savings detailed in Appendix B and budget pressures proposed are shown at Appendix C.

5. Despite the considerable funding reductions we are committed to being a council that promotes growth and prosperity for its residents. We must ensure that services are targeted and make a difference to those people who need them most, making the most of technology, re-designing our services so they are fit for the future and working in partnership with our local communities, voluntary, charity and faith sectors to deliver services together.
6. The Medium-Term Financial Plan for the period 2016/17 to 2020/21 is detailed at Appendix I. This shows the estimated budget gap for the period 2016/17 to 2020/21; taking into account the impact of the 2016/17 Finance Settlement announcement (note that some significant grants have still to be announced and the final settlement is expected on 8th February, 2016) and pressures identified including price inflation, pay inflation and an estimate for future budget pressures. The overall budget gap for 2017/18 to 2020/21 is estimated at £63m.
7. The balance on the uncommitted General Fund reserve is estimated at £14.4m at year-end.

RECOMMENDATIONS

8. Cabinet is asked to recommend to Council to approve the 2016/17 Revenue Budget as set out in this report. This includes: -
 - a. the revenue budget proposals for 2016/17 and 2017/18 detailed at Appendix B (savings £40.169m) and Appendix C (pressures £9.264m);
 - b. Council Tax to be increased by 3.95% to £1,190.32 for a Band D property (£793.55 for a Band A) for 2016/17. This includes:
 - i. 2% Chancellor's Social Care "levy" equates to an increase of £22.90 for Band D per annum, £0.44 per week (£15.27 for Band A per annum, £0.29 per week)
 - ii. 1.95% council tax increase equates to an increase of £22.33 for Band D per annum, £0.43 per week (£14.89 for Band A per annum, £0.29 per week);
 - c. the 2016/17 Grants to 3rd Sector Organisations outlined in paragraph 23 and Appendix E;
 - d. the summary fees and charges analysis shown in Appendix F together with the detailed fees and charges proposed for 2016/17 at Appendix G;
 - e. the Medium Term Financial Plan including all proposals in this report is as set out in Appendix I;
 - f. a gross revenue expenditure budget of £488.8m and a net revenue expenditure budget of £217.1m, as detailed in Appendix I.

WHAT DOES THIS MEAN FOR THE CITIZENS OF DONCASTER

9. The Council will continue to care for and protect the most vulnerable in society but it is inevitable that as the Council becomes a leaner organisation that citizens will see services delivered in new and different ways.

EXEMPT REPORT

10. Not applicable.

BACKGROUND

Summary Revenue Budget Position for 2016/17 to 2020/21

11. On the 3rd March, 2015 Council approved savings of £31.3m for 2016/17 to meet the budget gap. Following the Government's Finance Settlement announcement for 2016/17 the overall savings required have reduced slightly to £30.9m, further details on the budget gap are provided in Appendix A. The government funding for Doncaster is estimated to reduce by 59% for the period 2011/12 – 2019/20.

Financial Strategy

12. The financial strategy is driven by the priorities in our corporate plan and Doncaster Council's purpose to ensure Doncaster and its people thrive – ensuring value for money is at the heart of everything we do. Our financial strategy is driven by the priorities in our corporate plan and is based around the following key strategic budget themes:

- a. A Commissioning Council – We are committed to delivering services in-house if they deliver best value. We will work better with our partners, the voluntary sector, communities and businesses to commission and procure local services that make a real difference. We want well managed services where our residents are at the heart of what we do.
- b. An Empowering Council – We want to help our communities and our residents to get the services that they really need and are right for them. That means the Council wants to know what works best for individuals and would want to help residents find the services that best suit their needs. We want to enable people and communities to help themselves. This also involves ensuring that our services fully recover their costs where possible and that there are no subsidised services without a clear decision to do so.
- c. A Community Council – The Council has a pivotal role to play in Doncaster's future as a borough. We have strong community relationships and a leadership role and these will continue in the future. We will still be a strong advocate for the borough.
- d. A Streamlined Council – We have far too many buildings and need to concentrate our services in buildings that are cost-effective, maximise the use of space and are as multi-use as possible. Our buildings have to be more customer-orientated and open at more appropriate times for our users and offer shared facilities with others, including our communities.
- e. A Productive Council – We need to be as productive as possible. This means taking a look at what we do and how we do it. We may redesign some services, push for more commercial value for money processes and encourage modern forms of service delivery. Our people are our greatest resource and we have to ensure that they are supported to deliver the best possible services for local people.

- f. A Council Fit for the Future (Digital Council) – Doncaster Council will be a modern digital authority both internally and externally, with all services on-line. It will provide a modern, high quality and efficient integrated front office with resulting improved service delivery through redesigned business processes, improved technology, mobile working and higher skilled staff. It will also utilise the resulting business intelligence to become a more intelligent and proactive organisation focused on assisting Doncaster as a place and its people to thrive.
 - g. A Preventative Council – By concentrating more on early intervention, we can take action to avoid additional future costs as problems develop.
 - h. A Dynamic Council – To help modernise and shape our services we need to encourage a culture that increases productivity, flexibility and ability to adapt to change as part of every-day business. We need to change the way we work to deliver services in a motivating and effective way, at the same time improving services for the public.
13. The financial strategy should be read in conjunction with other Council strategy documents including Capital Programme, HRA budget, Treasury Management Strategy, Borough Strategy, Council Plan and ICT Strategy.

Budget Proposals

14. Savings have been produced in line with our Financial Strategy to deliver a balanced budget, which are detailed at Appendix B. These include additional income from Council Tax £5.34m (includes £1.77m for the Chancellor’s 2% Social Care “levy”), National Non-Domestic Rates (NDR) £2.17m and New Homes Bonus £1.2m. (It is worth noting that the Council has suffered a net loss of £20.7m over the first 6 years of the New Homes Bonus because the loss to the Council’s baseline funding is considerably more than the New Homes Bonus grant received). Updating the accounting for the Minimum Revenue Provision (MRP) charges to the annuity basis releases and removing the excess Borough Investment Fund (BIF) budgets releases £4.3m.
15. The budget pressures proposed are detailed at Appendix C, which include putting an additional £4.6m into Adults, Health & Wellbeing to respond to the pressures identified this year including residential placements, care at home and Supported Living. The Council is also facing increased costs, currently estimated at £2.9m for 2016/17, due to the introduction of the Government’s National Living Wage for those aged 25 and over of £7.20 from 1st April 2016.
16. A summary of the budget position for 2016/17 is detailed below:

	£'m
Budget Gap	-30.905
Budget Savings – Appendix B	-40.169
Budget Pressures – Appendix C	9.264
Total Proposals to meet Budget Gap	-30.905

17. For 2016/17 the Council is expecting to receive the following one-off grants in 2016/17, which will improve the monitoring position:
- a. £0.161m in 2016/17 for the New Homes Bonus (Adjustment) Grant due to the full sum top sliced from the Finance Settlement by Government not being required for

the payment of New Homes Bonus due to housing growth nationally being below expectations;

- b. £0.060m in 2016/17 for Extended Rights to Free Travel. This is an estimate based on trends from previous years and is still to be confirmed.

Fees & Charges

18. The fees and charges for 2014/15 to 2016/17 were approved by Council on 20th February, 2014. There are a few minor exceptions where the fees original set will not be implemented, which reduces the budget saving as follows:

- a. Gypsy and Traveller charges – the increase is limited to RPI by legislation therefore it has not been possible to implement the change approved in 2014/15, £11k impact on 2016/17 budgeted income. As a result of the budget announcement regarding social housing rents being reduced by 1% for four years, it is recommended there will be a freeze on current pitch rents for 2016/17.
- b. Library charges – 2015/16 income targets of £27k are not currently being achieved due to lack of activity; therefore prices are being frozen to prevent any further decline, £5k impact on budgeted income.
- c. Bereavement charges – there has been a downturn in use of bronze urns and environmental containers, therefore it is proposed to freeze the charges for these items to prevent any further decline, £5.5k impact on budgeted income.

19. A summary of each category of fees and charges is shown at Appendix F. It is worth noting that the proposals will impact on client contributions, however this will be in accordance with the Council's 'Charging and Financial Assessment for Adult Care and Support' policy. The policy ensures that people should only be required to pay what they can afford towards their care and support, and people will be entitled to financial support based on a means-test. The detailed fees and charges for 2016/17 are set out in Appendix G for approval due to the recent legal challenge.

Post Reductions

20. The scale of the budget savings means that reductions in posts are inevitable. The post reductions estimated for 2016/17 have been reviewed and reduced to circa 100 posts; which is mainly for the Digital Council and Early Help savings. This updates the overall post reductions for the period 2014/15 to 2016/17 to about 500 posts excluding TUPE. To achieve the savings the Council will initially look to delete vacant posts, and then offer voluntary redundancy, with compulsory redundancy being the last resort.

21. In February 2014 it was initially estimated that 1,200 post reductions would be required to meet the overall budget gap of £109m. The updated estimate is much lower due to the way the Council has managed the budget gap.

Grants

22. The Council still receives some specific grant funds; of which some are ring fenced and can only be used for the specific purpose set out in the grant conditions. Others are non-ringfenced and can be redirected to other areas of service provision as required. Further details of the specific grants are provided in Appendix I, including the Public Health Grant which is expected to reduce by £2.3m (paragraphs 6 to 9).

Grants to 3rd sector organisations and Section 76 (of the NHS Act 2006) agreements

23. The 2016/17 grants proposed to third sector organisations (£0.373m) and Section 76 agreements with the Health Authority (£1.634m) are detailed in Appendix E.

Monitoring & Challenge

24. The Council's budget in any one financial year is allocated to individual budget holders and each budget holder is notified of their budget at the start of the financial year. Within the performance and development review process for people managers there is a core target to effectively manage and monitor budgets, highlighting any pressures or potential underspends in a timely way.

25. Budget holders are able to review the latest financial monitoring information, including projections, directly from the new financial system in an easy to use format.

26. The financial management teams are structured to support budget holders, deal with queries and proactively monitor key budget areas. As part of the quarterly Finance & Performance report the Council revenue projection will be prepared by managers, working in conjunction with finance teams. The Council revenue projection is monitored at the Directors meeting, where any further actions that need to take place to ensure effective management of the budget targets are agreed.

27. Implementation plans have been produced for all major programmes, which are monitored and challenged on delivery and progress by the Implementation Boards (Residents Implementation Board, Corporate Improvement Board, Service Improvement Board and Operational Efficiency Board). The performance of the programmes and delivery of savings is then reported in the quarterly challenge with Directors, then with Cabinet and O.S.M.C.

Revised Medium-Term Financial Plan 2016/17 to 2020/21

28. The revised Medium-Term Financial Plan (MTFP) and key assumptions for 2016/17 to 2020/21 are provided in Appendix I. The Government's Settlement figures announced indicate funding reductions of 10.8% in 2016/17 followed by further decreases of 8.9% in 2017/18, 5.5% in 2018/19 and 5.7% in 2019/20 and these are incorporated in the MTFP. At this stage the MTFP for 2017/18 onwards does not take account of any devolution proposals announced for the Sheffield City Region on 2nd October, 2015. The overall budget gap for 2017/18 to 2020/21 is estimated at £63m and the figures are summarised in the table below:

Summary position

	2017/18 £m	2018/19 £m	2019/20 £m	2020/21 £m	Total to 2020/21 £m
Estimated Reduction in Government Grants	13.1	1.3	2.0	5.2	21.6
Pay Inflation, Increments & Pension Contributions / National Insurance	5.1	2.5	2.3	3.3	13.2
Price Inflation including Landfill Tax	5.2	4.8	4.7	4.5	19.2
Service and Other Budget Pressures	2.4	2.1	2.1	2.1	8.7
Total Funding Gap	25.8	10.7	11.1	15.1	62.7

* The Government changes represent £32.1m (51.2%)

29. Delivering the savings across this 4 year period will be a significant challenge, in particular delivering the £25.8m savings in 2017/18.

Robustness of the Budget

30. Under the Local Government Act 2003, the Chief Financial Officer is required to give assurance on the robustness of estimates in the forthcoming budget.

31. The Chief Financial Officer recognises that local government finance settlements arising from Comprehensive Spending Reviews of 2010, 2013 and 2015 were extremely challenging and there are significant issues for the Council in delivering the budget proposals for 2016/17. The key objective of the Medium Term Financial Plan (MTFP) is to provide the Council with a robust financial plan to ensure financial sustainability. The unprecedented set of cuts and pressures require managers to deliver savings of around £109m over the 3 years 2014/15 to 2016/17.

32. In this context, the budget proposals that are set out in this document are being recommended to the Council and are supported by the most up-to-date robust estimates of income and expenditure. The evaluation of the Chief Financial Officer is based on the following key factors:-

- a. the budget proposals have been developed by those responsible for service delivery, taking account of the implications of implementing the changes. Targets are clear and there is commitment and ownership from managers to deliver. Each budget manager is required to deliver within the budget target. This will provide additional assurance, rigor and comfort for the Council in carrying out its responsibilities. These proposals will provide a balanced budget for 2016/17 as long as the risks (Appendices J&K) can be managed;
- b. a concerted attempt has been made to ensure that those service areas that are overspending in 2015/16 are provided with adequate funding or reviewed accordingly to ensure that areas of overspend are managed within the budget target for 2016/17 e.g. Adults, Health & Wellbeing £4.6m pressure;
- c. a review of the quarter 3 projected outturn figures has been undertaken to further challenge the budget proposals and ensure they are based on the most up to date information available. This has resulted in some updates which are shown in Appendices B & C; and

d. the development of financial skills amongst Council managers is critical to the success of delivering the spending targets set in this budget.

33. The cost reduction target is £30.9m for the final remaining year of the 3 year plan and is certainly difficult. Nevertheless the Council can achieve the setting of a balanced budget for 2016/17.

34. Taking this into account, the Chief Financial Officer believes the 2016/17 estimates used for the Mayor's budget proposals can be delivered.

Adequacy of Reserves

35. The uncommitted general fund reserves are expected to be £14.4m although these will be reviewed by the end of the year. The budget proposed is on a sustainable basis with on-going expenditure covered by on-going income and reserves only being used for one-off issues.

36. A summary of earmarked reserves is shown at Appendix H; these include the following sums:

- a. Service Transformation Fund of £8.9m which is being used to help DMBC achieve the savings targets in a timely and well managed way, and fund any shortfall on the programmes. The estimated balance as at 31st March, 2016 is £4.8m and only £0.7m remains unallocated; this includes funding for the Adults transformation £2.2m and Early Help late delivery of savings £0.9m in 2016/17 and 2017/18. It also funds the Mayor's Move On, Move Up initiative, which is part of a wider strategy to support raising attainment across Doncaster for students aged 11 and 16 in conjunction with existing school provision. We will offer additional study support resources and help families to encourage everyone taking exams to make the most of their revision time.
- b. Reserve for future severance costs £5.3m, which funds all costs associated with staff reductions e.g. redundancy, early retirement and restructuring costs. This is likely to be needed over the next 4 years. It is estimated that the balance at the end of March, 2016 will reduce to circa £2m.
- c. Reserve for Tour of Yorkshire £0.2m – Doncaster has been chosen to host 50 miles of stage 2 of the 2016 Tour de Yorkshire cycle race culminating in the stage finish on Bennetthorpe in Doncaster town centre. The 2015 race attracted one and a half million spectators cheering on riders and a global audience of over six million global television viewers and so it is clear that the 2016 race will provide a major boost to the local economy and showcase what Doncaster has to offer. The reserve is to fund the £0.1m hosting fee and £0.1m budget is needed to pay for project management and promotion of the event.

37. A risk assessment of the Council's level of reserves is carried out each financial year, when setting the budget and updating the financial plan. It is then updated regularly during the financial year, as part of the formal financial management reporting process.

The risk assessment is based on the following key factors:-

- a. a review of known provisions and contingent liabilities;
- b. the likelihood of overspend for either revenue or capital;
- c. the likelihood of any additional income that would be credited to reserves;
- d. the robustness of the Council's revenue budget proposals;
- e. the adequacy of funding for the Capital Programme; and

- f. any potential significant expenditure items for which explicit funding has not yet been identified

38. This risk assessment of the Council's level of reserves is provided in Appendix J, which estimates the value of the risks at £14.4m leaving no headroom over the current level of un-committed general fund reserves at £14.4m. The un-committed reserves are not excessive for a Council of our size which spends around £500m a year, and £14.4m would only run the Council for 11 days. In addition, £1.0m of the general fund reserves has been identified for Continuing Health Care costs the Council may incur in the future, pressures in relation to the Children's Trust over two years amounting to £2.0m and £1.0m to deal with a major emergency following the Government's November 2015 announcement that the Bellwin Scheme will cover a shorter timescale. Therefore, ongoing careful management of the uncommitted General Fund reserve position in 2016/17 is required, to ensure the reserves remain at a reasonable level and to effectively manage these risks and liabilities. Careful consideration should continue to be given before funding any unexpected costs from reserves and where possible unused funds should be transferred to the uncommitted reserves thereby increasing the balance available. The Council needs to hold sizeable reserves whilst delivering large budget savings in year.

39. The Local Government Act 2003 requires the Chief Financial Officer to give assurance on the purpose and adequacy of the reserves of the Authority. The Chief Financial Officer has concluded that the level of the uncommitted General Fund reserve balance is adequate to meet known commitments and contingencies based on the information currently available and included in this report.

Council Tax Capping & Referenda

40. The Localism Act 2011 has removed the powers available to cap local authority budgets introduced by the Local Government Act 1999. In its place, from 2012/13, authorities are required to seek approval of their electorate in a referendum if any proposed tax increase exceeds the principles set by Parliament. The government have confirmed the Council Tax Referendum Cap at 2.0% for 2016/17 but in addition for local authorities with adult social care responsibilities such as Doncaster they are permitted to increase Council Tax by a further 2.0% to help pay for adult social care the costs of which were increased significantly by the Government's July 2015 Budget announcement relating to the National Living Wage. Assuming that Council approves a 3.95% Council Tax increase for 2016/17 this will deliver less than 9% of the total savings that will be required in this year. Furthermore, the additional council tax income of £1.77m arising from the additional Chancellor's Social Care "levy" will only cover approximately 61% of the additional social care costs in 2016/17 of £2.9m arising from the Government's July 2015 Budget announcement of a National Living Wage of £7.20 from 1st April 2016 and it is reasonable to expect that this will continue for the period 2017/18 to 2020/21. Not only does it not cover the costs of the National Living Wage the Chancellor's 2% Social Care "levy" does not make any contribution to the additional costs from the growth in number of adults accessing the services and increasing needs.

OPTIONS CONSIDERED & REASONS FOR RECOMMENDED OPTION

41. A list of options for the 2016/17 savings have been produced and considered over the preceding months. Savings for 2017/18 onwards will begin to be formulated early summer 2016.

42. The budget proposals seek the appropriate balance in meeting the savings whilst still delivering on the key priorities; protecting front-line services where possible in particular adults and children's social care services.

IMPACT ON THE COUNCIL'S KEY OUTCOMES

43. These are detailed in the table below: -

	Outcomes	Implications
	All people in Doncaster benefit from a thriving and resilient economy. <ul style="list-style-type: none"> • <i>Mayoral Priority: Creating Jobs and Housing</i> • <i>Mayoral Priority: Be a strong voice for our veterans</i> • <i>Mayoral Priority: Protecting Doncaster's vital services</i> 	Council budget therefore impacts on all priorities
	People live safe, healthy, active and independent lives. <ul style="list-style-type: none"> • <i>Mayoral Priority: Safeguarding our Communities</i> • <i>Mayoral Priority: Bringing down the cost of living</i> 	
	People in Doncaster benefit from a high quality built and natural environment. <ul style="list-style-type: none"> • <i>Mayoral Priority: Creating Jobs and Housing</i> • <i>Mayoral Priority: Safeguarding our Communities</i> • <i>Mayoral Priority: Bringing down the cost of living</i> 	
	All families thrive. <ul style="list-style-type: none"> • <i>Mayoral Priority: Protecting Doncaster's vital services</i> 	
	Council services are modern and value for money.	
	Working with our partners we will provide strong leadership and governance.	

RISKS AND ASSUMPTIONS

44. The additional savings proposals outlined in this report are underpinned by the Council's comprehensive risk management strategy which helps to minimise risk. The Council's Strategic Risk Register is reviewed and updated on a quarterly basis and each service has formally documented its key risks and the actions taken to mitigate those risks in service plans. The following key risks are highlighted:

- Increasing expenditure in Adult social care remains the biggest risk to the Council; including managing higher numbers in long-term residential care; supporting people to live at home independently combined with further shift in costs to social care as service users are no longer assessed as having continuing health care needs. The demographics and impact on increasing pressures on services, remains a risk, as does the impact on commissioned services as a result of national proposals, in particular the work on the 'Fair Price of Care.
- Possible non-delivery or delayed delivery of key projects/savings.
- 2017/18 Finance Settlement and future years – although indicative figures have been provided there remains uncertainty regarding funding for this period including the potential impact from the April 2017 Business Rates Revaluation.
- Business Rates appeals are kept under continuous review but it is possible that their impact will be to reduce the Business Rates growth that is projected in 2017/18 and future years.

- The Local Government Finance reforms which took effect from 1st April 2013 namely Business Rate Retention and the Localisation of Council Tax Support have meant that local government finances are much more vulnerable when a recession occurs. Since the middle of the 19th century there has on average been a recession every 8 years which means there is a very real possibility of a recession during the period 2016/17 – 2019/20. Whilst a safety net is in place for a significant reduction in Business Rates (7.5% below a baseline figure set each year by central Government) there is no similar protection in place for Council Tax income. The Council's Medium Term Financial Plan needs to be flexible in order to manage this eventuality including the possibility that the Government may seek to impose further cuts to local government funding in response to a deterioration in the national public finances caused by a recession.

45. The level of reserves and risk assessment is detailed in paragraphs 35 to 39 and Appendix J.

LEGAL IMPLICATIONS

46. The Council must set a balanced budget ensuring that resources are sufficient to meet its proposed spending plans. The Chief Financial Officer is required to advise the Council of the adequacy of its reserves and the robustness of estimates used in preparing its spending plans.
47. The Local Government Finance Act 1992 places a duty on Local Authorities to set an amount of Council Tax on or before 10th March, in the financial year preceding that for which it is set. The setting of the tax involves a series of processes and calculations resulting in a separate amount of tax for properties in each of the 8 bands (A to H) in which properties have been valued under the 1992 Act.
48. The Chancellor's November Spending Review allows Local Authorities to increase Council tax by a maximum of 2%, such increase to be used for social care costs (such an increase will not give rise to a Council tax referendum). Monies raised by the levy must be used exclusively for adult social care costs
49. The Localism Act 2011 introduced a new Chapter into the Local Government Finance Act 1992 which makes provision for council tax referendums to be held if an authority increases its council tax by an amount exceeding principles determined by the Secretary of State.
50. The Council will need to be satisfied that the budget set will ensure the Authority is able to discharge its statutory duties.
51. Under the general principles of public law, the Council must also act fairly when making budgetary changes or changes to services which potentially involve the reduction or removal of a previously enjoyed benefit. Acting fairly includes consulting fairly with those affected, conscientiously taking into account the results of the consultation and, where appropriate, having due regard to equality impact. Further reports on the budgetary process will set out the applicable legal principles in this regard in more detail.

FINANCIAL IMPLICATIONS

52. These are contained within the body of the report.

HUMAN RESOURCES IMPLICATIONS

53. The implications of some of the proposals contained within the 2016/17 Budget are that a number of post reductions will be required to deliver the required efficiencies. Timely and meaningful consultation must take place with affected staff and trade union representatives with appropriate formal notifications. While every effort is made to manage post reductions through vacancies and volunteers and to redeploy at risk employees into alternative employment there is an increasing likelihood of the need to make compulsory redundancies. The council adopted the living wage, based on the rates set by the Living Wage Foundation (LWF), with effect from April 2014 and committed to increasing the rate each April following the LWFs announcement each November of the annual percentage increase.

TECHNOLOGY IMPLICATIONS

54. Technology is an essential enabler to many of the budget proposals outlined in the report and robust and effective ICT governance arrangements will continue to be needed to ensure the delivery of the key priorities. Any requirements for new, enhanced or replacement technology to support the delivery of proposals outlined in the report will need to be considered and prioritised by the ICT Governance Board. Minor changes to the document outputs from the Revenues and Benefits system will also be needed in relation to the 2% Social Care Levy included in council tax bills for 16/17.

55. The £1m Digital Council saving in 2016/17 will have an impact on internal self-service, the Council will become cashless and paperless and mobile working will be implemented for internal services.

EQUALITY IMPLICATIONS

56. The Council must consider and have due regard to the three aims of the general equality duty when developing and implementing the council's Medium Term Financial Strategy. The Council will ensure it makes fair and informed financial decisions, demonstrating its commitment to improving outcomes for the most vulnerable groups of people living in Doncaster. The weight given to the general duty will depend on how that area of work affects discrimination, equality of opportunity and good relations. For example; decisions on social care or community safety are likely to be more relevant and have greater impact on equality than those on waste disposal. The Council uses a simple due regard process to ensure due regard is considered and to support a transparent, effective process that is accountable to users and residents. Amongst others, the "due regard" will be informed by:

- a. **Establishing the key equality issues across Doncaster (Equality Analysis)** – Our Equality and Inclusion Plan 2014-2017 has been developed alongside our financial planning process and includes a significant analysis of equality information to identify the key equality issues across Doncaster. We have used the equality information to inform our planning and saving prioritisation process. Our budget proposals seek to limit the impact of budget cuts on the most vulnerable.
- b. **Consultation** – The Mayor's draft budget proposals were launched on 25th January. Further details on the consultation are provided below in paragraphs 57 to 63.
- c. **Prioritisation and Planning** – Our key strategic budget themes specifically prioritise the needs of the most disadvantaged in our communities.

57. Each saving proposal has been reviewed with regard to our Public Sector Equality Duty (PSED) obligations; this is provided at Appendix L.

CONSULTATION

58. The proposals have been considered by Directors and Cabinet at several meetings between August 2015 and February 2016.

59. Overview and Scrutiny Management Committee have been consulted on the Mayor's budget proposals at meetings held between November 2015 and February 2016. The following meetings took place:

- a. OSMC Informal Budget Meetings – 9th December, 2015 and 27th January, 2016;
- b. Overview and Scrutiny Management Committee on the 11th February, 2016, will formally consider the budget proposals. The Chair will provide a verbal response at the Cabinet meeting on 16th February, 2016 and the Mayor will respond at the Council meeting on 1 March, 2016.

60. A copy of the Mayor's draft budget proposals has been made available to all members on 25th January, 2016, officers and the public via the Council website. Members have been consulted at meetings in January; Labour Group and representatives from other parties.

61. The Council will complete the consultation with business rate payers on 1st February, 2016.

62. Meeting with the Unions on the budget proposals have been arranged fortnightly from 12th January to 24th February, 2016.

63. Specific consultations will also take place on individual budget proposals where required to meet our Public Sector Equality Duty (PSED) obligations.

64. This report has significant implications in terms of the following:-

Procurement	X	Crime & Disorder	X
Human Resources	X	Human Rights & Equalities	X
Buildings, Land & Occupiers	X	Environment & Sustainability	X
I.C.T.	X	Capital Programme	X

BACKGROUND PAPERS

65. Council Report – Revenue Budget & Council Tax 2015/16, 3rd March, 2015.

Cabinet Report – Medium Term Financial Plan Update 2016/17, 20th October 2015

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Explanation of Budget Gap 2016/17

	2016/17 £'m
Baseline Funding Reduction – Revenue Support Grant & Top Up <ul style="list-style-type: none"> • Settlement funding reduction of 10.8%. 	-14.5
Specific Grant Reduction, includes (based on estimates unless stated): <ul style="list-style-type: none"> • Reduction to housing benefit & localisation of council tax support admin subsidy grant (on-going) estimated at £0.3m. • Reduction to Education Services Grant estimated at £0.2m 	-0.5
Additional Specific Grant Income – Troubled Families £0.5m, Ambition SCR £0.4m, Independent Living Fund £0.2m & Skills Funding Agency (Skills Made Easy) £0.1m	+1.2
Staffing Budget Pressure <ul style="list-style-type: none"> • Pay Inflation – £1.04m (1%) • Increments £1.62m • National Insurance Change brought forward to 2016/17 £1.64m • Employers Pension – increase in pension fund deficit contribution of £0.29m. 	-4.6
Prices Changes (Inflation) Adults Social Care Contracts - National Living Wage £2.9m, Adults Social Care Contracts – Auto Enrolment & Supported Living £0.7m, Childcare Placements £0.1m, Waste Contracts £0.3m Gas -£0.1m. Minimum Revenue Provision £0.2m, School Transport (incl. Zero Fare Passes) £0.1m and Other Contracts £0.2m.	-4.4
Service Budget Pressures £4.6m A,H&W, £0.5m Children’s Trust, £0.6m L&O:CYP and £1.1m other.	-6.8
Levying Bodies e.g. Sheffield City Region Combined Transport Authority, Internal Drainage Boards and Environment Agency.	-0.1
Expenditure Funded by Additional Specific Grant Income – Troubled Families £0.5m, Ambition SCR £0.4m, Independent Living Fund £0.2m & Skills Funding Agency (Skills Made Easy) £0.1m	-1.2
Total Gap (year 3 of the £109m gap March 2014)	-30.9

Budget Gap – balanced budget approved March 2015	-31.3
Provisional Settlement announcement 17 th December 2015	+0.4
Updated Budget Gap – March 2016	-30.9

Budget Proposals 2016/17 and 2017/18

Appendix B

Proposal	Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2016/17 £'m	2017/18 £'m	2016/17 & 2017/18 £'m	2016/17 FTE	2017/18 FTE	2016/17 & 2017/18 FTE
Saving	2014/15 MJ14	AH&W	Access and Care Management	The saving was originally £0.310m (approved in 2014/15). This has been updated to £0.667m, which will be delivered by: - Individual client reviews of Direct Payments and Domiciliary Care £0.447m - Expansion of the self-assessment tool £0.040m - Modernise and update the day care offer £0.010m - Assessment team reconfiguration (all aged disability) £0.040m - Review Safeguarding Adults Personal Assets Team (SAPAT) £0.050m - Reduce training and workforce costs £0.050m	-0.637	0.000	-0.637	0.00	0.00	0.00
Saving	2014/15 MJ07 & 2015/16 NS14 & 2016/17 Update	AH&W	Adult Social Care Commissioning	Previously £1m approved in 2014/15 and a further £1m approved in 2015/16. This has been reviewed in 2016/17; overall £1.6m saving which will deliver £0.616m previous year's saving and £1.128m for 2016/17. The saving will be delivered by reviewing and renegotiating key contracts to realise efficiencies and savings whilst continuing to focus on our priorities (saving based on approx. 10% reduction across the budget).	-0.984	0.000	-0.984	0.00	0.00	0.00
Saving	2016/17 NS64	AH&W	Non-Residential Services	Recover income from non-residential services. Proactive management actions to appropriately charge and recover income from non-residential services. A review of people in supported living has highlighted some people who have never paid, following financial assessment this will increase income to authority.	-0.100	0.000	-0.100	0.00	0.00	0.00
Saving	2016/17 NS65	AH&W	Back Office	Reduce back office costs. All back office costs will be reviewed with a view to delivering £100k savings	-0.100	0.000	-0.100	TBA	0.00	0.00
Saving	2013/14 A&C E27 2015/16 NP04	AH&W	Client Fees	Full-year effect of saving (approved 2013/14) - Removal of the Day Care and Home Care subsidy. The subsidy has been removed from the 1st December for new clients and from the 1st April for existing clients (approved Cabinet 20th October 2015); it is expected that the full saving of £0.403m will be delivered in 2016/17 (£0.244m from 2014/15 and 2015/16).	-0.159	0.000	-0.159	0.00	0.00	0.00

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Saving	2016/17 NS66	AH&W	Independent Residential Placements	Reducing the total cost of admissions to long term residential care. The major focus will continue to be reducing the net number of people in care (the rate of admissions into the beds and the changing numbers of those already in care). This work will also underpin key elements of the wider projects, within the transformation programme, to include the need for a comprehensive universal offer, an improved falls pathway, primary care strategy, a new intermediate care offer and the use of self-assessment and other support to enable earlier interventions to help people remain at home - living safely and with an improved quality of life. A net figure of two less people in residential care per week for the remainder of 15/16 and throughout 16/17 will achieve a £0.8m reduction in 16/17 (gross reduction £1.12m), reducing the clients to 1410 by 31st March 2017. The full year effect of this change would be worth £1.6m (gross reduction £2.24m).	-0.800	-0.800	-1.600	0.00	0.00	0.00
Saving	2016/17 NS67	AH&W	Supported Living	Review of supported living contracts. Develop a more personalised service offer for people with a LD seeking respite care for themselves or their carers. Well used alternative respite opportunities need to be promoted and developed, including the shared lives scheme. Further savings around a more rigorous approach to Supported Living placements and review processes to drive operational efficiencies.	-0.300	0.000	-0.300	0.00	0.00	0.00
Saving	2016/17 NS12	AH&W	Budget Book - All Services	Savings include: • Equipment and adaptations budget (£0.135m); • Management of change budget which is used to meet unachieved savings (£0.231m), and • Budget not needed for Care Act implementation (£0.1m)	-0.471	0.000	-0.471	0.00	0.00	0.00
Saving	2014/15 MJ13 2016/17 Adjustment	AH&W	Day Centres - subsidy	Full-year effect of saving proposal (approved 2014/15) - The changes to the day centres were implemented in 2015/16. There is a shortfall on the transport saving of £0.267m based on the approved charge of £3 per journey which means the service remains partly subsidised.	-0.302	0.000	-0.302	0.00	0.00	0.00
Saving	2014/15 MJ19	AH&W	Leisure	The council are looking to ensure future access to leisure facilities, to improve health and wellbeing outcomes for our communities within the reduced funds available. The annual grant reductions will be £0.5m; funded from the Public Health grant. There is a further £0.091m in 2016/17; which is shown below (MJ12). To reduce levels of CRC, DCLT will require the installation of energy saving combined heat and power units (CHP) at Adwick, Dearne Valley and the Dome. DCLT are confident should the CHP units be installed this will cover the additional running costs at Askern, Edlington and Rossington of £0.038m in 2016/17.	-0.673	0.000	-0.673	0.00	0.00	0.00

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Saving	2014/15 MJ12	AH&W	Public Health Utilisation	The council has a duty for providing public health and is therefore reviewing funding and outcomes of public health activities to reduce duplication across the council and improve services to the public. The review provides the opportunity to fund other council spend on public health from public health funding which is referred to as the 'Wider Determinants Fund'. The project will involve phased reductions in services through commissioning and procurement to meet the savings target identified.	-0.091	0.000	-0.091	0.00	0.00	0.00
Saving	2016/17 NS56	AH&W	Public Health - Funeral Costs	Local Authorities have a responsibility under the Public Health Act 1984 to meet the funeral / cremation of any person who has died or been found dead in their area . These costs have been charged to the General Fund budget in previous years with the proposal to charge these costs to the Public Health budget for 2016/17.	-0.050	0.000	-0.050	0.00	0.00	0.00
Saving	2016/17 NS57	AH&W	Value for Money (VFM) - Public Health	Public Health - Retention of prescribing costs for 0-5, previously retained for service improvement activity.	-0.059	0.000	-0.059	0.00	0.00	0.00
Saving	2014/15 MJ02	AH&W	Residential Care Homes	Full year effect of saving (approved 2014/15) - The residential homes transferred on 1st September, 2015.	-0.236	0.000	-0.236	0.00	0.00	0.00
Saving	2014/15 MJ15	Children's Services Trust	Social Care Staffing	Proposals are to reduce social care staffing costs by recruiting to permanent posts and reducing agency costs, reviewing structures, caseloads, staff ratios and span and layers delivers £1.2m. Children placed in care costs will be reduced through actions to reduce admissions to care, quicker discharges and placements which are appropriate and cost effective including reduction in Out of Authority (OOA) residential care and independent fostering, increase use of in-house fostering and supported accommodation for 16+ and commission the independent sector to provide the supervised contact service. (* Post reductions not known)	-0.716	0.000	-0.716	*	0.00	*
Saving	2016/17 NS62	Children's Services Trust	Value for Money (VFM) - Children's Services Trust	Children's Services Trust - this target will bring expenditure more in line with the median for statistical neighbours. (* Post reductions not known)	-0.224	0.000	-0.224	*	0.00	*

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Saving	2016/17 NS51	Council- Wide	BIF/MRP	<p>Changing the Minimum Review Position (MRP) accounting treatment and operation of Borough Investment Fund (BIF). The Minimum Revenue Provision (MRP) charge is the means by which capital expenditure which has been funded by borrowing and credit arrangement is paid for by council tax payers. The Council is required by statute to charge Minimum Revenue Provision (MRP) to the General Fund Revenue Account each year for the repayment of this debt. The Borough Investment Fund (BIF) was set up in 2002/03 by the Council and aimed to provide funds to finance major schemes. The costs associated with the system included a charge for interest on borrowing and a provision for MRP. The operation of the BIF hasn't changed over the years whilst it has expanded to include many different schemes. Amendments to the 2008 regulations have meant that detailed rules around MRP have now been replaced with a simple duty for an Authority each year to make an amount of MRP which it considers to be "prudent provision", requiring local Authorities to 'have regard to' when setting a prudent MRP provision. As a result of these changes it was decided that it was an appropriate time to review the MRP policy and the Borough Investment Fund. The budget will be released by:</p> <ul style="list-style-type: none"> • The MRP provision will be re-profiled on the annuity basis and where appropriate back dated to identify the amount of over provided MRP and an amended profile for the annual MRP provision, releasing £3.732 • The 2015/16 BIF reserve and related MRP/Interest budget release of £0.587m <p>Further details on the change to the MRP policy are detailed in the Treasury Management Strategy report.</p>	-4.319	0.000	-4.319	0.00	0.00	0.00
Saving	2014/15 AD08	Council- Wide	Budget Pressures	Budget Pressures have been reduced from the original estimate of £5m for 2016/17. The budget pressures for 2014/15 of £0.215m are shown for information.	-4.785	0.000	-4.785	0.00	0.00	0.00
Saving	2014/15 MJ10 & 2015/16 NS11 & 2016/17 NP29	Council- Wide	National Non- Domestic Rates (NNDR)	The increase in NNDR income compared to the 15/16 budget is based on: £1.67m future growth; £0.551m reduction in share of accumulated deficit; £0.387m for multiplier; £0.61m increased income from renewable energy schemes; less -£0.033m appeals adjustment (this takes into account the increased appeals for ATMs and GP surgeries) and £-0.082m 15/16 growth less than assumed. There is £0.383m loss of grant income from long-term empty property and retail relief government grants that cease from 2016/17, it is assumed that this will be received in NNDR income in 2016/17. (NNDR1 government return will be completed by 29th January)	-2.171	0.000	-2.171	0.00	0.00	0.00
Saving	2014/15 AD12	Council- Wide	Capital Programme	Reduction to the initial assumptions for revenue contributions required for the capital programme.	-0.075	0.000	-0.075	0.00	0.00	0.00

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Saving	2014/15 MJ21 & 2016/17 NS42	Council- Wide	Combined Authority Transport Levy and South Yorkshire Passenger Transport Executive budget 2016/17	The levy principally goes towards resourcing a grant paid by the CA to South Yorkshire Passenger Transport Executive (SYPTTE). SYPTTE provides the operational public transport, including statutory services, discretionary support for public transport routes and capital borrowings, on behalf of the CA and the funding Local Authorities. The levy also resources the CA's own transport related administration costs and its inherited debt charges. This saving represents a 10% reduction in the levy and includes: i. Concessionary Travel Savings £0.39m ii. Release of capital grant to reduce interest costs £0.42m iii. Review of child fares and reduction in subsidised bus services £0.31m iv. Streamlining administration including digitisation and increasing income £0.36m	-1.479	0.000	-1.479	0.00	0.00	0.00
Saving	2014/15 MJ09 & 2015/16 NS34 & 2016/17 NS52	Council- Wide	Council Tax	A council tax increase of 1.95% is proposed which is below the referendum cap. This equates to £1.726m for 2016/17. Additional growth has also been included for 2016/17 - estimated at 913 band D equivalent properties equating to £1.008m for 2016/17. There is also additional income projected due to a reduction in the payments for the local council tax scheme (LCTS) of 14,373 compared to 14,844, which equates to £0.520m for 2016/17. An additional £0.318m will also be released from the Collection Fund accumulated surplus.	-3.572	0.000	-3.572	0.00	0.00	0.00
Saving	2016/17 NS55	Council- Wide	Council Tax - 2% Chancellor's Social Care "Levy"	In the November 2015 Spending Review, Chancellor George Osborne announced that for the period of the Spending Review local authorities responsible for adult social care "will be able to levy a new social care precept of up to 2% on council tax" to be used entirely for adult social care. This could contribute almost £2 billion more into the care system nationally and is "part of the major reform [the government is] undertaking to integrate health and social care by the end of this decade". This has been offered in recognition of demographic changes which are leading to growing demand for adult social care and increased pressure on council budgets caused by the introduction of the National Living Wage from April 2016.	-1.769	0.000	-1.769	0.00	0.00	0.00
Saving	2014/15 MJ11	Council- Wide	Digital Council	Internal self-service will be implemented, improved and enhanced across the authority reducing the resource requirement. The authority will become as cashless and paperless as possible reducing resources and paper costs. Mobile working will also be implemented for internal services. This continues the Digital Council programme.	-1.000	0.000	-1.000	40.00	0.00	40.00
Saving	2016/17 NS45	Council- Wide	Employers National Insurance	Reduction of £0.756m from the initial estimate of £2.4m additional cost from the employers contracted out rebate ending from 01.04.16. This is due to a reduced number of employees directly employed by the Council (£0.578m) and because some of the cost is funded from income receipts such as fees and charges and grant income (£0.178m).	-0.756	0.000	-0.756	0.00	0.00	0.00

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Saving	2014/15 MJ04A	Council- Wide	Enterprise Resource Planning (ERP)	The implementation of the Finance & Procurement (ERP) system will allow budget holders to manage their budgets better by having live access to financial information, enabling them to make better informed decisions. All financial and procurement information will be held in one system which will reduce the risk of error and duplication and ensure staff buy items from negotiated contracts so that they get best value for money. The project will standardise business processes and increase automation of many financial transactions, in particular raising orders and paying invoices. The new processes implemented will reduce the amount of time spent on processing and reduce staffing costs whilst improving services.	-0.740	0.000	-0.740	6.00	0.00	6.00
Saving	2014/15 MJ08	Council- Wide	Fees and Charges	Following benchmarking many fees and charges are below their local comparators, the council needs to continue to look to raise additional income from Fees and Charges. The fees and charges detail is included at Appendix G.	-0.404	0.000	-0.404	0.00	0.00	0.00
Saving	2014/15 MN03	Council- Wide	Income Management	Ensure the Council is taking advantage of all opportunities to manage income, including consistent debt collection, write offs and taking payment in advance of services provided.	-0.100	0.000	-0.100	0.00	0.00	0.00
Saving	2014/15 AD11 & 2015/16 NS17 & 2016/17 NS47	Council- Wide	Inflation	The saving included here represents the reduction in inflation compared to the estimate included in the Medium-term financial plan. When the original estimate for 2016/17 inflation was produced in 2013 it was assumed that CPI/RPI inflation average would be a little over 2%. The November 2015 average inflation is 0.6% and estimates reduced accordingly although some increase is expected at the beginning of 2016 as the impact of the global oil price cut at the end of 2014 falls out of the figures. The majority of the inflation has been released to fund the national living wage additional cost.	-3.618	-3.190	-6.808	0.00	0.00	0.00
Saving	2014/15 AD14	Council- Wide	Senior Management	Reduction in Senior Management costs. In line with the reduction in the size of the Council and other changes such as the Children's Trust, proposals have been implemented to reduce the number of senior management posts.	-0.300	0.000	-0.300	2.00	0.00	2.00
Saving	2014/15 MJ06 & MJ05	Council- Wide	Modern and Productive Workforce	The current proposals on terms and conditions come to an end in April 2014. Proposals have been developed and Union negotiations completed, resulting in a collective agreement to commence changes to terms and conditions from 1 April 2016. Overall savings £4.5m, of which £1m will now be delivered in 2017/18.	-1.000	-1.000	-2.000	0.00	0.00	0.00
Saving	2014/15 AD15 &	Council- Wide	New Homes Bonus	New Homes Bonus additional grant income based on property details submitted to Government (October 2015 CTB1 Return)	-1.190	0.000	-1.190	0.00	0.00	0.00
Saving	2015/16 NS19	Council- Wide	Parish Council Grant	Full-year effect of 2015/16 saving, this equates to 10% reduction in 2016/17.	-0.031	0.000	-0.031	0.00	0.00	0.00

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Saving	2014/15 MN06 & 2015/16 NS10 & 2016/17 NS43	Council- Wide	Pensions Budget	Savings are being made on pensions due to the deficit contribution required not being as large as originally forecast. The reduced amount was achieved as a result of all South Yorkshire Councils challenging the original assumptions made by the Actuary. This also includes £0.140m paid to former employees, £0.450m from slower conversion of schools to Academies than anticipated and interest charges on £28m prepayment to SYPA being lower than budgeted	-2.066	0.000	-2.066	0.00	0.00	0.00
Saving	2015/16 NS03	Council- Wide	PPR2	Full-year effect of the 2015/16 Policy, Performance and Research 2 Review Project; the new operating model was introduced in 2015/16 and full savings will be delivered in 2016/17. The team is now known as the Strategy and Performance Unit and will be delivered through three centres of excellence – Policy and Partnerships, Research & Intelligence and Performance and Data. Business Partners are in place as part of the model to ensure that the needs of the leadership of the Council are met.	-0.350	0.000	-0.350	0.00	0.00	0.00
Saving	2015/16 NS01 & 2016/17 NP24	Council- Wide	Remove Subsidies	Further review of services that are subsidised/not fully self-financing. Not all services that are charged for by the council either fully recover their costs or have a clear member decision that they will be subsidised. For example some pest control services. The remaining services need to be reviewed and further options for removing subsidies identified. This saving has been moved to 2017/18 and links to the Commercialisation agenda.	0.000	-0.200	-0.200	0.00	0.00	0.00
Saving	2014/15 MN05 & 2015/16 NS18	Council- Wide	Treasury Management	A review of potential savings in Treasury Management has been undertaken and, because of the continuing low interest rates and our current borrowing strategy, it is expected that a saving of £0.26m can be achieved in 2016/17. This is in addition to the £1.75m that was achieved in 2015/16. However, it should be noted that a sustainable strategy cannot rely on short-term borrowing and as interest rates rise long-term borrowing needs to be considered. Some long term borrowing has already been arranged to take advantage of the historically low rates. The saving is based on the best estimates of future interest rates but it should be noted that if interest rates rise considerably then this saving will be at risk. Each 1% rise in interest rates could mean £0.87m of additional cost in interest payments.	-0.250	0.000	-0.250	0.00	0.00	0.00
Saving	2014/15 MJ03	Council- Wide	Value for Money (VFM)	The council has undertaken a comprehensive review of all services to determine what areas provide value for money. The initial target was £2m; of which £0.63m is detailed for specific proposals in 2016/17 and £1.37m will be delivered in 2017/18 onwards.	0.000	-1.340	-1.340	0.00	TBA	0.00
Saving	2015/16 NS15	F&CS	Finance & Corporate Services	Savings from reducing Finance & Corporate Services in line with the reduction in the services that they support.	-0.300	0.000	-0.300	1.00	0.00	1.00

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Saving	2014/15 ASRF18 & 2015/16 NS07	F&CS	Democratic services/Elections	Full-year effect of saving (approved 2014/15 and 2015/16) from reduction in the number of members as a result of the boundary review. Review of elections costs, boundaries and commissioners.	-0.195	0.000	-0.195	0.00	0.00	0.00
Saving	2014/15 MJ04B	F&CS	Financial Management	Linked to the implementation of the new financial system, savings will be delivered by reducing staff in Financial Management and ensuring managers are more responsible for their financial position.	-0.260	0.000	-0.260	9.00	0.00	9.00
Saving	2016/17 NS61	F&CS	Value for Money (VFM) - HR Services	Shared Services Agreement for Transactional HR Services - Review the charging mechanism for the shared service contract arrangements, including appropriate charges to other external organisations i.e. schools, academies, SLHD and DCST to recover the full cost, and review the overall package of services.	-0.116	0.000	-0.116	0.00	0.00	0.00
Saving	2014/15 MJ16 2014/15 AD18 & 2015/16 NP01	LO-CYP	Early Help	The Early Help Strategy (DMBC 0-19 offer) provides a framework for the partnership to sharpen the focus on early help, coordinate services better for families and ensures the right level of service is provided at the right time to the right families. This is a 3 year plan to transform Early Help services aimed at ensuring communities are better supported and equipped to 'help themselves' and vulnerable families will be helped earlier, minimising the need for more intensive and expensive services. Further details are available in the Cabinet report 17th November 2015.	-1.100	0.000	-1.100	33.00	0.00	33.00
Saving	2014/15 MN01	LO-CYP	Schools and Academies support	We supply a significant amount of support to schools and academies that they pay us for. There is a need ensure we are giving them value for money and quality services. In turn, this support is disjointed and the way we approach and support schools could be improved significantly reducing their costs and our costs at the same time. Any loss in such business could see a significant reduction in income. By marketing our services it is envisaged savings would be delivered.	-0.025	0.000	-0.025	0.00	0.00	0.00
Saving	2016/17 NS58	LO-CYP	Value for Money (VFM) - Special Education Needs	Special Education Needs - Review and redesign the operating model and introduce Independent Travel Training Scheme.	-0.100	0.000	-0.100	TBA	0.00	0.00

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Saving	2014/15 MJ01 & 2016/17 NP19	R&E	Assets	To reduce the running costs of and increase income from the councils asset portfolio. This will be achieved through a reduction in the number of assets, either through disposal or lease; reducing the running costs of the retained buildings through a review of contracts; reducing staff related to buildings and through increased income from leasing assets/ space. The council is also working very closely with partners across the public sector to share space where possible and increase utilisation of operational buildings. The council is also implementing a 'corporate landlord' approach which will ensure better management of the retained buildings into the future. We now have a clearer picture of the potential savings from our asset portfolio, as a result the saving has been reduced overall by £0.552m and now spreads into 2017/18. This includes the budget released from re-profiling the Minimum Revenue Position (MRP) budget to the annuity method, which will also take into consideration when the asset became operational, factoring in appropriate delays in charging MRP of £0.665m.	-1.047	-1.651	-2.698	8.00	TBA	8.00
Saving	2014/15 MN02 & 2016/17 NP26	R&E	Commercialisation and Marketing	Many local authorities are increasingly looking to trade their best services more widely in order to maximise opportunities for income generation. Examples include catering, building control and construction services. The savings will be targeted for 2017/18.	0.000	-0.100	-0.100	0.00	0.00	0.00
Saving	2014/15 R&E NE36	R&E	Energy Team	Full year effect of savings (2013/14 approved) - Referral fees from Energy Companies due to Government schemes coming to an end. This has been partially offset by additional scheme income from private business in 2016/17 which is over and above the loss of grant income.	-0.025	0.000	-0.025	0.00	0.00	0.00
Saving	2014/15 MJ18 & 2015/16 NS22	R&E	Highways, Parking and Street Scene	To provide an efficient service for Highways, street lighting, grounds maintenance and street cleaning to residents and businesses of the Borough. This will be achieved by modernising and transforming the service through new ways of working (e.g. better routing and scheduling of work) and new plant as well as improved street lighting.	-0.360	0.000	-0.360	9.00	0.00	9.00
Saving	2014/15 ASRR117 & 2016/17 NP27	R&E	Investment & Major Projects (Inward Investment & Major Growth)	Original intention was to provide £100k saving by leveraging new external funding to replace core budget for posts. However, the conditions necessary to achieve this have not materialised (e.g. available grants and eligible match funding) and the requirement has been reduced, with the remaining sum of £25k to be achieved through generating additional event sponsorship.	-0.025	0.000	-0.025	0.00	0.00	0.00
Saving	2015/16 NS16	R&E	Planning & Building Control	Increase Planning Application fee income target as a result of increased applications over the last couple of years	-0.100	0.000	-0.100	0.00	0.00	0.00
Saving	2015/16 NS33	R&E	Safer Roads Partnership	Improved efficiency enabling reduced local authority contributions without impacting on the Partnership's role to contribute to casualty reduction and increasing public confidence in speed management and road safety.	-0.010	0.000	-0.010	0.00	0.00	0.00

Budget Proposals 2016/17 and 2017/18

Appendix B

Proposal	Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2016/17 £'m	2017/18 £'m	2016/17 & 2017/18 £'m	2016/17 FTE	2017/18 FTE	2016/17 & 2017/18 FTE
Saving	2015/16 NS09	R&E	Streetlamp Initiative	The Street light replacement programme enables the Council to save money and significantly reduce its carbon footprint. Installation of the LED lamps on residential roads commenced September 2015. The Council has invested £10m in street lighting over the next few years financed from a combination of the government's energy scheme and prudential borrowing. The project will protect the Council against future rises in energy costs, enable far better control of all street lights from a central location, provide the public with much better lighting conditions and completely modernise the service. The annual savings from the Streetlamp Initiative are £0.75m with £0.3m allocated in 2015/16 and a further £0.45m per annum from 2016/17.	-0.450	0.000	-0.450	0.00	0.00	0.00
Saving	2013/14 R&E NP18	R&E	Trading Services	Full-year effect following transport review - costs cease in 2015/16.	-0.048	0.000	-0.048	N/A	0.00	0.00
Saving	2016/17 NS59	R&E	Value for Money (VFM) - Waste and Recycling	Waste & Recycling - Cease the green waste service in the winter months.	-0.131	0.000	-0.131	0.00	0.00	0.00
Saving	2016/17 NS60	R&E	Value for Money (VFM) - Parking	Parking - Introduce bus lane enforcement using CCTV cameras.	0.000	-0.030	-0.030	0.00	0.00	0.00

Budget Proposals 2016/17 and 2017/18

Appendix C

Proposal	Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2016/17 £'m	2017/18 £'m	2016/17 & 2017/18 £'m	2016/17 FTE	2017/18 FTE	2016/17 & 2017/18 FTE
Pressure	2016/17 NP18	AH&W	2015/16 Pressures	Impact of 2015/16 on-going pressures on the 2016/17 budget, including: i. £2.50m overspend on independent residential placements - this is based on reducing the number of clients to 1519 as at 1st April 2016 at an average gross cost of £483 per week. ii. £0.94m overspend on care at home and personalisation - this will fund the shortfall in CHC income of £0.57m and £0.37m growth (which equates to an additional 42 clients based on average personal budget of £8,800). iii. £0.63m overspend on supported living contracts including new facility at Woodlands budget shortfall £0.27m, increase in care hours at existing schemes £0.16m and CHC funding reduction 0.2m.	4.070	0.000	4.070	N/A	N/A	0.00
Pressure	2016/17 NP08	AH&W	Continuing Health Care	The Council is funding a greater share of the care costs previously funded from Continuing Healthcare (CHC). We are currently discussing this pressure with CCG; this was initially estimated at £0.292m for 2016/17, has been reduced to £0.145m and will continue to be reviewed. The impact of 2015/16 CHC income pressures is detailed above (ref NP18). The 2015/16 £1.7m budget pressure currently held centrally will also be allocated to A,H&W in 2016/17.	0.145	0.000	0.145	N/A	N/A	0.00
Pressure	2014/15 BP03	AH&W	Supported Living	The growth in service will be provided through the recently awarded contracts with Living Ambitions (formerly Care Uk) at Church Farm and Laburnam Cottage. The estimate is based on growth of 10 clients per year.	0.175	0.000	0.175	N/A	0.00	0.00
Pressure	2015/16 NP06	AH&W	Supported Living	The growth in service will be provided through the recently awarded contracts with Lifeway's at St Augustines Drive, plus another placement at Sylvestria Court (provider to be confirmed, Lifeways, Mencap or St Anne's). The estimate is based on growth of clients 5 per year.	0.175	0.000	0.175	N/A	0.00	0.00
Pressure	2014/15 BP08	Children's Services Trust	Children & Families - recruitment & retention	Full-year effect of the recruitment & retention policy (i) Annual increments following PDRs and increases of grade 8/level 2 social worker, if staff continue to progress through to the top of grade 9 this would take 10 years.	0.070	0.000	0.070	N/A	0.00	0.00
Pressure	2014/15 BP09	Children's Services Trust	Children & Families - recruitment & retention	Full-year effect of the recruitment & retention policy (ii) Golden handcuffs. Social workers in CMARAS , TFS and CIC will be paid, if meet conditions, £2k once after 12 months estimated at an additional 9 staff per year (5%).	0.018	0.000	0.018	N/A	0.00	0.00

Budget Proposals 2016/17 and 2017/18

Appendix C

Proposal	Ref	Directorate	Service/Saving Proposal	Proposal Narrative	2016/17 £'m	2017/18 £'m	2016/17 & 2017/18 £'m	2016/17 FTE	2017/18 FTE	2016/17 & 2017/18 FTE
Pressure	2016/17 NP21	Children's Services Trust	Placements	Pressures agreed - additional care ladder/placement funding based on a detailed review of the numbers of children in care, average costs and projections compared to existing budgets. Overall the Council has funded placements totalling £21.1m and based on the Trust's projections of children at the beginning and end of 2016/17 would require £21.2m, mainly for additional SGO cases that were not in the system at point of transfer. In addition the Trust have approximately 2 additional high cost OOA residential placements (roughly double the average £0.163m) that were not reflected in the budget transferred, which equates to £0.320m. Therefore total additional funding agreed is £0.420m.	0.420	0.000	0.420	N/A	N/A	0.00
Pressure	2015/16 NS25	Council- Wide	Capital Receipts	Using capital receipts the Council generates from non-housing land sales to fund some of the revenue costs arising from, or incidental to generating the receipts (maximum 4%). Based on the capital receipts expected for 2016/17 this reduces the revenue budget of £0.240m for 2015/16.	0.070	0.000	0.070	0.00	0.00	0.00
Pressure	2016/17 NP16	Council- Wide	Doncaster Council Living Wage	Doncaster Council is committed to pay its employees the living wage, which is estimated to increase to £8.25 in 2016/17 and £8.65 in 2017/18 (collective agreement was reached on 5th March 2014).	0.195	0.285	0.480	N/A	N/A	0.00
Pressure	2016/17 NP17	Council- Wide	Government National Living Wage	The government summer Budget of 8th July 2015 introduced a National Living Wage for those aged 25 and over of £7.20 from 1st April 2016 with the expectation that it will rise to £9.35 from 1st April 2020. This will have a significant impact on the costs of Adult Social Care contracts. The cost increases for 2016/17 have been subject to fundamental review and are expected to increase costs by around £2.91m from those that were anticipated when the Council set its budget in March 2015.	2.910	3.190	6.100	N/A	N/A	0.00
Pressure	2016/17 NP28	Council- Wide	Procurement	Remove centrally held savings target for savings that have been achieved but cannot be removed from the budget. Procurement savings of circa £7.8m have been delivered from 2011/12 to 2015/16.	0.342	0.000	0.342	N/A	N/A	0.00
Pressure	2016/17 NP22	LO-CYP	Dedicated Schools Grant (DSG)	DSG income adjustment - following the reduction in the cost of Looked After Children (LAC) - Out of Authority (OOA) placements which are 50% funded from DSG.	0.600	0.000	0.600	N/A	N/A	0.00
Pressure	2016/17 NP23	R&E	Car Boot	Revised proposal on car boot fees and charges that couldn't be implemented due to contract in place.	0.024	0.000	0.024	N/A	N/A	0.00
Pressure	2016/17 NP25	R&E	Mexborough Car Park	To reduce the Mexborough car park income budget target to reflect the updated assumptions on potential usage.	0.050	0.000	0.050	0.00	0.00	0.00

Appendix DCouncil Tax Comparators (Metropolitan Districts & Unitary Authorities Band D Council Tax)

	2015/16 Band D Council Tax £		2015/16 Band D Council Tax £		2015/16 Band D Council Tax £
1 Windsor & Maidenhead	906.95	33 Poole	1,209.60	65 Southampton	1,313.55
2 Bracknell Forest	1,093.95	34 St Helens	1,213.35	66 South Tyneside	1,316.71
3 Trafford	1,105.23	35 East Riding	1,215.68	67 Sefton	1,317.60
4 Thurrock	1,124.64	36 Cheshire East	1,216.34	68 Plymouth	1,320.58
5 Dudley	1,125.35	37 Wiltshire	1,222.43	69 Salford	1,326.31
6 Peterborough	1,128.03	38 Tameside	1,232.65	70 North Tyneside	1,328.04
7 Doncaster	1,145.09	39 Luton	1,243.38	71 Rochdale	1,330.36
8 Swindon	1,146.09	40 Bournemouth	1,243.71	72 Durham	1,334.43
9 Telford & Wrekin	1,147.49	41 South Gloucestershire	1,245.20	73 Stockton-on-Tees	1,337.60
10 Bradford	1,152.11	42 Knowsley	1,246.08	74 Brighton & Hove	1,339.02
11 Birmingham	1,158.43	43 Wokingham	1,246.21	75 Isle of Wight	1,341.64
12 Southend-on-Sea	1,159.56	44 Barnsley	1,246.63	76 Reading	1,365.00
13 Milton Keynes	1,160.23	45 Calderdale	1,251.43	77 Wolverhampton	1,369.64
14 Wakefield	1,161.43	46 Torbay	1,261.17	78 Coventry	1,375.12
15 Kingston-upon-Hull	1,162.02	47 Darlington	1,263.34	79 Redcar & Cleveland	1,376.19
16 Shropshire	1,164.72	48 West Berkshire	1,263.44	80 Middlesbrough	1,380.12
17 North Somerset	1,164.84	49 Blackburn with Darwen	1,266.85	81 Newcastle City	1,380.82
18 York	1,165.54	50 Kirklees	1,267.15	82 Liverpool	1,384.53
19 Leeds	1,168.80	51 Herefordshire	1,275.10	83 Oldham	1,392.95
20 Portsmouth	1,171.53	52 Cheshire West & Chester	1,275.23	84 Stockport	1,397.05
21 Manchester	1,172.27	53 Bolton	1,276.56	85 Hartlepool	1,418.70
22 Slough	1,173.27	54 Rotherham	1,277.73	86 Bristol	1,419.01
23 Solihull	1,173.72	55 Wirral	1,278.26	87 Northumberland	1,427.63
24 Sandwell	1,175.73	56 North Lincolnshire	1,284.03	88 Rutland	1,430.51
25 Stoke-on-Trent	1,183.46	57 Cornwall	1,293.92	89 Walsall	1,438.32
26 Sunderland	1,185.96	58 North East Lincolnshire	1,296.53	90 Nottingham	1,459.67
27 Medway	1,187.46	59 Bedford	1,301.50	91 Gateshead	1,471.34
28 Derby	1,189.03	60 Leicester	1,301.95		
29 Wigan	1,192.14	61 Bury	1,304.84		
30 Bath & NE Somerset	1,201.85	62 Blackpool	1,306.00		
31 Halton	1,204.01	63 Sheffield	1,308.28		
32 Warrington	1,205.50	64 Central Bedfordshire	1,308.33		

Grants to 3rd Sector Organisations

Directorate	Grant Recipient	Service Provided/Update	2015/16 Existing Budget	2016/17 Saving	2016/17 Proposed Budget	Reason for Change
A,H&WB	Citizens Advice Bureau (Mexborough/ North East)	The two CAB's provide advice services facing a range of issues such as debt, homelessness prevention, immigration, employment, benefit and consumer issues. They also act as a referral and sign-posting organisation to more specialist advice across a range of public sector services and other voluntary organisations. They also raise other funding streams to benefit the residents of Doncaster. (Savings of £130k have been made in 2010/11 and a further £32k in 2015/16. There is a £40,380 recharge to the HRA for Corporate & Democratic Core services)	152,150	0	136,150	The Mayor's budget proposals for 2015/16 onwards contain a £32k CAB grant reduction. The £32k reduction to the DMBC budget was implemented in full in 2015/16, but the CAB's will receive the following phased payments over the next 3 years as a transition arrangement: Year 1 2015/16 £32k one-off funding from council reserves, no effect for CAB's as grant payment will remain the same. Year 2 2016/17 £16k one-off funding from council reserves, CAB's will have a £16k grant payment reduction. Year 3 2017/18 No one-off funding from reserves, the full £32k grant payment reduction will be passed onto the CAB's
LO-CYP	Doncaster Community Arts (DARTS) / The Art House and Secondary Schools Arts Education (funded from the DSG)	Through active participation in a huge range of different art forms, Darts enables people of all ages and abilities from different backgrounds to build their confidence and skills to play a crucial role in the cultural, economic and social regeneration of their communities. To also, provide drama, art, music etc. to the PRUs mainly but also other schools.	18,000	0	18,000	No Change proposed - Funded from Dedicated School Grant
A,H&WB	Doncaster Community Arts (DARTS)	Through active participation in a huge range of different art forms, Darts enables people of all ages and abilities from different backgrounds to build their confidence and skills to play a crucial role in the cultural, economic and social regeneration of their communities.	43,500	0	43,500	No Change proposed.
A,H&WB	Doncaster Victim Support	Doncaster Victim Support will provide victims or witnesses of crime with support and information to deal with the harmful effects of their experiences within 48 hours of receiving a referral. The grant pays for a contribution to rent of the premises, utilities, postage, stationery, cleaning, volunteer expenses and recruitment, staff recruitment and locum cover. Trained volunteers work as restorative justice workers under the supervision of the Restorative Justice co-ordinator to deal with low level crime and neighbour disputes.	20,010	0	20,010	No Change proposed.

Directorate	Grant Recipient	Service Provided/Update	2015/16 Existing Budget	2016/17 Saving	2016/17 Proposed Budget	Reason for Change
A,H&WB	Doncaster Alcohol Services (DAS)	DAS – is a service that provides treatment services (Tier 1-4) to clients who have a substance misuse issue primarily alcohol. Treatment (including detox) is for chronic drinkers at Tier 4 including earlier intervention support at Tier 1.	58,630	58,630	0	This grant is not required from 2016/17 as one unified pot has been awarded from the Public Health tender. Saving contributes to Public Health Saving Target.
A,H&WB	Doncaster Rape and Sexual abuse Counselling Centre (DRASAC)	DRASAC receive this grant as a contribution towards their provision of specialist counselling service for victims of sexual abuse. This includes children from the age of 5 yrs. This is a historic voluntary sector grant which has been reduced over recent years– services for sexual abuse have never been commissioned by Doncaster Council.	27,520	0	27,520	
A,H&WB	Doncaster Rape and Sexual abuse Counselling Centre (DRASAC)	DRASAC receive this grant as a contribution towards their two Independent Sexual Violence Advocates. (ISVA).	65,000	0	65,000	Funded from BCF
A,H&WB	Conisborough Community Association LTD	Fund to run the community centre services within Conisborough	7,500	7,500	0	Grant to cease in 2016/17. Specific grant applications can be made to the Doncaster Voluntary and Community Support Fund.
A,H&WB (Public Health)	Age UK Doncaster	Active in Later Life The initiative provides opportunities for older people to become more physically active, supports local residents to become volunteers who will support older people to be more physically active, and targets older people who are at risk of becoming or who are socially isolated. The Active in Later Life programme supports the current pathway of services across the borough that aim to prevent falls and allow those who do fall to maintain their independence. They also act as a referral and sign-posting organisation to more specialist Falls services.	49,220	49,220	0	Service out to tender and now a contract for 16/17 so no longer a grant to a 3rd sector organisation, njc 15.12.15. Saving contributes to Public Health Saving Target.
A,H&WB (Public Health)	Remedi	Mentoring of offenders	30,000	30,000	0	This £30k will form part of a contract now awarded to Rdash for the substance misuse re tender, although the amount is the same it is expected RDaSH will pass the funds to Remedi therefore no longer a Grant to a 3rd sector. Saving contributes to Public Health Saving Target.
A,H&WB	Borough Wide Day Centres Age UK	Commissioning of a mobile day care service that delivers a wide range of day care opportunities to the people of Doncaster. The 2015/16 budget funding from Better Care Fund (BCF).	125,000	62,500	62,500	BCF funding agreed for part year 16/17 until agreement ceases in September 2016.

Directorate	Grant Recipient	Service Provided/Update	2015/16 Existing Budget	2016/17 Saving	2016/17 Proposed Budget	Reason for Change
A,H&WB (Public Health)	Doncaster West Development Trust	Education training employment / stroke aftercare	115,560	115,560	0	This £115K will form part of a contract now awarded to RDaSH for the substance misuse re tender, although the amount is the same it is expected RDaSH will pass the funds to DWDT therefore no longer a Grant to a 3rd sector. Saving contributes to Public Health Saving Target.
Total Grants to 3rd Sector (excluding Doncaster CCG)			712,090	323,410	372,680	

Section 76 Agreements with Doncaster CCG

LO-CYP	Children's and Adolescent Mental Health service	Children's and adolescent mental health service (CAMHS). LOCYP's contribution to the joint arrangements for a service for all children, from birth to their nineteenth birthday, who have mental health problems and disorders, have access to timely, integrated, high quality, multi-disciplinary mental health services to ensure effective assessment, treatment and support for themselves and their families. The funding specifically contributes towards mental health workers and treatments. This is fully funded by Public Health Grant from 15/16 onwards.	508,340	0	508,340	No Change proposed.
LO-CYP	Speech & Language support in education	A review of the Speech and Language provision at Woodfield Primary concluded the provision did not provide value for money, good practice or what customers wanted. The unit closed July 2014, releasing funding of £100k within the Dedicated Schools Grant to identify alternative Speech and Language provision. This joint commissioning arrangement with Health will cost up to £90k (saving £10k Dedicated School Grant), and will provide improved expertise and support where it is needed. Other alternatives were considered but they do not provide value for money or best practice.	90,000	0	90,000	No Change proposed.
A,H&WB	Integrated social care and health	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH) carry out social care (integrated) assessments, safeguarding investigations and personalisation in Mental Health for service users and carers therefore all outcomes and service requirements applicable to 'service users' are equally applicable to 'carers'. Funded by DMBC General Fund.	804,120	0	804,120	No Change proposed.

Directorate	Grant Recipient	Service Provided/Update	2015/16 Existing Budget	2016/17 Saving	2016/17 Proposed Budget	Reason for Change
A,H&WB	Mental Health Carers Support	Doncaster CCG fund two workers for the above service Doncaster Council under a section 76 fund a third worker. Doncaster CCG has a contract with Rethink for the service. The main focus of the service is to support carers of people with mental illness by way of a range of services. Funded by DMBC General Fund.	29,700	720	28,980	Saving to contribute towards Commissioning Saving Target
A,H&WB	Young Onset Dementia Service.	Doncaster Council under a section 76 fund one and a half workers to provide breaks for carers of people with early onset dementia. Doncaster CCG has a contract with RDASH to provide a Young Onset Dementia Service. Funded by DMBC General Fund.	39,500	710	38,790	Saving to contribute towards Commissioning Saving Target
A,H&WB	Stepping Out	Sue Ryder Care – Provides an holistic approach to community based activities service which is flexible, focused on an individual's goals beyond daily care and promote participation in a full range of life roles. This service will promote social inclusion by using existing community facilities. Funded by DMBC General Fund.	12,000	0	12,000	Service Review to be Undertaken. Grant value is subject to change.
A,H&WB	SSAFA (Soldiers', Sailors' and Airmans' Families Association)	To deliver a pilot programme for 12 months in approximately 12 care homes (150 care staff) across Doncaster to demonstrate that by sharing best practice and raising care workers understanding of health needs and available pathways the quality of care provided to residents can be improved	53,000	53,000	0	Delay in commencement of 14/15 pilot results in expenditure spanning two financial years. Funded from SMIP / BCF
A,H&WB	Syringe Drivers in nursing homes	The project aims to provide syringe driver (McKinley T34) training to all Doncaster locality nursing homes (24 in total). It will be commissioned from RDASH who will purchase an additional supply of syringe drivers to facilitate this. They will also operate a booking in and booking out system to ensure the syringe drivers are tracked and returned when they are no longer required.	38,333	38,333	0	One off pilot for 12 months from the 1st February 2015 Funded from SMIP / BCF
A,H&WB	Enhancement of Dementia Support Services	Enhancement of the current service offer, expanding the Dementia Café element from four café's per month to 8 café's per month and increasing the number of "singing for the brain" groups to two per month. The dementia support service capacity fro new referrals will increase on average by 20 per month. Based on the dementia cafe service specification the maximum number to benefit is 20 people per cafe with one dementia support worker plus three volunteers.	77,000	77,000	0	One off pilot for 15 Months from the 1st January 2015 Funded from SMIP / BCF £96,250 in total

Directorate	Grant Recipient	Service Provided/Update	2015/16 Existing Budget	2016/17 Saving	2016/17 Proposed Budget	Reason for Change
Section 76 Agreements with NHS England						
A,H&WB (Public Health)	Clinical waste management services	The Council currently commissions a number of needle exchanges from pharmacies across the Borough. Each of those needle exchanges requires clinical waste disposal, the responsibility for this has moved to NHS England South Yorkshire and Bassetlaw from Doncaster PCT. Funded by Public Health.	9,000	0	9,000	This £9k will form part of a contract now awarded to Rdash for the substance misuse re tender, although the amount is the same it is expected Rdash will pass the funds to clinical waste management services. therefore no longer a Grant to a 3rd sector.
A,H&WB	Prisons Service Care Assessments	The Care Act places responsibility on local authorities to provide domestic care within prison establishments, bail accommodations and other custodial settings. The domiciliary care element will be provided through this agreement.	252,000	109,360	142,640	Nottingham Health Care Trust are the existing provider and they will continue to provide the service. The contract will be reviewed annually in November. The grant allocation for 2016/17 for the prisons service is not yet known and therefore any savings can not yet be confirmed. Any saving will contribute towards the wider commissioning and Access to care saving.
Total Section 76 Grants			1,912,993	279,123	1,633,870	
Grand Total Grants to 3rd Sector Organisations			2,625,083	602,533	2,006,550	

Fees & Charges Summary 2016/17

Directorate	Service	Comment on Proposed Fees and Charges for 2016/17	Main Fee (including VAT)	2016/17 Proposed Average Increase	2016/17 Proposed Budget Increase
				%	£
Adults, Health & Wellbeing	Museums	There is limited scope to increase. Income is not achieved at Chequer Road. The room hire has been restructured to include a half day and full day rate and some small charges have been rounded down slightly to try to encourage use.	Doncaster Museum - Hire of gallery - no increase Cusworth Hall admission - remains free	0.0%	0
Adults, Health & Wellbeing	Allotments	Direct Managed Sites - rents increase annually with RPI after new tenancy agreements issued. An exception is being made and no increase is being applied in 16/17. Self managed sites - The self managed allotments site are currently charged at various different rents as previous fees & charges increases were not implemented. Councillors are currently being consulted about the best way forward to standardise the charges, but the current proposal is that these rents will be rationalised in the future. As a result the rents in 2016/17 will not increase.	Direct managed sites £9.94 per 100m ² per annum (£7.46 for senior citizens). No increase.	0.0%	1,050
Adults, Health & Wellbeing	Libraries	Fees held at 2015/16 levels in most cases as activity would decrease if fees increased therefore reducing income generated. Research fees have been increased. Income targets currently not being met - Q2 projection £27k under-achieved.	Various, e.g. A4 B&W photocopy 10p to international media print run £173.08	1.7%	2,010
Regeneration & Environment	Bereavement - Burial	Increase in charges in 2015/16 brought fees to a similar level as neighbouring Authorities. Assumed no impact on demand. New charge introduced for 2016/17, Accompanied Grave/Plot Selection, £30 for outside cemeteries and £15 for Rosehill Cemetery.	Minimal individual increase in burial charges for 2016/17. Adult commital increase by £25, currently £1215 increasing to £1240.	2.7%	19,450

Directorate	Service	Comment on Proposed Fees and Charges for 2016/17	Main Fee (including VAT)	2016/17 Proposed Average Increase	2016/17 Proposed Budget increase
				%	£
Regeneration & Environment	Bereavement - Cremation	Decorated container tubes are increased from £25 to £30. Plastic containers also increase from £25 to £30, and a new charge is to be introduced for 2016/17 for the holding of cremated remains not collected. Charge will be £30 if not collected after six weeks and £5 per week thereafter. Estimated activity is approx 80-100 per year.	Minimal individual increases in cremation costs for 2016/17. Adult commital increasing by £5. Currently £660 rising to the £665 main target fee agreed in 2014/15. New charge added for holding of cremated remains.	7.3%	18,650
Regeneration & Environment	Bereavement - Memorial Items	Metal vases for cemetery/crem plots increased by 50%. Other charges increased generally by between 2 and 11%.	Memorials generally increased by 3% 2016/17 after 3% increase in 2015/16.	3.1%	5,610
Regeneration & Environment	Building Control	Trading element not increased (requirement to cover costs; no profit), Increases are from non-trading element and assumed no impact on demand. Further review being undertaken as part of NS16	Main schedule remains the same Street namings increased by an average 5%. Solicitor's enquiries & Duplicate/Replacement Certificates from £72 to £74	2.8%	2,780
Regeneration & Environment	Car Parking - Permits	Staff car parking permits proposed not to increase due to expected reduction in demand.	Public Permits 6 day £372. Staff Permits 5 day £360.	0.0%	0
Regeneration & Environment	Car Parking	Residents Permit Scheme - charges cover cost of administering scheme. Fee increase in 2016/17 applies <u>only</u> to the Elmfield scheme, and brings it in line with the other schemes. This represents delayed implementation of the Elmfield fee, for which the budget uplift has already been recognised in prior years. Changes in implementation of the original 2014/15 proposal were agreed in 2015/16.	Residents Permit (all schemes) £25 per property per annum. Scratchcards initial issue £25 for 50 per annum then £5 per scratch card thereafter.	66.7%	0
Regeneration & Environment	Car Parking - Off Street Charges	Includes Colonnades, Markets, Chappell Drive and other Council owned car parks.	Charges range from 50p to £7.50 depending on car park and length of stay.	0.0%	0
Regeneration & Environment	Car Parking - On Street Charges	No change proposed.	Majority at £2.00 per hour	0.0%	0

Directorate	Service	Comment on Proposed Fees and Charges for 2016/17	Main Fee (including VAT)	2016/17 Proposed Average Increase	2016/17 Proposed Budget increase
				%	£
Adults, Health & Wellbeing	Cusworth Hall Car Park	No change proposed.	£1.00 for 1 hour £1.50 for 2 hours £2.20 for 3 hours £6.00 for all day £10 per coach	0.0%	0
Regeneration & Environment	Development Management	Planning application fees are set nationally and are not at the discretion of the Council. Although at the start of the Coalition Government there was the suggestion of local fee setting this was shelved and has not been moved forward since. No increase in national fees have been announced for 2016/17.	Various depending on application type (see detail) e.g. Householder applications for alterations/extensions to a single dwelling remain at £172. Full applications for New dwellings (for more than 50) remain at £19,049.	0.0%	0
Regeneration & Environment	Environment Public Health	Team dealing with public health nuisances such as excessive noise in the environment. Alarm disconnection fee. Charges are based on cost recovery.	Alarm disconnection charges increase in range from £200 - £480 to £210 - £500	4.2%	260
Regeneration & Environment	FLAG - leaflets	For the purchase of a licence to distribute free leaflets and literature within designated areas. Charge is based on a points system to determine charge - linked to number of days, number of leaflets and nature of event.	10 to 15 leaflet £350	0.0%	0
Regeneration & Environment	FLAG - Litter fixed penalty notices	Maximum fee £80 set nationally.	Already at £80 maximum	0.0%	0
Regeneration & Environment	Safety & Food Education	Food hygiene courses. Some increases on certain courses, but no uplift where other course providers are either cheaper or the same price and would impact on demand.	Various. For example - Level 3 Award in Food Safety £277.	2.8%	5,560
Regeneration & Environment	Food Control	No change proposed.	Drinking water sampling visit £90 per hour	0.0%	0
Regeneration & Environment	Gypsy & Traveller Rents / Static Caravan Sites	As a result of the budget announcement regarding social housing rents being reduced by 1% for four years, it is recommended there will be a freeze on current pitch rents for 2016/17	White Towers £69.15 Single plot, £76.53 Double plots. New plots at White Towers and Lands End Single £81.28, Doubles £91.44	0.0%	0

Directorate	Service	Comment on Proposed Fees and Charges for 2016/17	Main Fee (including VAT)	2016/17 Proposed Average Increase	2016/17 Proposed Budget increase
				%	£
Regeneration & Environment	Landlord Licences (Selective Licences)	Licences are for a fixed term 01/07/2015 to 30/06/2020 with payment only being required for the remainder of that term. The initial main fee of £500 is pro rata over the remaining period weighted for initial set up.	Council Scheme fee 2016/17 is £415.	-17.0%	0
Regeneration & Environment	Landlord Licences (HMO)	Houses in multiple occupation. Renewal fee estimates based on five year rolling renewal policy. Main fee increased from £775 to £800 for 2016/17 but most licences were renewed in 2014/15 leading to an uplift in budget in that year that decreases over the life of the renewal period. This was confirmed in 2014/15 budget setting.	Renewal Licence Basic Fee £800 (five Year Licence). Programme originally introduced 2009/10.	2.9%	-8,740
Regeneration & Environment	Taxi Licencing	Not allowed to generate a surplus, limited to cost recovery.	Private Hire/Hackney Vehicle Licence £230	0.0%	0
Regeneration & Environment	Miscellaneous Licences	The Council must not be seen to generate a surplus income from its licensing activities nor must it been seen to be using fees to support the enforcement activity against unlicensed individuals/businesses. The budget increase in 2016/17 is due to the three year renewal of scrap metal dealer/collector licences rather than a percentage increase in the fee value.	Sex establishments remain at £2,840 Tattooist charges remain at £200.	0.0%	18,720
Regeneration & Environment	Markets	Tenancy agreements proposed to increase by RPI as provided for within each lease. In the main, stall charges also proposed to increase by RPI (Sep 2013 3.2%); promotional sites and other charges by CPI (Jun 2013 2.9%CPI). All charges outside tenancy agreements have then been rounded up to nearest 50p. Car Boot Pitch licences will remain the same at £2.50 per car (this excludes Car Boot Sales at the Keepmoat Stadium, the value of which has been negotiated separately as part of the lease agreement with Doncaster Rovers).	For example a 12ft stall at Doncaster Market on a Saturday increases from £21 to £22	3.6%	62,340

Directorate	Service	Comment on Proposed Fees and Charges for 2016/17	Main Fee (including VAT)	2016/17 Proposed Average Increase	2016/17 Proposed Budget increase
				%	£
Regeneration & Environment	Mansion House	Provision of facilities for Weddings and room hire	Weddings £1,000 Room hire £25 per hour	0.0%	0
Regeneration & Environment	Mary Woollett Centre	No change proposed.	Full day room hire £165 and hall hire £255	0.0%	0
Regeneration & Environment	Parks & Playing Fields	Football pitches based on other authorities in area plus CPI. Bowling Greens increase by CPI in 2015/16. Football pitches for under 12s for free including mini pitches.	Football pitches for under 12's provided free of charge in accordance with previous change in 2014/15. Bowling green fees £1,030 for season per green.	3.0%	2,050
Regeneration & Environment	Pest Control	Applicable benefits limited to Housing Benefit and/or Local Taxation Support Scheme. No charge proposed for rats. £10 increase for bed bugs as each job requires two operatives. £2 increase for Mice and Insects (£1 for Benefits and LTSS claimants). Proposed percentage increase of 7.4% reflects general average enlarged by increases in respect of out of hours services (11-25%) as charge needs to reflect the work involved (minimal impact on budget as no call outs usually occur).	Domestic charges for all pests (excluding rats, moles, squirrels) £52 full charge, £41 for those on Housing Benefit / LTSS. Rats free. Moles & Squirrels £78 for first 2 hours, then hourly. Bed bugs £60 per visit (£50 for benefits and LTSS).	7.4%	570

Directorate	Service	Comment on Proposed Fees and Charges for 2016/17	Main Fee (including VAT)	2016/17 Proposed Average Increase	2016/17 Proposed Budget increase
				%	£
Regeneration & Environment	Waste & Recycling	Charges for trade waste, commercial recycling, commercial clinical and domestic bulky collections, additional bins and replacement bins on second request. Reduced rate Bulky collections for those on applicable benefits. No charge for collection of non reusable fridge freezers and asbestos. Prices compared with other LA's, no impact on demand expected.	Quarterly collection of a standard wheeled bin increases from £50 to £55 Bulky collections for residents on benefits increases from £10 to £12 and the full charge remains constant at £25. Non reusable fridge freezers and Asbestos collection remain FREE for all residents Additional Bins for those meeting criteria £30 Replacement bins (lost/damaged) 1st bin FREE, subsequent requests £21.	9.1%	267,710
Regeneration & Environment	Strategy & Programmes	Local Records Centre - collation and provision of biological records data for private and public sector use.	Charge for first hour of a basic search £150	0.0%	0
Regeneration & Environment	Schools Catering	Primary & Secondary meal fees for pupils and adults.	No increases. Existing charges:- £2.00 Primary £2.10 Secondary £3.60 Adult £2.60 Adult duty. New charge £1.70 Nursery (previously included in Primary).	0.0%	0
Regeneration & Environment	MOT fees	No increase proposed as MOT service offered locally by numerous providers at a lower price. Need to remain competitive. Income has fallen in Car/light van category due to competitors offering reduced rates.	Car/light van fee £38, re-test fee £10 Light minibuses £50, re-test £20 Light Commercial £50, re-test £20.	0.0%	0

Directorate	Service	Comment on Proposed Fees and Charges for 2016/17	Main Fee (including VAT)	2016/17 Proposed Average Increase	2016/17 Proposed Budget Increase
				%	£
Regeneration & Environment	Facilities Management Catering	General increase to cover inflation on supplies and staffing increases.	Standard Coffee/Tea £1.40/£1.20 Speciality coffee £1.85 Meal Deal £3.2 Buffet £6.45 Standard Sandwich £2.00 Standard Wedding Package (per head) £92.00	2.0%	5,160
Finance & Corporate Services	Land Charges	Fees for searches to the official Land Charges Register. Includes admin & copying. Fees have to be set to only recover costs. CON290 & R fall within scope of VAT from Feb 2016 following HMRC & CIPFA guidance.	Various, e.g. CON29R (Enq of LA inc Public Register info) £60.84 and LLC1 Only (Official Search - Land Charges Register) £27.00	0.0%	0
Finance & Corporate Services	Registrars	Registration fees for birth death and marriages, Civil Naming/Renewal of Vows (separate charges introduced for Registry Office and approved premises), Citizenship. Non statutory fees increased by 2.2%. Statutory fees will be confirmed by government at a later date.	Hire registrar Saturday £426 plus £4 certificate. Statutory charges to be confirmed.	2.2%	560
Learning & Opportunities (CYPS)	Attendance	Fixed Penalty Notice for irregular attendance at School - Per Parent Per Child. Disclosure and Barring check for volunteers to be chaperones whilst working with children involved in performing. An increase of £5 in 2016/17. Due to low take up there will be no budget increase.	£60.00 per parent per child (national charge). £25.00 per application.	12.5%	0
					403,740

Not included in the fees and charges additional income as already included in budget proposals

Adults, Health & Wellbeing	Supported Living	Sleep in Charge. Majority of service users will already be paying maximum client contribution so additional income will be minimal.	£35.00 per night (excludes VAT as non-VATable)	2.9%	0
Adults, Health & Wellbeing	Residential Services	Charge for assessment for Out of Area Placements (per hour), generally charged to other Local Authorities.	Charge £25.63	1.7%	0

Directorate	Service	Comment on Proposed Fees and Charges for 2016/17	Main Fee (including VAT)	2016/17 Proposed Average Increase	2016/17 Proposed Budget increase
				%	£
Adults, Health & Wellbeing	Self Support/Group Homes Rents	Rentals for clients occupying properties. Fees are funded from Supporting People and Housing Benefits.	Learning Difficulty Homes £180 per home, £90 each for 2 residents, Mental Health £210 per hour i.e. £105 each for 2 residents	0.0%	0
Adults, Health & Wellbeing	HEART service	Universal fee for home monitoring service - telecare/pendant alarm. No increase proposed. 2/3 of users receive a free service due to age and benefits received. Paying customers generate a small surplus. No increase proposed.	Charge £3.84	0.0%	0
Adults, Health & Wellbeing	Day Care Charges	Based on existing provision. The charge is not Vatable for persons with an assessed need but any person without an assessed need will have to pay VAT.	£29.15 per day for clients with assessed need. £34.98 per day for the universal day care.	1.9%	51,000
Adults, Health & Wellbeing	Home Care Charges	The rate of £13.20 is the 2015/16 rate following the removal of subsidy, with the rate for 2016/17 still to be agreed.	2015/16 rate - £11.28 per hour, £13.20 per hour for new users' contributions from 09/11/15.	0.0%	403,000
Adults, Health & Wellbeing	Residential Care Services	This is a net expense to the Council therefore any increase is a corresponding pressure to the Council. The increase in client fee income will reduce this pressure and is already included in approved budget proposal. The fees for 2016/17 are still to be finalised.	2015/16 rates - Residential £424.12 per week, EMI residential £431.48 per week, Nursing £434.67 per week, Nursing EMI £486.41 per week	0.7%	186,940
Adults, Health & Wellbeing	Community & Day Centre Room hire	The charge introduced in 2013/14 (£10 per hour) has been reviewed and will be applied to Day Centres.	Less than 25 people Community Group £5.00 per hour, Voluntary Sector £10 per hour, Profit making £20.00 per hour, More than 25 people Community Group £10 per hour, Voluntary Sector £20.00 per hour, profit making £25.00 per hour	0.0%	0
Adults, Health & Wellbeing	Day Care Transport	Universal flat rate transport charge of £3 per journey for those using Council vehicles to attend the centre.	£3 per journey	200.0%	264,000

Directorate	Service	Comment on Proposed Fees and Charges for 2016/17	Main Fee (including VAT)	2016/17 Proposed Average Increase	2016/17 Proposed Budget increase
				%	£
Finance & Corporate Services	Blue Badge Scheme	Disablement parking badges. Charges are set by government. The 2015/16 charge is not expected to change for 2016/17.	£10 per application	0.0%	0
Regeneration & Environment	Car Parking - Mexborough Multi Storey	No increases proposed, charging still to be introduced (one months notice required) and demand is to be established.	50p 1hr / £1 2hrs / £2 all day	0.0%	0

2016/17 Fees and Charges Detail

The Fees and Charges detailed below reflect the 20% VAT rate where VAT is charged. Where VAT is not charged this is clearly marked.

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2016/17 Fees and Charges Detail

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
<u>ADULTS & COMMUNITIES</u>		
ADULT DAY CENTRES		
Adult Day Centres - Transport (No VAT)		
Transport - Single Journey	1.00	3.00
Adult Day Centres - Universal Charge		
Day Care Charges (per day) - Universal Charge without assessed need	34.32	34.98
Day Care Charges (per day) - Universal Charge with Assessed Need (no VAT)	28.60	29.15
Per cooked meal*	3.60	3.60
Tea	0.60	0.60
Coffee	0.60	0.60
*From 2012/13 all day centre meals provided by Schools Catering		
Adult Home Care (No Vat) - The fee for 2016/17 is still to be confirmed		
Home Care Fee (per hour)	11.28	} TBC
Home Care Fee - new users' contribution following subsidy removal effective from 09/11/15 (per hour).	13.20	
ADULT RESIDENTIAL SERVICES		
Assessment for Out of Area Placements - Hourly Rate	25.20	25.63
Payments to providers and maximum charge to a client in an Independent Care Home - The fees for 2016/17 is still to be confirmed		
Residential per week	424.12	TBC
Elderly Mentally Infirm (EMI) per week	431.48	TBC
Nursing	434.67	TBC
Nursing EMI	486.41	TBC
Training Cancellation and Non Attendance Fee	New	100.00
Self Support Group Homes - Church Road, First Square, Lodge Road & Princess Avenue.		
Mentally Ill People (3 Tenants):		
Rent	70.00	70.00
Counselling & Support	0.00	0.00
Mentally Ill People (2 Tenants):		
Rent	105.00	105.00
Counselling & Support		
Self Support Group Homes - Cambourne Close, Church Balk, Coniston Court, Furnival Road, Goodwood Gardens, Holmescarr Road, Hunster Close, Leicester Avenue, Lodge Road, Lower Kenyon Street & Thellusson Avenue.		
Learning Disability & Older People (4 Tenants):		
Rent	45.00	45.00
Counselling & Support	113.94	113.94
Learning Disability & Older People (3 Tenants):		
Rent	60.00	60.00
Counselling & Support	113.94	113.94
Learning Disability & Older People (2 Tenants):		
Rent	90.00	90.00
Counselling & Support	113.94	113.94
Community & Day Centre Hourly Charges		
Community Group < 25 people	5.00	5.00
Community Group > 25 and < 40 people	10.00	10.00
Voluntary Sector < 25 people	10.00	10.00
Voluntary Sector > 25 and < 40 people	20.00	20.00
Profit Making < 25 people	20.00	20.00
Profit Making > 25 and < 40 people	25.00	25.00

2016/17 Fees and Charges Detail

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
Disability Related Expenses (No Vat)		
In line with the non-residential fairer charging policy, certain allowable expenses are disregarded from the financial assessment.		
Laundry	3.74	3.74
Incontinence	5.07	5.07
Bedding	1.06	1.06
Clothing - Under 60	3.22	3.22
Clothing - Over 60	1.94	1.94
Footwear - Under 60	1.68	1.68
Footwear - Over 60	1.01	1.01
Wheelchair - Manual	4.00	4.00
Wheelchair - Powered	9.62	9.62
Powered Bed	4.40	4.40
Turning Bed	7.68	7.68
Power Chair	3.46	3.46
Stair Lift	6.22	6.22
Hoist	3.00	3.00
Transport (without Mobility)	2.47	2.47
Domestic Fuel:		
Single in Flat	12.00	12.00
Couple in Flat	15.89	15.89
Single in Semi	12.75	12.75
Couple in Semi	17.03	17.03
Single in Detached	15.49	15.49
Couple in Detached	20.43	20.43
Home Alarm Service / HEART		
Home Alarm Service / HEART weekly charge	3.84	3.84
The charge is outside the scope of VAT for residents who are eligible under the Chronically Sick & Disabled Person's Act.		
All other residents would incur VAT at the standard rate of 20%.		
Social Care		
Deferred Payment Agreement Admin Set up Fee (No VAT)	188.00	192.00
Deferred Payment Agreement Admin Operational Fee (No VAT)	90.00	92.00
Deferred Payment Agreement Interest Rate (No VAT)	2.65%	2.15%
Deferred Payments District Valuer Property Valuation Fee (arbitration where the Council's valuation is disputed by the client)	600	600.00
Supported Living		
Sleep in Fee	40.80	42.00

2016/17 Fees and Charges Detail

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
ALLOTMENTS (outside scope of VAT)		
Direct Managed sites:		
per 100 sq. metre per year	9.94	9.94
Senior Citizen per 100 sq. metre per year	7.46	7.46
Self Managed sites individually priced as per specific agreements.		
LIBRARIES		
LOAN CHARGES AND FINES		
Overdue Book Charges		
Adult Reader fine (per book per day)	0.20	0.20
Maximum fine per book	10.00	10.00
Children, Housebound and Mobile Service borrowers are exempt from Overdue charges		
Talking and Audio Books		
Talking Books (3 weeks loan)	0.80	0.80
Free to loan for exempt borrowers	0.00	0.00
Daily Fine Rate	0.30	0.30
Audio Book Downloads	0.00	0.00
Compact Discs		
Compact Disc loans (2 weeks)	1.00	1.00
Daily Fine Rate	0.30	0.30
Maximum fine (per CD)	10.00	10.00
Children's audio tapes and video's are exempt from charges		
DVDs		
DVD's - Premium DVD (per week)	2.50	2.50
Blu-Ray DVD (per 3 day loan)	3.00	3.00
Non-Premium DVD's (1 week loan) - borrow 2 and get 1 free	1.50	1.50
Box Sets (3 weeks)	5.00	5.00
Documentary and non fiction DVDs	0.00	0.00
Children's DVDs are exempt from charges		
Daily Fine Rates:		
Per Premium DVD	1.50	1.50
Per Blu-Ray DVD	2.00	2.00
Per Non-Premium DVD (Fine also applies to the free DVD if applicable)	0.75	0.75
Box Sets (3 weeks)	2.00	2.00
Maximum fine per Blu-Ray DVD	10.00	10.00
Maximum fine per other DVD	10.00	10.00
Overdue Reminders		
Overdue Reminders - charge per letter (does not apply to children or over 60's)	0.50	0.50
Visit charge for overdue collections (per visit)	20.00	20.00
Books/Recording Requests		
Charge per card	0.20	0.20
Inter Library Loans - minimum charge (charges will vary depending on the location the item is sourced from)	5.00	5.00
Children's and Mobile Library Services borrowers requests	0.00	0.00
Destroyed/Lost Items		
Books/CDs/Talking Books/Cassettes/DVDs/Blu Ray	Replacement Cost	Replacement Cost
Age of Item:		
2 years and under - Replacement required or pay 100% replacement cost	Replacement Cost	Replacement Cost
Over 2 years - Need to pay 50% replacement cost	Replacement Cost	Replacement Cost
Damaged Items		
A discretionary charge will be made up to the full replacement cost with consideration given to age and condition of item.	Replacement Cost	Replacement Cost

2016/17 Fees and Charges Detail

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
Replacement Library Computer Tickets		
First Replacement	1.50	1.50
Second and subsequent replacements	2.00	2.00
Child's first replacement	0.00	0.00
Child's second and subsequent replacements	0.50	0.50
LIBRARIES - ROOM HIRE CHARGES (per hour) No VAT		
Under 25 people for Community Groups during Library Opening Hours	7.80	7.80
25 - 50 people for Community Groups during Library Opening Hours	7.80	7.80
Under 25 people for Community Groups outside Library Opening Hours	31.30	31.30
25 - 50 people for Community Groups outside Library Opening Hours	39.10	39.10
Under 25 people for profit making organisations during Library Opening Hours	28.10	28.10
25 - 50 people for profit making organisations during Library Opening Hours	39.10	39.10
Under 25 people for profit making organisations outside Library Opening Hours	39.10	39.10
25 - 50 people for profit making organisations outside Library Opening Hours	46.90	46.90
Refreshments including biscuits (per person)	1.09	1.09
LIBRARIES - SPECIALIST SERVICE CHARGES		
Photocopies		
A4 Black and White	0.10	0.10
A3 Black and White	0.20	0.20
Bulk Copies - 25% discount for over 100		
A4 Copies from Microfilm	0.50	0.50
A3 Copies from Microfilm	0.70	0.70
Fax (Copies per sheet)		
Within UK - first sheet	2.00	2.00
subsequent sheets	0.70	0.70
Europe first - sheet	3.00	3.00
subsequent sheets	0.70	0.70
Worldwide - first sheet	3.25	3.25
subsequent sheets	1.50	1.50
Received Copies - first sheet	0.75	0.75
subsequent sheets	0.50	0.50
Computer and Internet Access		
Will be free for 2 hours and then charged per hour or part hour thereafter (excludes under 16's and exempt borrowers)	1.00	1.00
Guest member will be charged per 30 minutes (no free period)	0.50	0.50
Print outs from screen		
A4 Black and White	0.00	0.00
A4 Colour	0.00	0.00
Laminating		
A4	2.00	2.00
A3	2.50	2.50
Mint Corporate Researcher		
Mailing List (per address)	0.22	0.25
Company Financials (per page)	1.88	2.00
Company Profiles	11.76	12.00
Data Monitor Reports	18.75	19.00
Exhibitions and Displays		
Commercial display charge (for 2 weeks) 20% on sales + VAT or £60.00 (whichever is greater)	60.00	60.00
Non-commercial displays (for 1 week)	20.00	20.00
Invited displays in small areas and Branch Libraries at limited charge.		
Poster Display - (Maximum Size A3)		
Commercial per month/per poster		
Single Site	20.00	20.00
Multiple Sites	40.00	40.00
(Community/Charity posters not charged)	0.00	0.00
Charge subject to type of display and/or organisation at Manager's discretion		
Photographic Reproduction Charges		
External charges set by photographer	0.00	0.00

2016/17 Fees and Charges Detail

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
ARCHIVES AND LOCAL STUDIES CHARGES		
Diocesan Records		
Issue of Certificates		
Marriage (stipulated fee)	9.00	9.00
C of E Baptism (stipulated fee)	12.00	12.00
Certified Copies	8.00	8.00
Handling charge (including p+p)		
Up to 30 copies	9.38	10.00
Over 30 copies	13.45	14.00
Assistance and Research (per hour)		
Family History	49.15	50.00
Archives	49.15	50.00
Business Research	101.40	110.00
Photocopies (Black and White)		
Local Studies A3	0.20	0.20
Archives A4 (due to nature of document)	0.50	0.50
Archives A3 (due to nature of document)	0.70	0.70
A4 copies from Microfilm/Reader Printer	0.40	0.40
A3 copies from Microfilm/Reader Printer	0.70	0.70
Printing from public terminals (including scanned items)		
A4 Black and White	0.20	0.20
A4 Colour	0.50	0.50
Ordnance Survey Maps		
1854 and 1852	9.38	10.00
Administration Fee - for items taken out for reproduction by a third party	15.63	16.00
Research Service		
First 10 minutes	0.00	0.00
Basic search (2 sources 15 minutes)	13.45	15.00
Extensive search (per 30 minutes)	31.26	32.00
Corporate enquiries (per 30 minutes)	31.26	32.00
Commercial enquiries (per 30 minutes)	84.50	90.00
Evidence of School Attendance	31.25	35.00
Scanned copies (per item)		
A5 to photocopy paper	0.80	0.80
A4 to photocopy paper	1.50	1.50
A5 to photographic paper	2.50	2.50
A4 to photographic paper	3.50	3.50
To CD Rom	1.50	1.50
To E-mail	1.00	1.00
Photos taken using own equipment (per image)		0.50
Talks	0.00	0.00
Media Print Run:		
Local	26.68	35.00
National	98.47	120.00
International	173.08	200.00
Commercial History (up to 5 images)	80.00	100.00
Film Location Fee	125.00	175.00
DONCASTER LIBRARIES SERVICE FOR BLIND AND PARTIALLY SIGHTED PEOPLE		
Maps and Diagrams		
A4 - (Tactile) (per sheet)	6.00	6.00
A3 - (Tactile) (per sheet)	8.00	8.00
Customer Greeting Cards - (Braille)	0.50	0.50
Local Charity Rate -	0.50	0.50
Other service available - price on application		
Publication fees per item Commercial run		
Under 1000 (items 1-5)	15.00	15.00
Under 1000 (items 6 and above)	8.00	8.00
Over 1000 (items 1-5)	28.00	28.00
Over 1000 (items 6 and above)	15.00	15.00

2016/17 Fees and Charges Detail

		Charge from 1 st April 2015	Charge from 1 st April 2016
		£	£
MUSEUMS			
Charges include VAT unless stated			
Doncaster Museum & Art Gallery			
Room Hire			
Gallery 4 per hour		20.00	20.00
Gallery 4 per half day	NEW		40.00
Gallery 4 per day	NEW		80.00
Gallery 5 per hour		25.00	25.00
Gallery 5 per half day	NEW		50.00
Gallery 5 per day	NEW		100.00
Tea & coffee (per head)		1.70	1.50
Cusworth Hall, Museum & Park			
Cusworth Hall - Car Parking			
	1 Hour	1.00	1.00
	2 Hours	1.50	1.50
	3 Hours	2.20	2.20
	ALL Day	6.00	6.00
	Coach	10.00	10.00
Photography			
Print from disc - on plain A4		3.79	3.50
Print from disc - on photographic A4		7.89	8.00
Print from disc - on plain A3		5.52	5.50
Print from disc - on photographic A3		15.80	16.00
Cost of scanning images (each 30 mins)		12.63	13.00
Origination of digital image		25.00	25.00
Reproduction and publication fees			
Photocopies			
A4 photocopy		0.15	0.15
A3 photocopy		0.37	0.38
SAFER COMMUNITIES			
Charges include VAT			
Alley Gate Keys			
Initial issue of up to 2 keys per household/business affected by Gating Order		0.00	0.00
Issue of replacement key if lost or stolen		15.00	15.00
TRANSLATION SERVICE			
Translation fee (per hour)			
Transport & Administration fee (per occasion)		30.00	30.00
		10.00	10.00

2016/17 Fees and Charges Detail

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
FINANCE & CORPORATE		
BLUE BADGE CHARGES (NO VAT)		
Blue car badge administration fee for new and re-issue	10.00	10.00
Fee increase set by government - £10 from April 2012		
LAND CHARGES		
LLC1 Only (Official Search - Land Charges Register)	27.00	27.00
CON29R (Enq of LA inc Public Register info)	50.70	60.84
CON29O (Optional Enquiries)	5.00	6.00
Other Income (Additional parcels/admin/copies)	10.00	10.00
Assisted Personal Search	9.00	9.00
REGISTRARS		
Hire of Registrar		
Mon-Thurs	261.00	261.00
Fri	301.00	301.00
Sat	426.00	426.00
Sun/Bank Hols	551.00	551.00
Civil Naming/Renewal of Vows		
Mon – Thurs (R.O.)	98.00	106.00
Fri – Sat (R.O.)	120.00	125.00
Mon – Fri (App Prem)	175.00	180.00
Sat (App Prem)	240.00	251.00
Sun (App Prem)	295.00	306.00
Priority issue charge - same day over counter	6.00	6.00
Priority issue charge - same day return of post	6.00	6.00
Individual Citizenship Ceremonies	120.00	125.00
Change of Name Deed	40.00	40.00
Premium Marriage Package/Civil Partnership Premium Package	50.00	50.00
Statutory Fees		
Standard Birth, Death or marriage Certificate (SR)	10.00	10.00
Standard Birth, Death or marriage Certificate (Current Register)	4.00	4.00
Short birth certificate issued by Registrar	4.00	4.00
Short birth certificate issued by Superintendent Registrar	10.00	10.00
Register Office marriage ceremony/ Civil partnership fee	45.00	45.00
Registrar's attendance at Church wedding	84.00	84.00
Superintendent Registrar's attendance at housebound or detained persons residence	£82 HB £93 DET	90.00
Registrar's attendance at housebound or detained person's wedding	£79 HB £86 DET	85.00
Notice of intention to marry	35.00	35.00
Notice of intention to hold a civil partnership registration	35.00	35.00
Registration of a building for the celebration of marriages	120.00	120.00
Certification of a building for public worship	28.00	28.00

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
<u>LEARNING & OPPORTUNITIES - CHILDREN & YOUNG PEOPLE</u>		
ATTENDANCE & PUPIL WELFARE		
Fixed Penalty Notice for irregular attendance at School - Per Parent Per Child	60.00	60.00
Disclosure and Barring (DBS) check for volunteers to be chaperones whilst working with children involved in performing.	20.00	25.00

2016/17 Fees and Charges Detail

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
<u>REGENERATION & ENVIRONMENT</u>		
BEREAVEMENT SERVICES		
Independent funerals		
Burial:		
Late Charge for turning up to scheduled burial booked (15mins late)	60.00	65.00
Adult Grave / Woodland / Meadowland Exclusive Right 50yrs	945.00	965.00
Adult Grave / Woodland / Meadowland Exclusive Right 75yrs	1,215.00	1,240.00
Pre-purchase Grave 10 yrs	535.00	550.00
Interment Fee	865.00	885.00
Extra Depth Charge for 2	205.00	205.00
Extra Depth Charge for 3	395.00	400.00
Childs Grave Exclusive Right 50yrs	435.00	440.00
Childs Grave Exclusive Right 75yrs	580.00	585.00
Interment Fee (up to age of 16)	145.00	145.00
Childs Interment Adult Grave	365.00	370.00
Cremated Remains Child in C/R Plot or existing grave	110.00	115.00
Interment of Adult or Child Public Grave	890.00	925.00
Interment of Child (up to 16) Public Grave	320.00	330.00
Interment of NVF in Public Grave	195.00	200.00
Cremated Remains Plot Exclusive Right 50yrs	470.00	485.00
Cremated Remains Plot Exclusive Right 75yrs	685.00	705.00
Interment of Remains	225.00	230.00
Pre-purchase Plot 10 yrs	270.00	280.00
Headstone	205.00	210.00
Childs Headstone	75.00	75.00
Kerb Set	155.00	160.00
Childs Kerb Set	100.00	105.00
Replacement Headstone	30.00	30.00
Cremated Remains Tablet	95.00	95.00
Additional Inscription	60.00	60.00
Removal of Headstone prior to Interment	175.00	180.00
Removal of Kerb prior to Interment	235.00	240.00
Removal of Cremated Remains Tablet	60.00	65.00
Removal and Disposal of Headstone/Plaque	50.00	55.00
Renewal of pre-purchase graves/plots	210.00	215.00
Accompanied Grave/Plot Selection		
Outside Cemeteries		NEW 30.00
Rose Hill		NEW 15.00
Exhumation Charge for Cremated Remains	265.00	275.00
Use of Chapel (30 min block)	90.00	90.00
Transfer of Ownership of graves/plots	40.00	40.00
Strewing of Cremated Remains on Graves	35.00	35.00
Swipe Card	15.00	15.00
Use of Chapel for services not taking place in our Cemeteries or Crematorium	250.00	255.00
Fee for late Burial or Cremation Paperwork	60.00	65.00
No show charge for appointments made for either burial of remains or scattering appointment	60.00	65.00
Premium Plot Charge	120.00	120.00
Cremation:		
Adult Full Service Charge inc Medical ref fee charge	700.00	700.00
Adult Committal Service Charge inc Medical ref fee charge	660.00	665.00
Child 12 years and above (<12 FOC) inc Medical ref fee charge	335.00	335.00
NVF Samples & Body Parts	185.00	185.00
Additional Chapel Time (20 minutes)	245.00	245.00
Wooden Caskets	65.00	65.00
Velvet Bags		NEW 15.00
Bronze Urns	55.00	55.00
Environmental Containers	15.00	15.00
Decorated container Tubes	25.00	30.00
Plastic Containers	25.00	30.00
Exhumation Casket	100.00	110.00
Certificate of Cremation	20.00	20.00
Removal of Flower to Cemetery Site	30.00	30.00
Bearers for Cremation	35.00	35.00
Recording of Cremation Service	45.00	45.00
Scattering Remains from Elsewhere	75.00	85.00
Scattering Appointment	35.00	45.00

2016/17 Fees and Charges Detail

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
Genealogy Search (per person)	15.00	25.00
Cancellation of Cremation 2 days prior to Cremation	110.00	110.00
Consultation and help with completing cremation forms for Independent Funerals	185.00	195.00
Organ Fee	11.00	11.00
Premium Plot Charge	60.00	60.00
Over running on Cremation Time	60.00	60.00
Hold of Cremated Remains		
Charge if not collected within 6 weeks of Cremation		NEW 30.00
Charge Per Week Thereafter		NEW 5.00
Memorials:		
Memorial Inscription per Line	35.00	35.00
Badges	70.00	70.00
Coat of Arms	85.00	85.00
Miniature Book (2 line entry)	85.00	85.00
Miniature Card (2 line entry)	45.00	50.00
Extra lines per entry in books and cards	20.00	20.00
Bronze Tablet Path Kerb	195.00	200.00
Reservation Fee	40.00	40.00
Replacement Tablet	80.00	85.00
Ornamental Tree with Bronze or Granite Tablet	535.00	550.00
Replacement Bronze or Granite Tablet due to vandalism	125.00	130.00
Crematorium Plots Exclusive Rights 30yrs	410.00	425.00
Interment of Cremated Remains	225.00	230.00
Standard Black Granite Wedge / Memorial Granite Stone	390.00	400.00
Small Black Granite Plaque or York Stone Plaque	270.00	275.00
Photo Plaques Single / Double	145.00	150.00
Motifs on Plaques	105.00	105.00
Re-Gilding Fee	30.00	30.00
Additional Lettering (charge per letter) on Plaques, wedges, york stone	5.00	5.00
Exclusive Right Sanctums	1,000.00	1,005.00
Additional Lettering & Interment into Sanctum	450.00	465.00
Vases for path side	510.00	520.00
Vase in Flower Room or Book of Remembrance Room	60.00	60.00
Swipe Card for Flower Room	10.00	10.00
Seats with arms	1,300.00	1,340.00
Seats without arms	1,155.00	1,190.00
Seats Granite Bench	1,050.00	1,080.00
Seats Wooden Bench	1,290.00	1,330.00
Additional Plaque for Seats	30.00	30.00
Childs Hand / Mushroom Small Plaque	185.00	190.00
Childs Hand / Mushroom Medium Plaque	230.00	235.00
Childs Hand / Mushroom Large Plaque	265.00	265.00
Tablet on shared Mushroom	170.00	175.00
Family Mushroom Memorial	530.00	535.00
Rose Tree	205.00	215.00
Rose Shrub / Miniature Shrub	120.00	125.00
Additional Labels Rose Trees, Shrubs	30.00	30.00
Granite plaques on wall in Crematorium grounds	215.00	220.00
Metal vases for cemetery/crematorium plots	10.00	15.00
Additional Inscription on a Vase		NEW 11.00
Permit fee for vase charge	30.00	30.00
Duplicate grave deed	35.00	35.00
Jewellery for cremated remains	Price on application	Price on application
Various containers in addition to the standard types available	Price on application	Price on application
Rose tree/shrub labels allowing 4 line inscription	35.00	35.00

2016/17 Fees and Charges Detail

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
BUILDING CONTROL		
Erection or extension of a non exempt attached or detached domestic garage or carport or having a floor area not exceeding 36m².		
Amount of Plan Charge	150.00	180.00
Amount of Inspection Charge	107.00	107.00
Building Notice or reservation Charge including VAT	257.00	287.00
Amount of Regularisation Charge (No VAT)	257.00	287.00
Part P Inspection	267.00	267.00
Erection or extension of a non exempt attached or detached domestic garage or carport or having a floor area 36- 100m².		
Amount of Plan Charge	150.00	180.00
Amount of Inspection Charge	172.00	172.00
Building Notice or reservation Charge including VAT	322.00	352.00
Amount of Regularisation Charge (No VAT)	322.00	352.00
Part P Inspection	267.00	267.00
Conversion of a domestic garage to create a habitable space		
Amount of Plan Charge	150.00	180.00
Amount of Inspection Charge	107.00	107.00
Building Notice or reservation Charge including VAT	257.00	287.00
Amount of Regularisation Charge (No VAT)	257.00	287.00
Part P Inspection	267.00	267.00
Any extension of a dwelling with an internal floor area of which does not exceed 10m². that extension		
Amount of Plan Charge	150.00	180.00
Amount of Inspection Charge	139.00	139.00
Building Notice or reservation Charge including VAT	289.00	319.00
Amount of Regularisation Charge (No VAT)	289.00	319.00
Part P Inspection	289.00	289.00
Any extension of a dwelling with an internal floor area between 10m² and 40m²		
Amount of Plan Charge	150.00	180.00
Amount of Inspection Charge	273.00	273.00
Building Notice or reservation Charge including VAT	423.00	453.00
Amount of Regularisation Charge (No VAT)	423.00	453.00
Part P Inspection	267.00	267.00
Any extension of a dwelling with an internal floor area between 40m² and 60m².		
Amount of Plan Charge	150.00	180.00
Amount of Inspection Charge	357.00	357.00
Building Notice or reservation Charge including VAT	507.00	537.00
Amount of Regularisation Charge (No VAT)	507.00	537.00
Part P Inspection	267.00	267.00
Any extension of a dwelling with an internal floor area between 60m² and 100m².		
Amount of Plan Charge	150.00	180.00
Amount of Inspection Charge	407.00	407.00
Building Notice or reservation Charge including VAT	557.00	587.00
Amount of Regularisation Charge (No VAT)	557.00	587.00
Part P Inspection	267.00	267.00
Installation of up to 5 domestic replacement window/s and door/s		
Building Notice or reservation Charge including VAT	88.00	88.00
Amount of Regularisation Charge (No VAT)	88.00	88.00
Installation of between 5 and 10 domestic replacement window/s and door/s.		
Building Notice or reservation Charge including VAT	121.00	121.00
Amount of Regularisation Charge (No VAT)	121.00	121.00
Controlled domestic electrical work - rewiring		
Building Notice or reservation Charge including VAT	414.00	414.00
Amount of Regularisation Charge (No VAT)	414.00	414.00

2016/17 Fees and Charges Detail

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
Controlled domestic electrical work – minor works		
Building Notice or reservation Charge including VAT	414.00	414.00
Amount of Regularisation Charge (No VAT)	414.00	414.00
Any alteration of a dwelling creating one or more rooms in roof space, including means of access.		
Amount of Plan Charge	150.00	180.00
Amount of Inspection Charge	273.00	273.00
Building Notice or reservation Charge including VAT	423.00	453.00
Amount of Regularisation Charge (No VAT)	423.00	453.00
Part P Inspection	267.00	267.00
Any other domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work does not exceed £2,000.		
Amount of Plan Charge	154.00	154.00
Building Notice or reservation Charge including VAT	154.00	154.00
Amount of Regularisation Charge (No VAT)	154.00	154.00
Part P Inspection	267.00	267.00
Any other domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work exceeds £2,000 but does not exceed £5,000.		
Amount of Plan Charge	188.00	188.00
Building Notice or reservation Charge including VAT	188.00	188.00
Amount of Regularisation Charge (No VAT)	188.00	188.00
Part P Inspection	267.00	267.00
Any other domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work exceeds £5,000 but does not exceed £25,000.		
Amount of Plan Charge	150.00	180.00
Amount of Inspection Charge	172.00	172.00
Building Notice or reservation Charge including VAT	322.00	352.00
Amount of Regularisation Charge (No VAT)	322.00	352.00
Part P Inspection	267.00	267.00
Any other domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work exceeds £25,000 but does not exceed £50,000.		
Amount of Plan Charge	150.00	180.00
Amount of Inspection Charge	374.00	374.00
Building Notice or reservation Charge including VAT	524.00	554.00
Amount of Regularisation Charge (No VAT)	524.00	554.00
Part P Inspection	267.00	267.00
Planning & Building Control Fees for Small Domestic Buildings		
Plan Charge for one dwelling	150.00	180.00
Inspection Charge	441.00	441.00
Amount of Regularisation Charge (No VAT)	591.00	621.00
For 2 or more dwellings please contact Building Control		

2016/17 Fees and Charges Detail

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
Planning & Building Control Fees for Non Domestic new buildings, extensions, alterations etc		
Any extension with maximum internal 10m² floor area.		
Amount of Plan Charge	150.00	180.00
Amount of Inspection Charge	172.00	172.00
Building Notice or reservation Charge including VAT	322.00	352.00
Amount of Regularisation Charge (No VAT)	322.00	352.00
Any new building or extension with an internal floor area between 10m² - 40m².		
Amount of Plan Charge	150.00	180.00
Amount of Inspection Charge	307.00	307.00
Building Notice or reservation Charge including VAT	457.00	487.00
Amount of Regularisation Charge (No VAT)	457.00	487.00
Any new building or extension with an internal floor area between 40m² - 100m².		
Amount of Plan Charge	150.00	180.00
Amount of Inspection Charge	508.00	508.00
Building Notice or reservation Charge including VAT	658.00	688.00
Amount of Regularisation Charge (No VAT)	658.00	688.00
Any new build or extension with an internal floor area between 100m² - 200m².		
	Individually Determined	Individually Determined
Office or Shop Fit Out with an internal floor area up to 500m² floor area.		
	Individually Determined	Individually Determined
Office or Shop Fit out with an internal floor area between 500m² and 2000m².		
	Individually Determined	Individually Determined
Installation of mezzanine floor with an internal floor area up to 200m².		
	Individually Determined	Individually Determined
Installation of up to 20 non domestic window/s and door/s.		
Amount of Plan Charge	150.00	180.00
Amount of Inspection Charge	102.00	102.00
Building Notice or reservation Charge including VAT	252.00	282.00
Amount of Regularisation Charge (No VAT)	252.00	282.00
Any other non domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work does not exceed £5,000.		
Amount of Plan Charge	205.00	205.00
Building Notice or reservation Charge including VAT	205.00	205.00
Amount of Regularisation Charge (No VAT)	205.00	205.00
Any other non domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work exceeds £5,000 but does not exceed £25,000.		
Amount of Plan Charge	150.00	180.00
Amount of Inspection Charge	256.00	256.00
Building Notice or reservation Charge including VAT	406.00	436.00
Amount of Regularisation Charge (No VAT)	406.00	436.00
Any other non domestic alterations, installation of fitting or work not covered in the above categories where the estimated cost of the work exceeds £25,000 but does not exceed £50,000.		
Amount of Plan Charge	150.00	180.00
Amount of Inspection Charge	508.00	508.00
Building Notice or reservation Charge including VAT	658.00	688.00
Amount of Regularisation Charge (No VAT)	658.00	688.00
For applications falling outside the above categories, Building Control charges are individually calculated		

2016/17 Fees and Charges Detail

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
Building Control - Other Fees		
Street naming (One House) Non Vatable	50.00	55.00
Street naming (Two or more) Non Vatable	68.00	70.00
Street naming (New Road) Non Vatable	100.00	103.00
Subsequent roads on same development Non Vatable	36.00	37.00
Demolitions Non Vatable	72.00	74.00
Solicitors Enquiry	72.00	74.00
Duplicate/Replacement Certificates	72.00	74.00

2016/17 Fees and Charges Detail

		Charge from 1 st April 2015	Charge from 1 st April 2016
		£	£
CAR PARKING	Stay		
Car Park:			
Colonnades	Per Hour	1.20	1.20
Wood Street	1 Hour	1.20	1.20
	2 Hours	2.40	2.40
Irish Club	1 Hour	1.00	1.00
	2 Hours	1.50	1.50
	3 Hours	2.00	2.00
Chappell Drive	1 Hour	0.50	0.50
	2 Hours	1.00	1.00
	3 Hours	1.50	1.50
	4 Hours	2.00	2.00
	Over 4 Hrs	2.50	2.50
Markets	1 Hour	1.20	1.20
	2 Hours	2.00	2.00
St Georges	1 Hour	1.00	1.00
	2 Hours	2.00	2.00
	3 Hours	2.50	2.50
Council House	4 Hours	2.00	2.00
	ALL DAY	4.00	4.00
Scarborough House.	4 Hours	2.00	2.00
	ALL DAY	2.50	2.50
Thorne Rd	1 Hour	1.00	1.00
	2 Hours	1.50	1.50
	3 Hours	2.00	2.00
	4 Hours	2.50	2.50
Marshgate	1 Hour	0.50	0.50
	2 Hours	1.00	1.00
	3 Hours	1.50	1.50
	4 Hours	2.00	2.00
	Over 4 Hrs	2.50	2.50
Church Way	1 Hour	0.50	0.50
	2 Hours	1.00	1.00
	3 Hours	1.50	1.50
	4 Hours	2.00	2.00
	Over 4 Hrs	2.50	2.50
Chamber Road	1 Hour	1.00	1.00
	2 Hours	2.00	2.00
	3 Hours	3.00	3.00
	ALL Day	7.50	7.50
Mexborough Multi-storey	1 Hour	0.50	0.50
	2 Hours	1.00	1.00
	All day	2.00	2.00
	Annual pass - Traders	200.00	200.00
	Annual pass - Public	350.00	350.00
On Street Pay & Display (Outside scope of VAT):			
St George Gate (new from January 2013)	Per 1/2 Hour	1.00	1.00
Prince's street	Per 1/2 Hour	1.00	1.00
Eastlaithgate	Per 1/2 Hour	1.00	1.00
Spring Gardens	Per 1/2 Hour	1.00	1.00
Chequer Road	Per 1/2 Hour	1.00	1.00
Park Road	Per 1/2 Hour	1.00	1.00
Catherine Street	Per 1/2 Hour	1.00	1.00
Copley Road	Per 1/2 Hour	1.00	1.00
Nether Hall Road	Per 1/2 Hour	1.00	1.00
Wood Street	Per 1/2 Hour	1.00	1.00
Princegate	Per 1/2 Hour	1.00	1.00
Hallgate	Per 1/2 Hour	1.00	1.00
Sunny bar	Per 1/2 Hour	1.00	1.00
Market Place	Per 1/2 Hour	1.00	1.00
Horse Fair Green	Per 1/2 Hour	1.00	1.00
College Road	Per Hour	2.00	2.00
Francis Street	Per 1/2 Hour	1.00	1.00
Greyfriars Rd	Per Hour	1.00	1.00
Chamber Road (on street)	Per Hour	1.00	1.00
Suspensions	Day	24.75	24.75
Dispensations	Day	16.50	16.50

2016/17 Fees and Charges Detail

		Charge from 1 st April 2015	Charge from 1 st April 2016
		£	£
Permit Charges:			
Parking Permit (Public) - Chappell Drive & Marshgate only (Marshgate from 1/4/14) 6 Day		372.00	372.00
Staff Parking Permit	6 Day	372.00	372.00
Staff Parking Permit	5 Day	360.00	360.00
Staff Parking Permit	4 Day	288.00	288.00
Staff Parking Permit	3 Day	216.00	216.00
Staff Parking Permit	2 Day	144.00	144.00
Staff Parking Permit	1 Day	72.00	72.00
Staff Parking Permit (Term Time ONLY)	5 Day	270.00	270.00
Staff Parking Permit (Voucher)	1 Day	2.00	2.00
Residents parking permits (subject to further consultation):			
Elmfield Scheme: -			
Per Permit (Residents, Charities & Carers) 5 maximum	Per annum	15.00	25.00
Scratch Card (initial issue of 50)	Per annum	25.00	25.00
(then per scratch card)	Per annum	5.00	5.00
Permit (Businesses)	Per annum	50.00	50.00
Permit (Landlords)	Per annum	100.00	100.00
Other Schemes: -			
Per Permit (Residents, Charities & Carers) 5 maximum	Per annum	25.00	25.00
Scratch Card (initial issue of 50)	Per annum	25.00	25.00
(then per scratch card)	Per annum	5.00	5.00
Permit (Businesses)	Per annum	50.00	50.00
Permit (Landlords)	Per annum	100.00	100.00

2016/17 Fees and Charges Detail

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
CATERING - FACILITIES MANAGEMENT		
Example charges: -		
Standard Coffee	1.35	1.40
Standard Tea	1.15	1.20
Standard Sandwich	1.95	2.00
Speciality Coffee	1.80	1.85
Meal Deal	3.10	3.20
Standard Buffet	6.30	6.45
Standard Wedding Package (per head)	90.00	92.00
 CATERING - SCHOOLS		
<i>Charges exclude VAT unless stated</i>		
Meal per Primary pupil	2.00	2.00
Meal per Nursery pupil	NEW	1.70
Meal per Secondary pupil	2.10	2.10
Meal per Adult (including Vat)	3.60	3.60
Meal per Adult (Duty meal)	2.60	2.60

2016/17 Fees and Charges Detail

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
DEVELOPMENT MANAGEMENT		
Pre Applications (Large Scale Major, 5+ meetings)	3,600.00	3,600.00
Pre Applications (Large Scale Major, up to 2 meetings)	825.00	825.00
Pre Applications (Small Scale Major)	205.00	205.00
Pre Applications (Minor)	70.00	70.00
Pre Applications (Householder/Adverts)	30.00	30.00
Discharging Conditions (Government set)	97.00	97.00
Discharging Conditions (Householder - Government set)	28.00	28.00
Decision Notices	30.00	0.00
Planning Histories	30.00	0.00
Permitted Development	30.00	30.00
Copies of permitted development decision letters	15.00	0.00
Statutory Planning Fees		
All Outline Applications		
Not more than 2.5 hectares - £385 per 0.1 hectare for sites up to and including 2.5 hectares	385.00	385.00
More than 2.5 hectares - £9,527 + £100 for each 0.1 in excess of 2.5 hectares to a maximum of £125,000	9,527.00	9,527.00
Householder Applications		
Alterations/extensions to a single dwelling (including flats), including works within boundary	172.00	172.00
Full Applications (and First Submissions of Reserved Matters)		
Alterations/extensions to two or more dwellings or flats, including works within boundaries	339.00	339.00
New dwellings (up to and including 50)	385.00	385.00
New dwellings (for <i>more</i> than 50) £16,565 + £100 per additional dwelling in excess of 50 up to a maximum fee of £250,000	19,049.00	19,049.00
Erection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery):		
No increase in gross floor space or no more than 40m ²	195.00	195.00
More than 40m ² but no more than 75m ²	385.00	385.00
More than 75m ² but no more than 3,750m ²	385.00	385.00
More than 3,750m ² £19,049 + £100 for each additional 75m ² in excess of 3750m ² to a maximum of £250,000	19,049.00	19,049.00
Erection of buildings (on land used for agriculture for agricultural purposes)		
Not more than 465m ²	80.00	80.00
More than 465m ² but not more than 540m ²	385.00	385.00
More than 540m ² but not more than 4,215m ² (£385 for first 540m ² + £385 for each 75m ² (or part thereof) in excess of 540m ²	385.00	385.00
More than 4,215m ² £19,049 + £100 for each 75m ² (or part thereof) in excess of 4,215m ² up to a maximum of £250,000	19,049.00	19,049.00
Erection of glasshouses (on land used for the purposes of agriculture)		
Not more than 465m ²	80.00	80.00
More than 465m ²	2,150.00	2,150.00
Erection/alterations/replacement of plant and machinery		
	0.00	0.00
Not more than 5 hectares £335 for each 0.1 hectare (or part thereof)	385.00	385.00
More than 5 hectares £16,565 + additional £100 for each 0.1 hectare (or part thereof) in excess of 5 hectares to a maximum of £250,000	19,049.00	19,049.00
Applications other than Building Works		
Car parks, service roads or other accesses for existing uses	195.00	195.00
Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)		
Not more than 15 hectares £195 for each 0.1 hectare (or part thereof)	195.00	195.00
More than 15 hectares £29,112 + £100 for each 0.1 hectare (or part thereof) in excess of 15 hectares up to a maximum of £65,000	29,112.00	29,112.00
Operations connected with exploratory drilling for oil or natural gas		
Not more than 7.5 hectares £385 for each 0.1 hectare (or part thereof)	385.00	385.00
More than 7.5 hectares £28,750 + additional of £100 for each 0.1 hectare (or part thereof) in excess of 7.5 hectares up to a maximum of £250,000	28,750.00	28,750.00

2016/17 Fees and Charges Detail

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
Other operations (winning and working of minerals)		
Not more than 15 hectares £195 for each 0.1 hectare (or part thereof)	195.00	195.00
More than 15 hectares £29,112 + £115 for each 0.1 in excess of 15 hectares up to a maximum of £65,000	29,112.00	29,112.00
Other operations (not coming within any of the above categories) £195 for each 0.1 hectare (or part thereof) up to a maximum of £1,690	195.00	195.00
Lawful Development Certificate		
LDC – Existing Use LDC - lawful not to comply with a particular condition	195.00	195.00
Prior Approval		
Agricultural and Forestry buildings & operations or demolition of buildings	80.00	80.00
Telecommunications Code Systems Operators	385.00	385.00
Approval/Variation/discharge of condition		
Application for removal or variation of a condition following grant of planning permission	195.00	195.00
Request for confirmation that one or more planning conditions have been complied with. £28 per request for Householder otherwise £85 per request	28.00	28.00
Change of Use of a building to use as one or more separate dwelling houses, or other cases		
Not more than 50 dwellings £385 each	385.00	385.00
More than 50 dwellings £19,049 + £100 for each in excess of 50 up to a maximum of £250,000	19,049.00	19,049.00
Other Changes of Use of a building or land	385.00	385.00
Advertising		
Relating to the business on the premises	110.00	110.00
Advance signs which are not situated on or visible from the site, directing the public to a business	110.00	110.00
Other advertisements	385.00	385.00
Application for a New Planning Permission to replace an Extant Planning Permission		
Applications in respect of major developments	575.00	575.00
Applications in respect of householder developments	57.00	57.00
Applications in respect of other developments	195.00	195.00
Application for a Non-material Amendment Following a Grant of Planning Permission		
Applications in respect of householder developments	28.00	28.00
Applications in respect of other developments	195.00	195.00

2016/17 Fees and Charges Detail

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
ENVIRONMENT		
Cutting alarms after service of notice:		
Internal	480.00	500.00
External	300.00	310.00
Disconnecting car alarm after service of notice	200.00	210.00
FOOD CONTROL		
Food Control Risk Assessments, Investigations and Authorisations will be priced by the hour. The time charged will include travelling time and test time.		
Drinking Water - Sampling visit	90.00	90.00
Risk Assessment (Minimum £50 charge)	40.00	40.00
Carrying out an Investigation	40.00	40.00
Granting an Authorisation	40.00	40.00
FLAG (Fly Tipping, Litter, Abandoned Vehicles & Graffiti)		
Leaflet Distribution		
0 to 5	150.00	150.00
6 to 9	250.00	250.00
10 to 15	350.00	350.00
16 to 23	450.00	450.00
24+	550.00	550.00
Additional Badge	25.00	25.00
Litter Fixed Penalty Notices	80.00	80.00
FOOD HYGIENE		
Level 2 Emergency First Aid at Work	77.00	79.00
Level 2 Award for Personal Licence Holders (APLH)	123.00	127.00
ERAR Course	35.00	36.00
Award in Underage Sales Prevention (AUSP) Level 2	42.00	43.00
Award in Underage Sales Prevention (AUSP) Level 2	45.00	45.00
Fixed Penalty Notice (FPN) Waiver		
Individual delegate prices:		
Level 2 Award in Food Safety on-line course	NEW	25.00
Level 2 Award in Food Safety	53.00	54.00
Level 3 Award in Food Safety	269.00	277.00
Level 4 Award in Food Safety	577.00	577.00
Level 2 Award in Health & Safety in the Work place	53.00	54.00
Level 2 Award in COSHH	53.00	54.00
Level 2 Award in Healthier Food and Special Diets	62.00	64.00
Level 2 Award in Manual Handling (Principles & Practise)	73.00	75.00
Client provides the venue, price based on Tuition fee plus cost per delegate:		
1 day Level 2 Food Safety or Health & Safety	236.00 & 20.00	243.00 & 20.00
1 day Level 2 Healthier Food and Special Diets	236.00 & 20.00	243.00 & 20.00
0.5 day Level 1 Food Safety or Health & Safety	139.00 & 21.00	143.00 & 21.00
Level 2 Award in Manual Handling (Principles & Practice)	236.00 & 20.00	243.00 & 20.00
0.5 day level 2 Award in COSHH - Tuition fee plus cost per delegate	130.00 & 20.00	130.00 & 20.00
0.5 day Doncaster Council bespoke course - Tuition fee plus cost per delegate	139.00 & 21.00	143.00 & 21.00
Weekend/Evening Tuition Rate:		
Full day	355.00	365.00
Half day	211.00	217.00
Client provides the venue, total group price:		
Level 2 Award in Emergency 1st Aid at Work (EFAW) 1 day	386.00	397.00
Level 2 Award in Paediatric 1st Aid 2 days	818.00	842.00
1st Aid at Work (FAW) Re-qualification - 2 days	818.00	842.00
1st Aid at Work (FAW) - 3 days	1,400.00	1,440.00

2016/17 Fees and Charges Detail

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
GYPSY & TRAVELLERS RENTS / STATIC CARAVAN SITES (Outside the scope of VAT)		
Gypsy & Travellers Site (charge per plot, per wk):		
White Towers		
Single Plots	69.15	69.15
Double Plots	76.53	76.53
Single Plot (New)	81.28	81.28
Double Plot (New)	91.44	91.44
Lands End	79.31	79.31
Single Plot (New)	81.28	81.28
Double Plot (New)	91.44	91.44
Little Lane	79.31	79.31
Nursery Lane	44.54	44.54
Static Caravan Sites (charge per plot, per wk)		
Bloomhill Road, Moorends	26.77	26.77
Cow House Lane, Armthorpe	26.77	26.77
Orange Croft, Tickhill	27.89	27.89
HIGHWAYS		
Licensing of skips on the Highway	15.00	15.00
Licensing of Scaffolding and Hoardings on the Highway	155.00	155.00
Private Road Openings	410.00	410.00
Licensing of the Storage of Materials on the Highway	160.00	160.00
Provision of Highway Information	50.00	50.00
Vehicle Crossing Licence	380.00	380.00
Temporary Traffic Regulation Orders	570.00	570.00
Steetworks Permits (discount applies to working wholly outside of traffic sensitive times): -		
Provisional Advance Authorisation - Full Fee	91.00	91.00
Provisional Advance Authorisation - Discounted Fee	64.00	64.00
Major Works over 10 days or requiring a Traffic Regulation Order - Full Fee	211.00	211.00
Major Works over 10 days or requiring a Traffic Regulation Order - Discounted Fee	147.00	147.00
Major Works 4 to 10 days - Full Fee	109.00	109.00
Major Works 4 to 10 days - Discounted Fee	76.00	76.00
Major Works up to 3 days - Full Fee	64.00	64.00
Major Works up to 3 days wholly outside of Traffic Sensitive Times - Discounted Fee	45.00	45.00
Standard Activity Permit - Full Fee	109.00	109.00
Standard Activity Permit - Discounted Fee	76.00	76.00
Minor Activity Permit - Full Fee	64.00	64.00
Minor Activity Permit - Discounted Fee	45.00	45.00
Immediate Activity Permit - Full Fee	59.00	59.00
Immediate Activity Permit - Discounted Fee	41.00	41.00
HOMELESSNESS TEMPORARY ACCOMMODATION		
Temporary Accommodation (daily rate) varies according to property - contact service	Contact service	Contact service
Service Charge Daily Rate (Standard across all property types)	4.00	5.00

2016/17 Fees and Charges Detail

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
LICENSING		
Landlord Licences:		
Selective Licencing Hexthorpe - 01/07/2015 to 30/06/2020 Fixed Term		
DMBC Scheme - All licences granted to 30/06/2020 (Initial £500 fee pro-rata for remaining term but weighted for initial set up).	500.00	415.00
Homesafe Scheme	75.00	75.00
Registered Charities (£15 discount for additional applications where no Fit & Proper Person test required, subject to conditions).	0.00	0.00
Houses in Multiple Occupation		
Landlord Licence Basic fees (5 person HMO)	775.00	800.00
Fee for each additional bedroom	52.00	54.00
<i>Licence Renewal fee for 5 bedroom properties, subject to:-Current compliance with the Councils standards & existing licencing conditions, No change to the Additional fee for Each Bedroom in the house</i>	465.00	480.00
<i>Variation of Licence, for any reason</i>	26.00	27.00
<i>Transfer of Licence for the remainder of Licence period, to a new Landlord, or on a change of manager</i>	365.00	380.00
<i>Additional fee , where required, for conducting a Criminal Records Bureau check on a proposed licence holder or manager (per person)</i>	124.00	128.00
<i>Extra costs incurred when additional Correspondence is necessitated due to incomplete applications will be recovered as an administration charge (per letter)</i>	73.00	76.00
	31.00	32.00
Private Hire/Hackney:		
Vehicle Licensing Hackney (Inc plates & first test)	230.00	230.00
Vehicle Licensing Private Hire (Inc plates & first test)	230.00	230.00
Vehicle Test at North Bridge	60.00	60.00
Retest of Vehicle	27.00	27.00
Admin charge on lifting Suspensions	25.00	25.00
Private Hire Operators Licence up to 2 vehicles	160.00	160.00
Private Hire Operators Licence each additional vehicle over 4	23.00	23.00
Application for Drivers Licence (+ DBS + Knowledge test)	130.00	130.00
	+DBS+KnT	+DBS+KnT
Joint Application (+ DBS + Knowledge test)	130.00	130.00
	+DBS+KnT	+DBS+KnT
Transfer to Joint (+ Knowledge test)	45.00	45.00
	+KnT	+KnT
Renewal of drivers licence - valid for 3 Years	100.00	100.00
Knowledge Test	55.00	55.00
Replacement Badge	25.00	25.00
Replacement Licence	25.00	25.00
Sealing of meter	41.00	41.00
Advertising on Taxis Full Livery	25.00	25.00
Change of advert	25.00	25.00
Tip up seat advertising	25.00	25.00
Transfer of ownership	40.00	40.00
Surrender of Vehicle Licence admin fee	25.00	25.00
Front plate bracket	6.00	6.00
Rear plate bracket	12.00	12.00
Replacement Front plate	17.50	17.50
Replacement Rear plate	27.50	27.50
Miscellaneous:		
Acupuncturist/Tattooist/Ear Piercing	200.00	200.00
Transfer or to Add Person	50.00	50.00
Animal Boarding Establishment (plus Vet Fee if needed)	145.00	145.00
	+ Vet Fee	+ Vet Fee
Performing Animals Registration	75.00	75.00
Civil Marriage Licence	1,300.00	1,300.00
Approval of Religious premises as a place at which two people may register as civil partners of each other.	900.00	900.00
Dangerous Wild Animals (plus Vet Fee if needed)	145.00	145.00
	+ Vet Fee	+ Vet Fee
Dog Breeding Licence (plus Vet Fee if needed)	145.00	145.00
	+ Vet Fee	+ Vet Fee
Pet Shop Licence	145.00	145.00

2016/17 Fees and Charges Detail

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
Riding Establishment 1- 10 Horses	160.00	160.00
	+ Vet Fee	+ Vet Fee
Riding Establishment 11-25 Horses	180.00	180.00
	+ Vet Fee	+ Vet Fee
Riding Establishment over 25 Horses	200.00	200.00
	+ Vet Fee	+ Vet Fee
Sex Establishment Licence Application	2,840.00	2,840.00
Sex Establishment Licence Renewal	2,840.00	2,840.00
Sex Establishment Licence Variation or Transfer	2,100.00	2,100.00
Zoo Licence (plus Statutory VET inspection fees as applicable)	1,500.00	1,500.00
Greyhound Stadium Licence	190.00	190.00
Scrap Metal Dealer - Site	320.00	320.00
Scrap Metal Dealer - Collector	200.00	200.00
Scrap Metal Dealer - Change of name of Licensee	25.00	25.00
Scrap Metal Dealer - Change from Site to Collector	25.00	25.00
Scrap Metal Dealer - Change from Collector to Site	200.00	200.00
Scrap Metal Dealer - Change of Site Manager	200.00	200.00
Scrap Metal Dealer - Additional Site(s) to Licence	75.00	75.00
Gambling:		
Bingo Premises		
Non-conversion fee where a provisional statement has already been granted	720.00	720.00
New Premises Fee	1,200.00	1,200.00
Annual Fee	750.00	750.00
Variation Fee	1,200.00	1,200.00
Transfer Fee	720.00	720.00
Re-Instatement Fee	800.00	800.00
Provisional Statement Fee	2,100.00	2,100.00
Change of circumstances	25.00	25.00
Copy of Licence Fee	15.00	15.00
Adult Gaming Premises		
Non-conversion fee where a provisional statement has already been granted	750.00	750.00
New Premises Fee	1,300.00	1,300.00
Annual Fee	700.00	700.00
Variation Fee	700.00	700.00
Transfer Fee	750.00	750.00
Re-Instatement Fee	750.00	750.00
Provisional Statement Fee	1,300.00	1,300.00
Change of circumstances	25.00	25.00
Copy of Licence Fee	15.00	15.00
Betting Premises (Track)		
Non-conversion fee where a provisional statement has already been granted	750.00	750.00
New Premises Fee	2,000.00	2,000.00
Annual Fee	800.00	800.00
Variation Fee	800.00	800.00
Transfer Fee	750.00	750.00
Re-Instatement Fee	750.00	750.00
Provisional Statement Fee	1,500.00	1,500.00
Change of circumstances	25.00	25.00
Copy of Licence Fee	15.00	15.00
Family Entertainment Premises		
Non-conversion fee where a provisional statement has already been granted	750.00	750.00
New Premises Fee	1,300.00	1,300.00
Annual Fee	500.00	500.00
Variation Fee	750.00	750.00
Transfer Fee	750.00	750.00
Re-Instatement Fee	750.00	750.00
Provisional Statement Fee	1,300.00	1,300.00
Change of circumstances	25.00	25.00
Copy of Licence Fee	15.00	15.00

2016/17 Fees and Charges Detail

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
Betting Premises (other)		
Non-conversion fee where a provisional statement has already been granted	720.00	720.00
New Premises Fee	1,800.00	1,800.00
Annual Fee	400.00	400.00
Variation Fee	900.00	900.00
Transfer Fee	720.00	720.00
Re-Instatement Fee	720.00	720.00
Provisional Statement Fee	1,800.00	1,800.00
Change of circumstances	25.00	25.00
Copy of Licence Fee	15.00	15.00
Liquor Licences		
Personal Licence	37.00	37.00
(Fees are set by Central Government)		
Premises Licence	Variable	Variable
(Fees are set by Central Government, Premise licences are charged based on a number of factors, e.g. Rateable Value, Occupancy.)		
Lotteries		
(Fees are set by Central Government)	Various	Various
LOCAL RECORDS CENTRE		
<i>Collation and provision of biological records data for private and public sector use.</i>		
Basic search fee for initial 2 hours	150.00	150.00
Cost per hour after initial 2 hours basic search	70.00	70.00
Local Wildlife Site report	15.00	15.00
Copy Charges - varies depending on size of paper	Various	Various
MANSION HOUSE		
Weddings	1,000.00	1,000.00
Room Hire - per hour	25.00	25.00

2016/17 Fees and Charges Detail

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
MARKETS		
Tenancy Agreements		
<i>2011/12 was the last year of a three year phased tenancy review. No further increases can be made other than the annual increase in line with the Retail Price Index as provided for within each lease. This applies to the Corn Exchange, Fish Market, Wool Market, Market Hall, Irish Middle Market, Mexborough Hall & Lockup Units.</i>		
Doncaster Outer Market (outside the scope of VAT)		
Gazebo Stall - Tuesday	11.00	11.50
12ft Stall - Tuesday	13.00	13.50
Gazebo Stall - Wednesday (Second Hand)	7.50	8.50
12ft Stall - Wednesday (Second Hand)	9.00	10.00
Gazebo Stall - Friday	14.00	14.50
12ft Stall - Friday	16.00	17.00
Gazebo Stall - Saturday	19.00	20.00
12ft Stall - Saturday	21.00	22.00
Storage Box	11.50	12.00
Rossington Outer Market (outside the scope of VAT)		
Stall - Friday	13.00	13.50
Car Boot Licence (outside the scope of VAT)		
Car Boot Pitch (Minimum charge £7 regardless of number of cars)	2.50	2.50
Mexborough Outer Market (outside the scope of VAT)		
Stall - Monday	9.00	8.50
Gazebo - Monday	6.00	5.50
Stall - Thursday (bric-a-brac)	6.50	6.00
Gazebo - Thursday (bric-a-brac)	6.50	6.00
Stall - Friday	13.00	12.50
Gazebo - Friday	7.50	7.00
Stall - Saturday	15.50	15.00
Gazebo - Saturday	9.00	8.50
Performance Sites (Outside scope of VAT)		
Clock Corner (Sunday to Thursday)	210.50	217.00
Clock Corner (Friday to Saturday)	247.00	254.50
St Sepulchre Gate Lay-by (Sunday to Thursday)	165.50	170.50
St Sepulchre Gate Lay-by (Friday to Saturday)	190.50	196.50
St Sepulchre Gate by Yorkshire Bank (Sunday to Thursday)	165.50	170.50
St Sepulchre Gate by Yorkshire Bank (Friday to Saturday)	190.50	196.50
Frenchgate Main Entrance St Sepulchre Gate (Sunday to Thursday)	165.50	170.50
Frenchgate Main Entrance St Sepulchre Gate (Sunday to Thursday)	190.50	196.50
Frenchgate Burger King Entrance (Sunday to Thursday)	165.50	170.50
Frenchgate Burger King Entrance (Friday to Saturday)	190.50	196.50
Frenchgate M&S and BHS (Sunday to Thursday)	165.50	170.50
Frenchgate M&S and BHS (Friday to Saturday)	190.50	196.50
Printing Office Street (Sunday to Thursday)	165.50	170.50
Printing Office Street (Friday to Saturday)	190.50	196.50
Primark Site (Sunday to Thursday)	182.50	188.00
Primark Site (Friday to Saturday)	214.50	221.00
Goosehill	74.00	76.50
Market Hall Corner	74.00	76.50
Open Market - Market Square	74.00	76.50
Based on 3M x 3M pitch (or multiple thereof)		
Gazebo (per day)	74.00	76.50
Town Centre Market Trading Baxtergate/High Street/Frenchgate/St Sepulchre gate		
Cost per 3Mx3M pitch including Gazebo per day	102.50	105.50
Pavement Cafes (Outside the scope of VAT)		
Initial application for pavement café licence (for 1-10 tables)	146.00	146.00
Initial application for pavement café licence (for 11+ tables)	Price On Application	Price On Application
Renewal (1-10 tables)	115.00	115.00
Renewal (11+ tables)	Price On Application	Price On Application

2016/17 Fees and Charges Detail

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
MARY WOOLLETT CENTRE (No VAT)		
<u>Room</u>		
Full day	165.00	165.00
Half day (up to 3.5 hours)	110.00	110.00
Twilight (4.15pm to 6pm)	55.00	55.00
After 6pm: up to 2 hrs	110.00	110.00
After 6pm: (per additional hour or part thereof)	45.00	45.00
Saturday: up to 2 hrs	255.00	255.00
Saturday: (per additional hour or part thereof)	45.00	45.00
Sunday: up to 2 hrs	290.00	290.00
Sunday: (per additional hour or part thereof)	55.00	55.00
<u>Hall</u>		
Full day	255.00	255.00
Half day (up to 3.5 hours)	170.00	170.00
Twilight (4.15pm to 6pm)	90.00	90.00
After 6pm: up to 2 hrs	165.00	165.00
After 6pm: (per additional hour or part thereof)	55.00	55.00
Saturday: up to 2 hrs	255.00	255.00
Saturday: (per additional hour or part thereof)	45.00	45.00
Sunday: up to 2 hrs	290.00	290.00
Sunday: (per additional hour or part thereof)	55.00	55.00
MOT FEES		
Car or light van (Class 4) test fee	38.00	38.00
Car or light van (Class 4) re-test fee	10.00	10.00
Light Minibuses (Class 5) test fee	50.00	50.00
Light Minibuses (Class 5) re-test fee	20.00	20.00
Light Commercial (Class 7) test fee	50.00	50.00
Light Commercial (Class 7) re-test fee	20.00	20.00

2016/17 Fees and Charges Detail

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
PARKS & PLAYING FIELDS		
Administration Fee		
Charities / Community Organisations	60.00	60.00
Commercial Organisations	85.00	85.00
Site rental (VAT Exempt)		
Commercial Organisations minimum hire per day	100.00	100.00
Football / Rugby		
Class A pitches (includes changing rooms and showers)	72.00	72.00
Class B pitches (includes changing room only)	61.00	61.00
Class C pitches:		
Pitch only	51.00	51.00
Junior pitch	0.00	0.00
Five a side pitches (per 2 hours)	36.00	36.00
Seasonal club bookings (VAT Exempt)		
Class A pitches	675.00	675.00
Class B pitches	556.00	556.00
Class C pitches	438.00	438.00
Junior on class C Pitches	0.00	0.00
Junior pitch with changing		
Cricket		
Class A pitches		
includes changing rooms and showers	77.00	77.00
season (VAT Exempt)	927.00	927.00
Class B pitches		
Includes changing room only	61.00	61.00
season (VAT Exempt)	824.00	824.00
Pitch only	51.00	51.00
season (VAT Exempt)	705.00	705.00
Funfairs		
Small rides and/or stalls per item per day	20.00	20.00
5 large rides and under per day	300.00	300.00
Additional large rides per day	60.00	60.00
Bowling Greens		
Season fee per green	1,030.00	1,030.00
Per Person (non member use)	3.00	3.00
Pitch & Putt		
Per game of Golf	2.50	2.50
Deposit on equipment & Golf Ball	2.50	2.50
Fishing		
Per day charge	5.00	5.00
Sandall Beat		
All abilities bike	1.50	1.75
Visitor Centre Day Visits per child:	3.50	3.50
Rangers activities per half day	46.00	46.00
Ranger - 1 hour activity	30.00	30.00
Wooden table decorations (excluding postage where applicable) - starting price	10.00	10.00
£10 - prices vary according to individual decoration.		
Skill day (charge per person)	25.00	25.00
Pavilions / Sandall Beat Visitors centre:		
Hire of room per hour (external)	16.50	16.50
Hire of room per hour (internal)	16.50	16.50

2016/17 Fees and Charges Detail

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
PEST CONTROL		
Control of Rats	0.00	0.00
Dwelling Houses - Mice		
Normal working hours - First 4 visits inclusive where required	50.00	52.00
- subsequent visits (after the 4 above)	20.00	20.00
Out of hours and Saturdays	90.00	100.00
Sundays and Bank Holidays	120.00	130.00
Applies to domestic customers in receipt of Housing Benefit and/or LTSS - First 4 visits inclusive where required	40.00	41.00
- subsequent visits (after the 4 above)	15.00	15.00
Dwelling Houses - Insects (excluding bed bugs)		
Normal working hours	50.00	52.00
Out of hours and Saturdays	90.00	100.00
Sundays and Bank Holidays	120.00	130.00
Applies to domestic customers in receipt of Housing Benefit and/or LTSS	40.00	41.00
Dwelling Houses - Bed Bugs		
Per visit	50.00	60.00
Applies to domestic customers in receipt of Housing Benefit and/or LTSS - per visit	40.00	50.00
Abortive Visits		
Housing Benefit and/or LTSS	25.00	25.00
Domestic standard rate	30.00	30.00
Out of hours and Saturdays	65.00	65.00
Sundays and Bank Holidays	85.00	85.00
Insect Identification (refunded if treatment carried out by DMBC)	25.00	25.00
Commercial Premises (per hour)		
Normal working hours	75.00	78.00
Out of hours and Saturdays	100.00	125.00
Sundays and Bank Holidays	135.00	160.00
Control of Moles, Feral Pigeons & Squirrels (price per hour)		
Normal working hours	75.00	78.00
Out of hours and Saturdays	100.00	125.00
Sundays and Bank Holidays	135.00	160.00
Reclaiming of stray dogs	50.00	50.00
TRADING STANDARDS		
All Trading Standards chargeable work will be priced by the hour. The time charged will include travelling time and test time.		
TSO hourly rate	64.00	64.00
Technician Hourly rate	38.00	38.00
Motor Trade Partnership Subscription < £1m	372.29	383.46
Motor Trade Partnership Subscription < £2m	722.91	744.60
Motor Trade Partnership Subscription > £2m	1,278.28	1,316.63

2016/17 Fees and Charges Detail

	Charge from 1 st April 2015	Charge from 1 st April 2016
	£	£
WASTE AND RECYCLING		
Commercial Waste Service (Charges are outside the scope of VAT)		
Wheeled Bins Quarterly Charge		
Sack	40.00	44.00
Std Bin	50.00	55.00
240 L	70.00	81.00
360 L	90.00	104.00
660 L	150.00	165.00
1100 L	215.00	237.00
Wheeled Bins Including Domestic Quarterly Charge		
Sack	40.00	44.00
Std Bin	50.00	55.00
240 L	62.00	72.00
360 L	74.00	86.00
660 L	130.00	143.00
1100 L	196.00	216.00
Wheeled Bins Charities Quarterly Charge		
Sack	34.00	35.00
Std Bin	34.00	35.00
240 L	34.00	35.00
360 L	37.00	38.00
660 L	73.00	75.00
1100 L	77.00	79.00
Wheeled Bins Compaction Quarterly Charge		
240 L	175.00	210.00
360 L	210.00	231.00
660 L	340.00	357.00
1100 L	550.00	578.00
Commercial Recycling		
Recycling Service	45.00	46.00
Commercial Special		
Under 2m ³	95.00	106.00
Between 2m ³ and 4m ³	178.00	198.00
Between 4m ³ and 6m ³	445.00	494.00
Bulky Collections		
Standard Charge	25.00	25.00
Exemption Charge for Benefit Qualification	10.00	12.00
Additional/Replacement Bins		
Additional Bins (limited to residents meeting criteria)	30.00	30.00
Replacement Bins (subsequent requests, first free)	21.00	21.00
Commercial Clinical Waste Service		
Sharps Service	11.00	12.00
Sack Service	5.00	5.00

Reserves (to be reviewed at year-end)

Directorate	Narration	Estimated Balance as at 31/03/16 £'000
A,H&W	Public Health	-771.9
A,H&W	Adult Social Care System Implementation	-1,520.2
A,H&W	Grant Underspend to Extend Stronger Families Programme	-925.7
A,H&W	Mexborough Drugs team building improvements	-83.0
A,H&W	Weight management	-48.1
A,H&W	Safeguarding Adults	-30.0
A,H&W	Mental Health Review	-25.0
A,H&W	Continuing Health Care Manager	-13.0
All	Service Transformation Fund	-8,907.5
All	Revenue Contribution to the Capital Programme (funding interest costs and prep work for FARRRS and pre-work on the Rail College)	-1,489.9
All	Business Rates - Contingency against Risks and Volatility	-1,458.5
All	Investment & Modernisation Fund - Revenue	-910.0
All	Business Rates Incentive Scheme (over £700k of this is already committed)	-1,500.0
All	Community Incentive Scheme	-500.0
All	Dilapidation Costs on Vacated Buildings	-196.8
All	Revenue Investment for Mansion House	-200.0
All	Tour of Yorkshire – costs associated with hosting and promoting the finish of stage 2 of the race	-200.0
Capital	Borough Investment Fund (Capital Financing) – subject to BIF/MRP review	-10,110.0
F & C	Reserve for future severance costs	-2,252.5
F & C	Digital Council Programme Resources	-580.1
F & C	ICT Pressures	-429.7
F & C	ERP - Phase 2	-335.0
F & C	Revenues & Benefits - Discretionary Housing Allowances	-264.0
F & C	Revenues & Benefits - Updates required for legislative requirements	-160.0
F & C	ICT - Schools Centralised Infrastructure Sinking Fund	-143.9
F & C	All Out Local Elections - 4 year cycle	-208.6
F & C	Legal Services - court costs relating to personal searches	-13.0
F & C	DWP Fraud & Error Reduction Incentive Scheme	-11.5
LO-CYP	School Balances	-14,296.2
LO-CYP	LO-CYP Improvement Plan	-563.2
LO-CYP	LO-CYP - School Improvement (OfSTED Action Plan)	-236.8
LO-CYP	Education Foundation	-85.0
R & E	Teesland Section 278	-639.8
R & E	S106 Open Spaces Revenue unapplied contribution	-585.6
R & E	Civic Office Major Repairs and Maintenance Fund	-791.1
R & E	Assets & Property - demolition of former Sorting Office & Coroners Buildings	-390.0
R & E	S106 Interest balances	-282.8
R & E	Various Section 278	-293.3
R & E	Coppice School	-245.7
R & E	Flood Restoration Fund - Highways drainage maintenance & land drainage work	-167.0

Appendix H

Directorate	Narration	Estimated Balance as at 31/03/16 £'000
R & E	Support for Costs Incurred In Achieving Assets Review Savings	-82.6
R & E	Highways	-144.7
R & E	Highways - Pot Holes	-134.0
R & E	LEP Inward Investment Loan	-111.7
R & E	DfT Severe Weather Recovery Scheme	-106.1
R & E	Work and Skills Funding	-30.0
R & E	High Street Innovation Fund – Markets	-100.0
R & E	North Ridge School	-90.5
R & E	Doncaster Chord Contribution	-88.0
R & E	Gypsy and Traveller Temporary Post	-39.2
R & E	Planning Capacity Funding Grant used for DN7 Project	-58.0
R & E	Lake Aeration Maintenance Costs	-54.1
R & E	Markets - Capital Works	-25.9
R & E	Colonnades Tenants Repairs Fund	-48.2
R & E	Contribution to Delivery of Apprenticeship Programme	-4.6
R & E	S106 Highways Revenue unapplied contribution	-31.6
R & E	Bentley Park Capital Works	-30.0
R & E	ERDF Judicial Review	-30.0
R & E	Commuted Sum - Tree Maintenance, Woodfield Way, Doncaster.	-21.4
R & E	S106 Planning and Other Revenue unapplied contribution	-17.8
R & E	Planning - IDOX Enterprise Module	-16.0
R & E	Streetscene - Bentley Park & Pavilion Activity Plan	-15.0
R & E	Business & Commerce (apprenticeship events)	-2.1
R & E	Hatfield Colliery	-400.0
R & E	Match Funding for European Structural Investment Fund	-189.0
Total Earmarked Reserves		-53,734.9
Total General Reserves		-14,350.0
Total Reserves		-68,084.9

Medium-Term Financial Plan (MTFP)

This medium-term financial plan for 2016/17 is provided below:

	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
	£m	£m	£m	£m	£m	£m
Major Funding Sources						
Retained Business Rates	44.847	47.373	48.322	49.291	50.278	51.285
Top-Up*	26.972	27.197	27.732	28.550	29.462	41.992
Revenue Support Grant	60.943	48.011	36.150	28.131	20.041	0.000
Total Baseline Income	132.762	122.581	112.204	105.972	99.781	93.277
Specific Grants (Paragraph 6)	45.184	44.596	41.977	46.831	50.970	51.618
Public Health Grant (Paragraph 8)	22.184	24.812	23.944	23.321	22.715	22.715
Council Tax Income	89.216	94.557	93.631	93.619	93.595	94.196
Customer & Client Receipts	45.961	48.008	48.008	48.008	48.008	48.008
Other Income (Paragraph 10)	60.493	59.963	59.963	59.963	59.963	59.963
Housing Benefit	92.527	94.268	94.268	94.268	94.268	94.268
Total Income	488.327	488.785	473.995	471.982	469.300	464.045
Total Council Expenditure Including Public Health (Funded)	504.085	488.327	488.785	473.995	471.982	469.300
Expenditure Changes						
Change in Housing Benefit (nil impact on reductions required)	-6.643	1.741	0.000	0.000	0.000	0.000
Grant decreases exit strategies in place (Paragraph 7)	-1.803	-2.168	-1.773	-0.726	-0.656	-0.050
Staffing (Paragraph 18)	3.848	4.590	5.120	2.550	2.330	3.330
Prices Changes (Paragraphs 19 – 21)	1.920	4.408	5.210	4.770	4.640	4.460
Capital Programme (Paragraph 22)	0.000	0.000	0.000	0.000	0.000	0.000
Levying Bodies (Paragraph 22)	0.120	0.125	0.100	0.100	0.100	0.100
Expenditure funded from additional income included above (Paragraph 23)	9.085	5.144	0.000	0.000	0.000	0.000
Budget Pressures (Paragraph 24)	4.211	6.210	2.285	2.000	2.000	2.000
Savings to be identified**	-26.496	-19.592	-25.732	-10.707	-11.096	-15.095
Gross Budget	488.327	488.785	473.995	471.982	469.300	464.045
Net Budget Requirement (including Baseline Income)	221.978	217.138	205.835	199.591	193.376	187.473

* Top-Up Adjusted in 2020/21 to compensate for nil RSG in this year.

** 2016/17 is a balanced position as detailed in the report.

*** The 2016/17 quarterly performance monitoring will report on the net budget requirement less baseline income

Reduction in Government Grants

Central Government Grant Settlements

1. Over the last six years Government action in response to national and global economic events has placed unprecedented strain on public finances for the foreseeable future. There have been three Spending Review announcements in 2010, 2013 and 2015 covering in total the years 2011/12 – 2019/20 aimed at removing the Government's budget deficit and bringing the Government's finances back into surplus. To summarise the position:
 - a. The public spending choice for the Government was essentially about the balance between tax increases and spending cuts; the outcome is heavily slanted towards the latter with Government funding to Councils falling substantially. The Spending Review 2015 and Autumn Statement announcement on 25th November 2015 indicated that the austerity framework facing local government will continue until 2019/20. The Government have said that despite the reforms implemented by local government in recent years, including business rate retention and the localisation of council tax support, the local government sector will continue to have to make a major contribution to eliminating the deficit. The Government has made it clear that it is planning to reduce public expenditure from 45% of Gross Domestic Product in 2010/11 to 36% by the end of the decade.
 - b. The Spending Review announcement of 25th November 2015 specifically covered the 4 years 2016/17 – 2019/20 and following the Settlement announcement on 17th December the best estimates of the local government funding cuts (as set out in the Provisional Settlement announcement) are:- funding cuts of 10.8% in 2016/17 followed by cuts of 8.9% in 2017/18, 5.5% in 2018/19 and 5.7% in 2019/20. The Government's grant cuts are estimated at 59% for the period 2011/12 – 2019/20. The Government used the Spending Review announcement to provide a little more detail on recently announced local government reforms:-
 - The Government will allow directly elected mayors to add a premium to business rates to pay for new infrastructure, provided they have the support of the local business community through a vote of the majority of the business members of the Local Enterprise Partnership Board. The uniform business rate will be abolished and all local authorities will gain the power to reduce rates to support business and job growth;
 - The Government will consult on changes to the local government finance system to pave the way for the implementation of 100% business rate retention from 2020/21. As part of this process Revenue Support Grant will be phased out. The Government have said it will consider transferring responsibility for funding the administration of housing benefit for pensioners and Transport for London's capital projects to local government, and will also consult on options to transfer responsibility for funding public health and attendance allowance. The consultation which is expected to last 6 months will take into account all the main resources currently available to councils, including council tax and business rates;
 - To reform services and make them more efficient, local authorities will have new flexibilities to spend 100% of their fixed

asset receipts (excluding Right to Buy receipts) on the revenue costs of reform projects.

- As part of the Finance Settlement Government has said it will offer any Council that wishes to take it up a four-year funding settlement to 2019/20. As part of the move to a more self-sufficient local government, these multi-year settlements can provide the funding certainty and stability to enable more proactive planning of service delivery and support strategic collaboration with local partners. The Government have said that Councils should also use their multi-year settlements to strengthen financial management and efficiency, including by maximising value in arrangements with suppliers and making strategic use of reserves in the interests of residents
- c. In a separate announcement on 2nd October 2015 the Government indicated the terms of a proposed agreement between itself and the leaders of the Sheffield City Region (SCR) to devolve powers and responsibilities to the SCR Combined Authority and a new directly elected Mayor. At this stage the MTFP for 2017/18 onwards does not take account of any devolution proposals.
- d. The Provisional Settlement announcement for 2016/17 on 17th December 2015 was followed by a Final Settlement announcement on 8th February 2016. The on-going budget gap is reduced by the £0.4m from the position reported at Council on 3rd March 2015 which enables a larger budget to be set.

Retention of Business Rates

2. From 1990 to 2013 business rates were collected by local authorities and paid over to Government. Local authorities would then receive a share of the re-distributed business rates through a needs driven formula grant mechanism to provide revenue support. In April 2013, the business rates scheme changed with the introduction of the Local Government Finance Act 2012. With the new scheme 50% of local business rates income is retained locally (Doncaster retains 49% and passes on 1% to the South Yorkshire Fire & Rescue Authority) and 50% is passed to Government. Business rates income is based on debt raised less any anticipated bad debt rather than actual collection.
3. The local retention of business rates model calculates the difference between each Council's individual business rate baseline and their calculated baseline funding level and either a top-up or a tariff will be paid to Councils from Government. Doncaster Council will receive top-up funding of £27.197m for 2016/17, which represents the difference between our individual business rate baseline funding level £42.692m and the calculated baseline level £69.889m. The emphasis of these reforms is to move local government funding away from a needs based system to one based on business rates and incentivising growth in the Council Tax Base (through the operation of the New Homes Bonus). The top up is scheduled to be uprated by RPI each year (as at the previous September). However in both December 2013 and December 2014 Autumn Statements the Government decided that it would limit Business Rates increases to 2% instead of the September 2013 and September 2014 RPI figures of 3.2% and 2.2% respectively. As a result the increase in the Council's top-up was limited to 2% for both 2014/15 and 2015/16 financial years. The Government have confirmed that from April 2017 there will be a Business Rates

reevaluation at the same time as significant reforms to the administration of Business Rates. Whilst they have said that the reevaluation and reforms will be fiscally neutral nationally it is highly probable that there will be winners and losers locally. This reevaluation will lead to the revision of tariffs and top-ups and civil servants have indicated that they plan to adjust tariffs and top-ups mid-year in 2017/18 after 2017/18 budgets have been set.

Localisation of Council Tax Support

4. The Council Tax Benefit system was abolished from 1 April 2013 and replaced with a form of local Council Tax Support called the Council Tax Reduction Scheme (which is now Doncaster's local scheme). Council Tax Benefit has therefore been replaced by a new Council Tax discount. This reduced the Council Tax Base from 2013/14 onwards because individuals who are entitled to financial help under the scheme to meet the costs of their Council Tax are now deemed to owe less Council Tax in the first place. The council received a fixed grant to compensate for the reduction in Council Tax income, although the grant only covered 90% of the 2012/13 benefits and protected pensioners. The initial funding allocations for 2013/14 were £17.1m for the Council and £9.6m for the S.Y. Police Authority and £4.4m for the S.Y. Fire Authority. Since 2013/14 the Government has not published revised allocations even though Government funding for local authorities has continued to reduce significantly. From the Council's total initial funding of £17.1m, £0.3m was distributed to the Parish Councils in 2013/14 and 2014/15 to protect as far as possible Council Tax payers. Following a 10% reduction in 2015/16 it is planned to reduce this funding by a further 10% in 2016/17.
5. A local benefit scheme was introduced to reduce benefits to meet the grant shortfall; discounts and exemptions were amended and Council Tax charged on empty properties and second homes to cover approximately £2.4m of the £3.3m funding shortfall. The current scheme will be updated and will be the subject of a separate Council decision on 16th January, 2016.

Specific Grants

6. The Council receives a number of specific grant funds, which are non-ring fenced and can be redirected to other areas of service provision as required. It also receives some specific grants that are tightly ring fenced and can only be used for the specific purpose set out in the grant conditions. Specific grants are much fewer than in previous Spending Review periods as Government has rolled in excess of £5 billion of these grants into the baseline income for Business Rates Retention. The largest specific grant is Public Health and this is shown separately in the MTFP. In addition to Public Health further details of the main specific grants (ring fenced and non-ring fenced) are provided below. The following table details the amounts announced for 2015/16 and the assumptions for 2016/17 - 2020/21.

Specific Grants

	2015/16 Grant £m	2016/17 Grant £m	2017/18 Grant £m	2018/19 Grant £m	2019/20 Grant £m	2020/21 Grant £m
Air Pollution	0.020	0.000	0.000	0.000	0.000	0.000
Ambition SCR	0.000	0.412	0.015	0.000	0.000	0.000
Better Care Fund (Improved)	0.000	0.000	1.333	7.176	12.185	14.185
Bikeability	0.030	0.030	0.030	0.030	0.030	0.030
Bus Service Operators Grant	0.044	0.044	0.044	0.044	0.044	0.044
Care Act 2014 Grants	1.912	0.000	0.000	0.000	0.000	0.000
DECC Central Heating Fund	0.000	0.053	0.053	0.053	0.053	0.053

	2015/16 Grant £m	2016/17 Grant £m	2017/18 Grant £m	2018/19 Grant £m	2019/20 Grant £m	2020/21 Grant £m
Dedicated Schools Grant - Central Element (Includes Early Years)	21.069	21.069	21.069	21.069	21.069	21.069
DfE funding for additional recurrent Children's Services Trust costs	0.195	0.195	0.000	0.000	0.000	0.000
Discretionary Housing Payments Grant	0.570	0.570	0.570	0.570	0.570	0.570
DWP – Access to Work	0.016	0.016	0.016	0.016	0.016	0.016
Education Services Grant returned (Formerly LACSEG)	2.670	2.440	0.600	0.600	0.600	0.600
ERDF/ESF – SY Sector Growth	0.174	0.000	0.000	0.000	0.000	0.000
Higher Education Funding Council (cost reimbursement)	0.205	0.179	0.179	0.179	0.179	0.179
Housing Benefit & Localisation of Council Tax Support – Core Administration Subsidy (assumed 17% reduction in 2017/18 but potential for a greater reduction with the introduction of Universal Credit)	2.050	1.506	1.213	1.043	0.871	0.742
Independent Living Fund	0.593	0.791	0.791	0.791	0.791	0.791
Local Reform & Community Voices	0.203	0.203	0.203	0.203	0.203	0.203
Local Sustainable Transport Fund	0.464	0.464	0.464	0.464	0.464	0.464
Lead Local Flood Authorities Grant (CSR13 estimates) – Partly rolled into BRR baseline from 2013/14, and £10m nationally remaining as specific grant rolled into BRR baseline in 2016/17	0.072	0.000	0.000	0.000	0.000	0.000
Music Services	0.448	0.448	0.448	0.448	0.448	0.448
New Homes Bonus (CLG actual allocations to 2016/17, from 2017/18 onwards assumed to be reduced in line with December 2015 Consultation Paper e.g. 4 years duration, setting of a national baseline etc.)	3.478	5.051	4.137	3.421	2.773	1.600
National Non-Domestic Rates (NNDR) Collection	0.374	0.374	0.374	0.374	0.374	0.374
PFI Schools (fixed for 25 years duration of PFI scheme)	3.478	3.478	3.478	3.478	3.478	3.478
Pupil Premium (Children in Care Element)	0.760	0.760	0.760	0.760	0.760	0.760
Skills Funding Agency – Adult, Family & Community Learning	0.697	0.693	0.693	0.693	0.693	0.693
Skills Funding Agency - Apprentices	0.346	0.346	0.346	0.346	0.346	0.346
Skills Funding Agency – Skills Made Easy (City Deal)	0.000	0.115	0.038	0.000	0.000	0.000
Small Business Rate Relief (incl. 'New Empty Relief')	1.490	1.684	1.684	1.684	1.684	1.684
Business Rates Inflation Compensation – Revenue Raised	0.671	0.692	0.692	0.692	0.692	0.692
Business Rates Inflation Compensation – Top Up	0.392	0.393	0.393	0.393	0.393	0.393
Retail Relief Compensation	0.517	0.010	0.010	0.010	0.010	0.010
Long Term Empty Relief Compensation	0.085	0.021	0.021	0.021	0.021	0.021
SEND Implementation Grant	0.186	0.186	0.000	0.000	0.000	0.000
Teacher Training Grant	0.445	0.445	0.445	0.445	0.445	0.445
Troubled Families Grant (includes IDVA grant £10k)	0.717	1.170	1.170	1.170	1.170	1.170
Unaccompanied Asylum Seekers - Children (current numbers eligible)	0.085	0.085	0.085	0.085	0.085	0.085
Youth Justice Board	0.728	0.673	0.623	0.573	0.523	0.473
Total	45.184	44.596	41.977	46.831	50.970	51.618

7. The February 2016 Finance Settlement for 2016/17 and subsequent grant announcements may result in additional cuts to specific grants over and above those previously identified; where this is the case it is assumed that the activities will cease and the Council will no longer incur expenditure in these areas (i.e. there will be exit strategies for all grant reductions) Exit strategies are in place for the following grant reductions and therefore these are not included in the budget gap:

	2015/16 Exit plan £m	2016/17 Exit plan £m	2017/18 Exit plan £m	2018/19 Exit plan £m	2019/20 Exit plan £m	2020/21 Exit plan £m
Air Pollution		-0.020				
Ambition SCR			-0.397	-0.015		
Care Act 2014 Grants		-0.869				
DfE funding for additional recurrent Children's Services Trust costs			-0.195			
Discretionary Housing Payments	-0.093					
ERDF – SY Sector Growth		-0.174				
Higher Education Funding Council (cost reimbursement)		-0.026				
Housing Benefit & Localisation of Council Tax Support Core Administration Subsidy – SFIS Transfer		-0.198				
Local Reform & Community Voices (transfer to Better Care fund)	-0.061					
Public Health Grant	-1.464	-0.822	-0.868	-0.623	-0.606	0.000
SEND Implementation Grant			-0.186			
Skills Funding Agency – Adult, Family & Community Learning		-0.004				
Skills Funding Agency - Apprentices	-0.050					
Skills Funding Agency – Skills Made Easy (City Deal)			-0.077	-0.038		
Youth Justice Board	-0.135	-0.055	-0.050	-0.050	-0.050	-0.050
Total Exit Strategies	-1.803	-2.168	-1.773	-0.726	-0.656	-0.050

8. The Health and Social Care Act 2012 provided the statutory basis for Local Authorities to assume their new Public Health responsibilities from 2013/14. From this date the majority of Public Health functions transferred to the Council although some specialist elements of Public Health such as children's services 0-5, cancer screening etc. were retained by the NHS. The Council has reduced duplication and realised £1.47m savings in 2015/16 by realigning spend to other activities. Children's Public Health commissioning responsibilities for 0-5 year olds transferred from NHS England to Local Authorities on 1st October 2015 and this joins up that already done by Local Authorities for children & young people 5-19. The Council has been advised of grant funding of £3.450m for this new responsibility for 2015/16 in addition to the £20.198m it will receive for its existing Public Health functions. The full year effect of the 0-5 year olds grant in 2016/17 is £6.90m. Commissioning responsibilities transferring to Local Authorities are the 0-5 Healthy Child Programme including the Health Visiting service and the Family Nurse Partnership (FNP) – a targeted service for teenage mothers. Certain universal elements of the 0-5 Healthy Child Programme will be mandated (a Public Health step prescribed in regulations as one that all Local Authorities must take) under section 6C of the NHS Act 2006. These elements include antenatal health promoting visits, new baby review, 6-8 week assessment, 1 year assessment and 2- 2.5 year review. At present, Health Visiting and FNP services for Doncaster are provided by Rotherham Doncaster and South Humber foundation trust (RDaSH). It is proposed that Rotherham

Doncaster and South Humber foundation trust (RDaSH) will continue to provide the 0-5 services including Health Visiting and FNP services for Doncaster in 2016/17.

In July 2015 the Department of Health began a consultation on a national £200m in year cut to Public Health Grant in 2015/16. The Government made it clear in the consultation that its preference was for a straight 6.2% cut to 2015/16 allocations including the 0-5s grant and they confirmed this in an announcement on 4th November 2015 . This has reduced Doncaster's total Public Health grant by £1.464m to £22.184m and this reduced figure has been used in the MTFP above. A letter from Public Health England on 27th November 2015 advised that the £200m in year cut in 2015/16 would continue for future years and in addition further savings will be phased in at 2.2% in 2016/17, 2.5% in 2017/18, 2.6% in each of 2018/19 and 2019/20 and flat cash in 2020/21. The ring fence on public health spending will be maintained in 2016/17 and 2017/18 and Government will consult on options to fully fund local authorities' public health spending from their retained business rates receipts, as part of the move towards 100 per cent business rate retention. For 2016/17 the Council is expecting a significant reduction in the Public Health Grant of circa £2.3m which will be met from the remaining public health grant reserve (£0.5m), reducing the internal public health staff team (and public health advice and capacity) through VR/VER (£0.4m) and reducing commissioning spend with third parties (£1.3m) including sexual health services, weight management services, 0-5 public health services, 5-19 public health services and NHS health checks, social marketing for smoking cessation and infection control. It is estimated that £0.31m savings from the recently transferred 0-5 services will contribute towards the £1.3m commissioning savings. There are several options for savings that are being explored and commissioners are working with RDaSH to jointly address this challenge.

9. Further information on other specific grants is provided below:
 - a. Improved Better Care Fund – the Government is providing £1.5 billion additional funding for local authorities to spend on adult social care by 2019/20, to be included in an Improved Better Care Fund. The Government has said that it recognises that authorities have varying capacity to raise council tax. They are therefore proposing to allocate the additional funding for the Improved Better Care Fund through a separate grant to local government, using a methodology which provides greater funding to those authorities which benefit less from the additional council tax flexibility for social care. However this additional funding does not commence until 2017/18 and a consultation on this funding is expected during 2016.
 - b. Dedicated Schools Grant (DSG) funds the schools budget (funding for schools and services that are provided centrally to pupils, early years and high needs budgets). The initial 2016/17 Block allocations including Academies are as follows:
 - Schools Block Allocation £185.9m – this is almost entirely delegated to schools, with some budgets de-delegated/held centrally for services to be provided centrally to pupils/schools. Schools will be provided with budget allocations for 2016/17 by the DfE deadline of 29th February 2016. The 2016/17 school funding formula, used to allocate Schools Block DSG, was consulted and agreed upon with Schools Forum on 30th September 2015. The draft Authority Proforma Tool (APT), returned to

the Education Funding Agency (EFA) in October 2015, was approved by the EFA and the final APT, returned on 21st January 2016, is based on the October 2015 return.

- High Needs Block Allocation £28.1m
- Early Years Block Allocation £14.3m

Once all funding allocations and deductions are confirmed in March 2016 it is anticipated that the main services funded centrally by DSG will be Early Years c.£8m with the remaining c.£12m being used for assessment and support for pupils with Special Educational Needs, support for ethnic minority achievement in schools, schools admissions, staff absence compensation and various other statutory functions including the Schools Forum.

- c. Education Services Grant - in 2013/14 funding of £1,038m was transferred from the Business Rates Retention scheme to establish this new specific grant. Councils deliver a range of central education support services on behalf of schools which, when schools become academies, they have to secure for themselves e.g. governor support, asset management, HR employer functions. Up to and including 2012/13 academies received money for these responsibilities through the Local Authority Central Spend Equivalent Grant (LACSEG). From April 2013 LACSEG was replaced with a new grant Education Services Grant (ESG) which is distributed by the DfE as a separate un-ringfenced specific grant to councils and to academies proportionate to the number of pupils for which they are responsible. The June 2013 CSR announced a £200m reduction in the ESG from 2015/16, approximately 20% of the 2014/15 grant total. The November 2015 Spending Review indicated that the Government is planning savings of £600m in ESG including phasing out the additional funding schools receive through the grant. The Government will reduce the local authority role in running schools and remove a number of statutory duties. The Government will consult on policy and funding proposals in 2016. The delivery of £600m savings implies an 80% grant reduction and to reflect this the MTFP assumes from 2017/18 that the Council's grant receipt is reduced to around £0.6m per annum. The Council's 2016/17 ESG is estimated at £2.440m.
- d. Housing Benefit & Localisation of Council Tax Support Administration Subsidy – When this grant was originally introduced several decades ago it was supposed to fairly compensate Billing authorities for the costs they incurred in administering national Housing Benefit and Council Tax Benefit schemes (from April 2013 the national Council Tax Benefit scheme was abolished and replaced with a form of Local Council Tax Support called the Council Tax Reduction Scheme which is Doncaster's scheme). However this link between the costs that billing authorities incur and grant funding was broken some years ago and this grant is now nothing more than a contribution towards costs incurred. The national grant funding is £338.4m for 2015/16 and Doncaster's share is £2.050m which reflects a 12% grant cut from 2014/15. Note that there has been no additional administration funding for the discretionary responsibilities that have been placed on authorities in recent years such as administration of discretionary housing payments which is being increasingly used by DWP to

mitigate the impact of welfare reforms. This grant is expected to undergo significant review as the implementation of Universal Credit gathers pace. At the present time grant reductions of 12% per annum are assumed for 2016/17 and future years but in addition the Single Fraud Investigation Service transfer of £0.198m for 2016/17 is assumed to be cost neutral. The total grant reduction for 2016/17 is assumed to be 22% (awaiting confirmation).

- e. New Homes Bonus (NHB) is a grant that is currently paid for 6 years by Government based on the amount of extra Council Tax revenue raised for new-build homes, conversions and long-term empty homes brought back into use. There is also an extra payment for providing affordable homes. However, the grant is funded by reducing the baseline funding available for Councils and as a consequence Doncaster is worse off because the amount deducted is significantly more than the grant received. The NHB for the Council has been confirmed at £5.051m for 2016/17. This is an additional £1.57m compared to 2015/16 mainly due to housing growth and a further small reduction to empty properties.

The net grant loss is significant at £20.7m. The position is reasonably comparable with other Metropolitan Districts who also fare badly from the redistribution of grant funding, due to the relatively high levels of grant funding received and high levels of deprivation. The DCLG led evaluation of the NHB published in December 2014 concluded that the most negative impacts of the NHB were seen in authorities in the north of England and Yorkshire and the Humber. The NHB is therefore being utilised to assist with the loss in grant. Housing growth is being progressed utilising alternative funding streams. The updated estimated grant figures are set out in the table below. In December 2015 the Government issued a Consultation Paper 'New Homes Bonus: Sharpening the Incentive' with the purpose of cutting the amount of grant it has to pay out as New Homes Bonus by for example reducing the number of years for which the Bonus is paid from the current 6 years to 4 or less and by introducing a national baseline for housing growth which has to be exceeded before any Bonus becomes available. It is expected that a reformed New Homes Bonus will be implemented with effect from 2017/18 New Homes Bonus grant allocations.

Year	DMBC NHB Estimate (Housing Growth) £k	DMBC NHB Estimate (Reimbursement Grant) £k	DMBC Total Grant Receipt £k	DMBC Grant Reduction £k	Net Grant Loss £k
2011/12	403	0	403	1,412	1,009
2012/13	928	0	928	3,054	2,126
2013/14	1,314	565	1,879	5,312	3,433
2014/15	2,430	228	2,658	6,729	4,071
2015/16	3,478	224	3,702	8,500	4,798
2016/17	5,051	161	5,212	10,518	5,306
Total	13,604	1,178	14,782	35,525	20,743

- f. PFI Schools - the Council entered into a PFI agreement with Government to rebuild Mexborough and Thomas Wharton Secondary Schools. The rebuilds were completed during 2008/09 and the Government will pay an annual grant of £3.478m for 25 years towards costs incurred, the final payment will be made in 2033/34
- g. Other – in addition to the above there are various smaller grants that the Council receives in particular Local Reform and Community Voices grant (awaiting confirmation on the grant amount for 2016/17), which provides a financial contribution to:
 - Costs incurred for Deprivation of Liberty Safeguards in Hospitals.
 - Costs incurred for statutory duties around local Healthwatch

Other Income

10. Other income includes Continuing Health Care Contributions and Section 256 and Section 75 Agreements with the NHS, income from Other Local Authorities as well as income from charges made to Schools (including Academies), Housing Revenue Account, St Leger Homes and Children's Services Trust. A significant Section 75 (Pooled Budget) Agreement with the NHS concerns the Better Care Fund (formerly known as the Integration Transformation Fund). This was originally announced as part of Spending Review 2013 to support the integration of health and social care through pooled budget arrangements. The funding is to be spent locally on health and care, "to drive closer integration and improve outcomes for patients and service users and carers". In addition, to funding transferred from the NHS in 2013/14 of £900m nationally, there was a further £200m in 2014/15 to assist localities in preparing for the Better Care Fund, to comprise £1.1bn in total for 2014/15. In December 2014 Government indicated that the total pooled budget for the Better Care Fund would increase to £3.46bn in 2015/16. The pooled budget for 2016/17 is still awaiting confirmation.
11. The Better Care Fund will;
- a. Provide an opportunity to transform care so that people are provided with better integrated care and support.
 - b. Help deal with demographic pressures in adult social care.
 - c. Assist in taking the integration agenda forward at scale.
 - d. Support a significant expansion in care and community settings.
12. Deployment of resources is subject to the following conditions;
- a. Protection for social care services (not spending);
 - b. As part of agreed local plans, 7-day working in health and social care to support patients being discharged and prevent unnecessary admissions at weekends
 - c. Better data sharing between health and social care, based on the NHS
 - d. Ensure a joint approach to assessments and care planning
 - e. Ensure that, where funding is used for integrated packages of care, there will be an accountable professional;
 - f. Risk-sharing principles and contingency plans if targets are not met – including redeployment of the funding if local agreement is not reached
 - g. Agreement on the consequential impact of changes in the acute sector.
 - h. Wide stakeholder involvement
13. Doncaster's allocations have continued to rise from £4.060m in 2011/12, £3.887m in 2012/13, £5.404m in 2013/14 and £6.920m in 2014/15 under the Better Care Fund scheme. Doncaster Council's 2015/16 allocation has remained

at £6.920m, which will be transferred to the Council from the PCT. The 2016/17 allocation is still awaiting confirmation. The Doncaster Health and Wellbeing Board, including South Yorkshire and Bassetlaw NHS England Area Team, Doncaster Clinical Commissioning Group and Doncaster Council, discuss how the funding should be spent.

The Collection Fund

14. All Council Tax receipts and Business Rates receipts are paid into and separately accounted for in the Collection Fund. Any surplus or deficit must be shared amongst the preceptors and utilised in budget setting in the following financial year. For Council Tax the preceptors are Doncaster Council, South Yorkshire Police Authority and South Yorkshire Fire & Rescue Authority. For Business Rates the preceptors are Doncaster Council, Central Government and South Yorkshire Fire & Rescue Authority.

Council Tax

15. The key assumptions behind the figures in this Appendix are set out below:-

- The proposals include increasing Council Tax for 2016/17 by 3.95%, which includes the Chancellor's 2% social care 'levy', (from £1,145.09 to £1,190.32); but any increases in future years are subject to a policy decision.
- The collection rate is 97%.
- The Tax Base for 2016/17 is 77,071 Band D equivalent properties. It is assumed to increase by a further 516 Band D equivalent properties per annum to 77,587 in 2017/18 and by further increments of 516 Band D equivalent properties in future years. A summary of council taxes, estimated Band D equivalent properties and council tax income is shown in the Table below.

Council Tax assumptions

Year	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21
Council Tax	£1,145.09	£1,190.32	£1,190.32	£1,190.32	£1,190.32	£1,190.32
Band D Equivalent Properties	75,729	77,071	77,587	78,103	78,619	79,135
Council Tax Income	86.716	91.739	92.353	92.968	93.582	94.196
Collection Fund (Council Tax) Surplus	2.500	2.818	1.278	0.651	0.013	0.000
Total Council Tax Income	89.216	94.557	93.631	93.619	93.595	94.196

(The above assumptions have been reviewed and updated budget proposals are detailed in Appendix B reference MJ09, NS34, NS52 and NS55)

Business Rates

17. The key assumptions behind the figures in this Appendix are set out below:-

- The proposals assume that the small Business Rates multiplier increases for 2016/17 by 0.8% (from 48.0p to 48.4p), with further increases of 2% in 2017/18 and future years;
- The net Business Rates income is reduced for losses on collection and losses due to appeals of approximately 1.5% and 2% respectively.

- For 2016/17, based on knowledge of future developments, it is assumed that the gross Business Rates collectible will grow by £1.979m in addition to the 0.8% multiplier assumption. This assumption has been reviewed and an updated proposal is detailed in Appendix B reference MJ10, NS11 and NP29.
- After 2016/17 it is assumed that the only increase in Business Rates income arises from the 2% multiplier assumption.
- The business rates revaluation which will apply from 1st April 2017 will impact on the above but it will not be able to fully take account of this until the 2016 Autumn Statement.

Collection Fund (NNDR) Summary

	2015/16	2016/17	2017/18
	£'000	£'000	£'000
Opening Balance	4,114	1,273	0
Distributed Deficit	-2,381	-1,273	0
In Year Surplus	-461	-0	0
Closing Balance	1,273	0	0
Share of Distributed Deficit			
Council	-1,166	-624	0
Central Government	-1,190	-636	0
Fire and Rescue	-24	-13	0
Total Surplus	-2,381	-1,273	0

NNDR Income Breakdown

	2015/16	2016/17	2017/18
	£'000	£'000	£'000
NNDR (DMBC)	45,788	47,709	48,166
Distributed Deficit	-1,166	-624	0
Renewable Energy	225	288	156
Total NNDR Income	44,847	47,373	48,322

Pay Inflation, Increments and Pension Contributions

18. The assumptions in the staffing costs taking into account all the decisions made are detailed below including the 2.2% pay increase given in January 2015.

	2015/16 £'m	2016/17 £'m	2017/18 £'m	2018/19 £'m	2019/20 £'m	2020/21 £'m
Pay Inflation – 1.2% 2015/16 for 2 year pay award (November 2014) Assumed 1.0% pay award from 2016/17 - 2020/21	1.23	1.04	1.02	1.00	0.98	0.98
Increments	1.69	1.62	1.35	1.35	1.35	1.35
National Insurance Change brought forward to 2016/17 £1.6m		1.64				
Employers Pension Contribution:						
Funding required for increased deficit payment *	0.93	0.29	1.90			1.0
Future Service Contribution Rate estimated increase of 0.7% (12.9% to 13.6%)			0.65			
Auto Enrolment from 01.10.17 (assumed 50% remain in the Fund)			0.20	0.20		
Total	3.85	4.59	5.12	2.55	2.33	3.33

* The estimates for 2017/18 and 2020/21 are high level estimates at this stage and will be reviewed as part of the Actuarial Valuation of the South Yorkshire Pension Fund in 2016 in which we will be working closely with the Actuary to the Fund, South Yorkshire Pensions Authority and the South Yorkshire District Councils.

Price Inflation including Landfill Tax

19. The Government's Summer Budget of 8th July 2015 by introducing a National Living Wage for those aged 25 and over of £7.20 from 1st April 2016 with the expectation that it will rise to £9.35 from 1st April 2020 has had a very significant impact on the costs of Adult Social Care contracts. These cost increases for 2016/17 are still being finalised but are expected to increase costs by around £2.9m from those that were anticipated when the Council set its budget in March 2015. The cost of Adult Social Care Contracts for Residential Care is expected to increase by £2.364m and the cost of Adult Social Care Contracts for Domiciliary Care is expected to increase £0.544m

20. A proportion of Council expenditure is tied up in contracts, which have inflation increase assumptions built into the terms and conditions. The financial strategy assumes that these cost increases will need to be built into future projections in full. There are also a small number of areas of general expenditure on services and goods, where a general inflation factor has been estimated, based upon what is known of the market pressures and the R.P.I. projections. These costs

include pension scheme auto enrolment costs incurred by adult social care contractors estimated at £0.3m. The Government's Summer Budget also increased Insurance Premium Tax from 6% to 9.5% and the cost of this increase is shown in the Table below. A summary of the inflation to be provided in 2016/17 is provided below.

	£m
.	
Adults Social Care Contracts – National Living Wage	2.910
Other Inflation	
Adults Social Care Contracts <ul style="list-style-type: none"> • Residential Care – Auto Enrolment (£0.225m) • Domiciliary Care – Auto Enrolment (£0.053m) • Supported Living (£0.374m) 	0.652
Business Rates (0.8%)	0.018
Trust Placements (0.2%, 1.0% and 1.5%)	0.045
Electricity (0%)	0.000
Gas (-12%)	-0.063
Highways Contracts (0.1%)	0.006
Pension / Retirement Costs (0%)	0.000
Rotherham HR Shared Service Contract (1.2%)	0.016
Schools Catering provisions (1.0%)	0.024
Waste Contracts (0.9% and 2.3%)	0.306
Contingency for reduced top-up payment	0.506
MRP Inflation	0.160
School Transport - Contract Passes (14.2%)	0.076
Insurance Premium Tax (General Fund only) (58%)	0.017
Mortuary Fees Contract (13%)	0.030
Carbon Reduction Commitment (3.2%)	0.013
Landfill Tax (2.2%)	0.020
Other Contracts & General	0.178
Subtotal Other Inflation	2.004
Less Current 2016/17 Budget	3.498
General Inflation Released	-1.494
Total Price Inflation	4.914
Adjustment for Contingency for reduced top-up payment	-0.506
Total Adjusted Price Inflation shown in MTFP	4.408

21. The Government has announced that for 2016/17 the Landfill Tax escalator will increase by 2.2%. For years after 2016/17 it will increase in line with the RPI.

Services and Other Budget Pressures

Capital Programme & Levies

22. It is assumed that one-off costs attributable to the capital programme will be funded from the one-off income identified. The potential revenue costs cannot be quantified at the present time but will include costs of carrying out options appraisals and preparing bids for funding that cannot be capitalised, which may include modeling, surveying and consultation. For 2016/17 it is assumed that an additional £100k will be required for increases in drainage levies charged by the Environment Agency and Drainage Boards and £25k for Management of Debt of the former South Yorkshire County Council. In its Summer Budget the Government said that it would introduce a levy on large UK employers to increase the number of apprenticeship starts. In England, employers will be able to access this funding for apprenticeship training. The Government have said that it will legislate to force large public sector employers to have 2.3% of their workforce as Apprentices. In the November 2015 Spending Review the Government indicated that the apprenticeship levy will be introduced in April 2017 at a rate of 0.5% of an employer's paybill, to deliver 3 million apprenticeship starts by 2020. Each employer will receive an allowance of £15,000 to offset against their levy payment. This means that the levy will only be paid on any paybill in excess of £3 million and that less than 2% of UK employers will pay it. The levy will be paid through Pay As You Earn. By 2019/20, the levy will raise £3 billion in the UK. It is not clear whether the pay bill of the Council will be added to the remaining primary schools under local authority control for the payment of this levy. It is certain however that the Doncaster Children's Services Trust will be required to pay the levy. Given that the Government have said that employers committed to training should get at least as much out of the fund as they put in it is assumed at this stage that the impact of the levy on the Council will be cost neutral. In the first instance it is anticipated that the apprenticeship levy and the resultant benefits from accessing the apprenticeship funding pot will be part of the Regeneration & Environment budget but this will be reviewed once all the details are known. More details are expected in summer 2016.

Expenditure Funded from Additional Income

23. This is additional expenditure in 2016/17 of £3.450m relating to the full year effect of Public Health commissioning responsibilities for 0-5 year olds, the full year costs following the transfer of the Independent Living Fund to local authorities from 1st July 2015 (£0.198m), additional expenditure of £0.453m relating to Troubled Families funding, additional expenditure of £0.412m relating to a new grant Ambition SCR, additional expenditure of £0.115m relating to a new Skills Funding Agency grant – Skills Made Easy and additional expenditure of £0.053m relating to the DECC Central Heating Fund.

Budget Pressures

24. The service pressures amount to £9.3m for 2016/17; these are detailed in Appendix C. Note that the budget pressure of £2.91m relating to the Government's imposition of the National Living Wage and its impact on Adults Social Care Contracts is shown in the Price Changes line of the MTFP. All service pressures are robustly challenged to ensure that they are absolutely necessary for on-going delivery of Council services.

Risk Assessment of Uncommitted General Fund Reserve

Risk	Risks & Quantification	Maximum Potential Call on Reserves 16/17 & 17/18 £m
Known provisions and contingent liabilities as at February 2015.	Payments under s117 of the Mental Health Act – has separate provision (£493k) and this is deemed adequate. An Insurance Fund provision of £9.1m has been made as per the methodology agreed.	Provision identified, unable to quantify potential risk.
Overspend on Service Expenditure	An amount is included for the potential risk of overspends in future years based on quarter 3 outturn projections.	Up to 3.0
Major Emergency	The Government has confirmed that the Bellwin Scheme will continue thereby limiting certain costs to be borne by the Council. However in November 2015 they confirmed that the timescales for claiming recovery costs would be much reduced.	Up to 1.0
Robustness of 2016/17 – 2017/18 budget proposals.	It is prudent to include a risk regarding the deliverability of the 2016/17 proposals to allow for potential slippage on delivery. It is not possible to quantify the risk with certainty. This will need month by month monitoring in 2016/17 and urgent action taken if targets are not being achieved. However due to the size of the budget reductions required £4.0m is included (equivalent to 10% of the 2016/17 budget proposals). The Local Government Finance Act 2012 which introduced the Business Rate Retention scheme and the Localisation of Council Tax Support from 2013/14 has introduced unprecedented volatility into local government funding which adds significant additional risk to the budget proposals. One-off funding has been identified, which is available to fund slippage on the deliverability of savings and reduces this risk.	Up to 4.0
Redundancy Costs	The staffing reductions assumed in the budget proposals will result in additional early retirements and/or compulsory redundancies. A process to reduce staffing through VER/VR's is taking place from October 2015 until March, 2016. A separate earmarked reserve exists for this up to 2017/18.	0

Risk	Risks & Quantification	Maximum Potential Call on Reserves 16/17 & 17/18 £m
Capital Programme 2016/17 – 2018/19	There is a risk of grant clawback where projects do not meet their outputs, where they do not proceed, or the Council subsequently breaks the grant conditions. There is also a risk that expenditure will slip beyond the period of the grant so becoming ineligible and require financing from alternative resources.	No major issues at present. Any expenditure likely to slip into 2017/18 and become ineligible for capital grant to be managed as part of capital monitoring process.
Treasury Management	The Treasury Management Strategy assumes that the average balance available for cash flow management will be approximately £60m and the average rate for investment will be 0.9% giving an investment income assumption of £540k for 2016/17. Despite refinancing of £68m from short term debt to 30 plus years the Council still relies on short term (circa £45m) and under borrowing (circa £62.5m) to minimise interest costs; there is a risk that if we need to replace the under borrowing with long term external borrowing the Council will incur additional expenditure. If the Council had to replace the £62.5m of under borrowing with long term borrowing, this could cost £1.3m per year at current rates over 5 years and could rise to £2.0m per year over 50 year terms. There is also a risk regarding increasing interest rates. This would cost an additional £0.63m for every 1% increase in interest rates.	Up to 1.0m
I.T. Strategy.	Current I.T. projects which are underway are funded from earmarked reserves and the Corporate Capital Programme.	It is assumed that any funding would be identified prior to purchasing any new I.T. requirements.
Reserves and contingencies	Reserves leave little room for further in year pressure e.g. from new initiatives. To minimise the impact estimates as far as possible are included in the financial plan. This needs close monitoring throughout the year.	Up to 2.0m
Abortive development and compensation costs	Any development costs on major capital projects which do not go ahead will become abortive and need to be funded from a revenue resource. This may also include potential compensation costs.	None envisaged at present but will be kept under regular review

Risk	Risks & Quantification	Maximum Potential Call on Reserves 16/17 & 17/18 £m
Late Notification of Specific Grants	Since 2010 specific grants have generally been notified by Government Departments much later than in previous years. Whilst best estimates of specific grants have been included it is prudent to include £0.4m for late grant notifications being lower than estimates.	0.4
Business Rates Appeals	Outstanding appeals are estimated at £6.1m; this includes the backdated element of £5.2m and on-going reduction in the business rates of £0.9m. This has been built into the budget for 2016/17. However, there is a risk that appeals may be greater. This will be closely monitored and reviewed at outturn.	1.5
Children's Trust	There is a risk on the Children's Trust outturn and significant savings to be delivered in 2016/17.	1.5
Total Maximum Quantified Risks.		up to 14.4
General Reserve Available in 2016/17 based on best estimates		14.4
Headroom Available		0.0

Risk Matrix

Appendix K

			ORIGINAL RISK			CURRENT RISK			
Id No.	Risk Heading	Implication	Probability (pick from list)	Impact (pick from list)	Overall risk level	Mitigating Actions	Current probability	Current Impact	Current Overall Risk
BS 1.01	Cost Reductions	The financial plan assumes that all cost reduction proposals can be implemented in the identified financial year. If cost reductions are not achieved, the risk of an in year overspend is increased and this will put pressure on revenue reserves. The delivery of savings becomes more difficult each year and flexibility needs to be built into the proposals to allow for some slippage in delivery.	Likely	Critical	20	Cost reduction proposals have been worked up in detail by responsible managers and H.R. advisers and quantified by financial advisers. Proposals will be closely monitored in year as part of the financial management process. Contingency funding has been included in the proposals to provide some funding for potential slippage in the projects. Prudent figures have been included for the savings.	Possible	Critical	15
BS 1.02	Grant Settlement 2017/18	Grant settlement for 2017/18 may be worse than currently anticipated; including Public Health Grant which is undergoing year on year reductions for the period 2016/17 – 2019/20).	Likely	Critical	20	Retention of a flexible budget process which is capable of dealing with a worse than forecast settlement. Keeping abreast of changes from central government. Regularly report changes in an updated financial plan.	Possible	Critical	15
BS 1.03	Budget Pressures	The financial plan assumes that existing budget anomalies, either where base budget is inadequate or income targets proven unrealistic are addressed as part of the budget proposals. If they are not addressed, the risk of in year overspending is increased. Financial risks associated with the implementation of the Care Act 2014 and Continuing Health Care Funding. There is a risk that the transfer to the Children's Trust will result in additional costs for the Council.	Possible	Major	12	Identification of budget anomalies as part of the financial management process. Where necessary, funding made available as part of setting in year budget. Keeping up to date on best practice and robust monitoring of costs as part of performance management framework. Adequate monitoring arrangements for Children's Trust in place	Very unlikely	Critical	5
BS 1.04	Level of General Reserves	The financial plan assumes that general reserves and contingency funding identified are sufficient.	Possible	Major	12	Risk assessment of General Reserves undertaken annually. General reserves are increased where possible. Close monitoring of reserves, contingency funding and potential liabilities. Review of provisions undertaken. One-off funding identified.	Possible	Significant	9
BS 1.05	Business Rates Retention	Risk that retained business rates collection will be below budget and appeals will be greater than expected causing the collection fund to run into a deficit, impacting on the funding available to the Council. There is a significant risk that the 2017 Business Rates Revaluation will be implemented and adversely impact on the Council. This risk will increase assuming the Government's plans to increase Business Rate Retention to 100% by 2020 are implemented.	Possible	Critical	15	Close monitoring of the appeals and collection rates and central Government announcements	Possible	Major	12
BS 1.06	Council Tax Collection	There is a risk that council tax collection will be less than budget and the collection fund will run into a deficit – impact on the funding available to the Council.	Possible	Major	12	Prudent view on the Council Tax base calculation. Close monitoring of the actual collection rates – reported quarterly in the finance and performance report	Unlikely	Significant	6

Budget Proposals 2016/17 and 2017/18 - PSED Review

Appendix L

Due Regard Outcome	Directorate	Service/Saving Proposal	2016/17 £'m	2017/18 £'m	
Due Regard Completed	AH&W	Client Fees	-0.159	0.000	
		Leisure	-0.673	0.000	
		Residential Care Homes	-0.236	0.000	
	Council-Wide	Day Centres - subsidy	-0.302	0.000	
		Combined Authority Transport Levy and South Yorkshire Passenger Transport Executive budget 2016/17	-1.479	0.000	
		Doncaster Council Living Wage	0.195	0.285	
		Modern and Productive Workforce	-1.000	-1.000	
		PPR2	-0.350	0.000	
		R&E	Highways, Parking and Street Scene	-0.360	0.000
	Streetlamp Initiative	-0.450	0.000		
Due Regard required	AH&W	Adult Social Care Commissioning	-0.984	0.000	
		Independent Residential Placements	-0.800	-0.800	
		Public Health - Funeral Costs	-0.050	0.000	
	Children's Services Trust	Shared Lives	0.000	0.000	
		Supported Living	-0.300	0.000	
		Social Care Staffing	-0.716	0.000	
		Value for Money (VFM) - Children's Services Trust	-0.224	0.000	
		Council-Wide	Digital Council	-1.000	0.000
	LO-CYP	Fees and Charges	-0.404	0.000	
		Remove Subsidies	0.000	-0.200	
		Value for Money (VFM)	0.000	-1.340	
		Early Help	-1.100	0.000	
	R&E	Value for Money (VFM) - Special Education Needs	-0.100	0.000	
		Assets	-1.047	-1.651	
		Commercialisation and Marketing	0.000	-0.100	
Value for Money (VFM) - Waste and Recycling		-0.131	0.000		
No Due Regard Needed	AH&W	2015/16 Pressures	4.070	0.000	
		Access and Care Management	-0.637	0.000	
		Back Office	-0.100	0.000	
		Budget Book - All Services	-0.471	0.000	
		Continuing Health Care	0.145	0.000	
		Non-Residential Services	-0.100	0.000	
		Public Health Utilisation	-0.091	0.000	
		Supported Living	0.350	0.000	
		Value for Money (VFM) - Public Health	-0.059	0.000	
		Children's Services Trust	Placements	0.420	0.000
			Children & Families - recruitment & retention	0.088	0.000
			BIF/MRP	-4.319	0.000
	Budget Pressures		-4.785	0.000	
	Council-Wide	Capital Programme	-0.075	0.000	
		Capital Receipts	0.070	0.000	
		Council Tax	-3.572	0.000	
		Employers National Insurance	-0.756	0.000	
		Enterprise Resource Planning (ERP)	-0.740	0.000	
		Government National Living Wage	2.910	3.190	
		Income Management	-0.100	0.000	
		Inflation	-3.618	-3.190	
		National Non-Domestic Rates (NNDR)	-2.171	0.000	
		New Homes Bonus	-1.190	0.000	
		Parish Council Grant	-0.031	0.000	
		Pensions Budget	-2.066	0.000	
		Procurement	0.342	0.000	
		Senior Management	-0.300	0.000	
		Treasury Management	-0.250	0.000	
		F&CS	Council Tax - 2% Chancellor's Social Care "Levy"	-1.769	0.000
			Finance & Corporate Services	-0.300	0.000
		Financial Management	-0.260	0.000	

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Due Regard Outcome	Directorate	Service/Saving Proposal	2016/17 £'m	2017/18 £'m
No Due Regard	F&CS	Democratic services/Elections	-0.195	0.000
		Value for Money (VFM) - HR Services	-0.116	0.000
	LO-CYP	Dedicated Schools Grant (DSG)	0.600	0.000
		Schools and Academies support	-0.025	0.000
	R&E	Car Boot	0.024	0.000
		Energy Team	-0.025	0.000
		Investment & Major Projects (Inward Investment & Major Growth)	-0.025	0.000
		Planning & Building Control	-0.100	0.000
		Safer Roads Partnership	-0.010	0.000
		Trading Services	-0.048	0.000
		Mexborough Car Park	0.050	0.000
		Value for Money (VFM) - Parking	0.000	-0.030